Graduate Teacher Education Program 1999 Program Brochure

Nova Southeastern University

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Graduate Teacher Education Program

Master's Degrees
Educational Specialist Degrees
Certification Programs

1999 Program Brochure
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*Supervised teaching internship available.
Introduction

Nova Southeastern University's Graduate Teacher Education Program (GTEP) offers an array of majors in education and school administration, in a convenient manner that provides opportunities for the working professional to earn a master's or educational specialist degree, and for initial and/or recertification of teachers.

The curriculum is designed to be flexible, innovative and exciting, yet practical. In addition to M.S. and Ed.S. degrees, the curriculum enables teachers to add certification areas and endorsements; renew current certification areas; and increase their levels of expertise within their fields.

Through the outstanding Supervised Teaching Internship option, GTEP also provides opportunities for persons with bachelor's degrees in other fields to enter teaching rapidly and competently.

The program focuses on four areas:

- growth in professional practice;
- application of current research and theory to the students' professional work;
- acquisition and enhancement of leadership capacities; and
- the achievement of individuals' career objectives.

The Graduate Teacher Education Program recognizes the unique individuality and circumstances of the working professional wishing to advance his or her education. For that reason, GTEP offers five different "Capstone Experiences" available to students to complete their studies. These options—unavailable at most other institutions—enable students to choose the Capstone Experience which best meets their needs and career objectives.

We invite you to review the information in this book, and hope to see you in class next term!
Nova Southeastern University

Nova Southeastern University is an independent, nonprofit, fully accredited, coeducational institution founded in 1964 as Nova University. The university is internationally known for innovation and quality in both traditional and distance education. In 1994, Nova University merged with Southeastern University of the Health Sciences (Miami, Florida) to form Nova Southeastern University.

The university serves some 16,500 students at undergraduate, post-graduate and professional levels, and to date has produced approximately 53,000 alumni. Today, Nova Southeastern University is the largest independent institution of higher education in Florida; and recent figures place NSU as the 15th largest private institution in the United States. Our students have earned positions of authority and influence in virtually every profession.

NSU awards bachelor's, master's, educational specialist, doctoral, and first-professional degrees in a wide range of fields, including education, business, counseling, computer and information sciences, osteopathic medicine and related health professions, dentistry, optometry, law, oceanography, psychology, and other social sciences.

The university's library system—including the Einstein Library, the Health Professions Library, the Electronic Library, and the business, law, and oceanographic libraries—is accessible to local and distance education students and faculty via computer from any point in the world, at any time.

Nova Southeastern University's modern campus near Fort Lauderdale, Florida, is one of the most advanced in the United States. The main campus houses the university administration, the Health Professions Division, the psychology center, the law school, the undergraduate school, student housing and facilities, and other elements. A second Fort Lauderdale campus houses the School of Business and Entrepreneurship, the School of Social and Systemic Studies, and the School of Computer and Information Sciences.

The Abraham S. Fischler Graduate School of Education and Human Services (FGSEHS)—parent to the Graduate Teacher Education Program—is housed in its own 18-acre campus in North Miami Beach, Florida. From this location FGSEHS reaches throughout the world with educational and community programs and services.
The Abraham S. Fischler Graduate School of Education and Human Services

The Fischler Graduate School of Education and Human Services (FGSEHS) provides a number of post-graduate education study programs, ranging from teacher certification, master's, educational specialist, and doctoral degrees encompassing educational leadership, higher education administration, child and youth studies, communication disorders, distance education and technology, lifelong learning, addiction studies, conflict resolution, and many others. In addition, FGSEHS offers a number of non-degree initiatives and avenues of study.

The Fischler School is one of the largest graduate schools of education in the United States, with nearly 8,000 (FY 1998) students in approximately 60 cities and 22 states in the United States, plus nearly a dozen other countries.

An acknowledged pioneer in distance learning, the Fischler School uses a variety of methods to deliver high-quality education in a manner that adapts to students' work schedules and locations, and meets individualized needs and objectives.

The programs support practitioners' needs to become more effective in their current positions, to fill emerging roles in education, and to be ready to accept changing responsibilities within their own institutions and organizations.

The Graduate Teacher Education Program currently has approximately 5,000 students in Florida and in Las Vegas, Nevada, pursuing one of 16 majors and specializations in a wide range of teacher education fields and teacher leadership.

In addition to the degree-granting programs, the Fischler School is actively involved in a variety of other initiatives which lead to degrees, certificates of specialization, or innovative programs of study. These include certificate programs in educational technology and distance education; initial teacher certification for those currently in non-teaching fields; partnerships with local schools; charter and magnet school development and evaluation; collaborations with family counseling organizations; conflict resolution in education training; school-community partnerships; teacher idea and resource development; partnerships for professional development with principals and other educational leaders; national certification for teachers; professional development for pre-k and daycare teachers; substance abuse counseling education; international programs; and much more.
Distance Education

GTEP students participate in graduate course work through various methods, at local sites throughout Florida and in Las Vegas, including audioconferencing and videoconferencing, email, Internet-based instruction, and other methods.

The school and university employ a cadre of well-trained support personnel to help students gain technological and learning skills needed to successfully participate in the program.

All students are eligible for an electronic account for access to the university’s library and instructional systems, and for communication with faculty, staff, and fellow students.

Many courses have electronic chatrooms through which students can interact; and the school’s series of World Wide Web-based, fully-online programs is growing rapidly.

Six Steps To Success:

Follow these six steps to enrich your career and life:

1. **Contact Us**
   
   Call us at (800) 986-3223, ext. 8600 or (954) 262-8600 to request an information packet.

2. **Apply**
   
   Complete the forms in the back of this booklet.

3. **Get Advised**
   
   Complete the advising process with our trained personnel to develop a program of study personalized to your individual needs and career objectives. Students seeking an Ed.S. degree or certification should speak to an advisor prior to enrolling in course work.

4. **Complete Course Work**

5. **Complete Your Capstone Experience**
   
   Complete one of the options available to your major.

6. **Submit a Completed Portfolio**
   
   You’re done!
Admissions Requirements

Getting Started: Provisional Admittance

Students who want to get started on studies right away may do so through the Graduate Teacher Education Program's Provisional Admittance, which requires a student to:

- have an earned baccalaureate or graduate degree from a regionally accredited college or university,
- submit a graduate admission application form and application fee, and
- provide the highest degree transcript from college and/or university.

To Continue: Admission to Degree Candidacy

- Provide additional official transcripts from all colleges and/or universities attended
- If currently certified to teach, submit a copy of a valid professional or temporary teaching certificate
- Complete a program outline with an advisor
- Earn a 3.0 grade point average (4.0 scale) in all required courses within the major
- Successful completion of research (M.S.) or grantsmanship (Ed.S.)

Transfer Credit

Six graduate credits from a regionally accredited college or university in teacher education may be accepted in the Graduate Teacher Education Program. The credits must be less than five years old, with a grade of B or better. Some majors require matching courses for transfer.

For academic and certification advising, call the advising office.

- 8:30 a.m.-7:00 p.m. Monday-Thursday
- 8:30 a.m.-6:00 p.m. Friday
- 8:30 a.m.-1:30 p.m. Saturday (All times Eastern)

Broward County, Florida ............... (954) 262-8750
Dade County, Florida ................. (305) 940-6447, ext. 8750
Las Vegas, Nevada ..................... (702) 365-6682
United States .......................... 800-986-3223, ext. 8750

Financial Aid

Nova Southeastern University's Office of Student Financial Aid administers comprehensive federal, state, institutional, and private financial aid programs. For information, call 800-806-3680, or see the information in NSU's Website, www.nova.edu/cwis/financial.

Degree-seeking students may be eligible for financial aid in the form of student loans and work-study programs.

Critical Teacher Shortage, Forgivable Loan Programs, and Reimbursement Programs may be available in some majors.
Areas of Study

ELEMENTARY AND PRE-KINDERGARTEN/PRIMARY PROGRAMS

For teachers and future teachers interested in working with young children, the Pre-K/Primary Program is a certification from age 3 to grade 3. The Elementary Education Program is a certification from grade 1 to grade 6.

Elementary Program of Study

CUR 522  Educational Research for Practitioners in Elementary Education
ELE 501  Methods of Teaching Reading in the Elementary School
ELE 502  Methods of Teaching Mathematics in the Elementary School
ELE 601  Teaching of Language Arts in the Elementary School
EP 500  Survey of Exceptionalities of Children and Youth
RED 750  Literature for Children and Adolescents
ELE 603  Teaching Elementary Social Studies in a Multicultural Society
ELE 541  Creativity in Elementary School Curriculum
ELE 602  Teaching of Science in the Elementary School

(1) Elective

Capstone Options:

- Nine-Credit Course Sequence*
- Practicum
- Teacher Leadership Institute
- Supervised Teaching Internship for students seeking certification (additional courses required) EDU 501, EDU 502, CUR 502, EDU 503, EDU 505, EDU 506

*Valid teaching certificate required.

Pre-Kindergarten/Primary Program of Study

Track 1:

This track is for students currently certified in Elementary, Pre-K/Primary, or Early Childhood Education Programs.

CUR 521  Educational Research for Practitioners in Early Childhood/Primary Education
EC 500  Child Growth and Development Birth Through Age 8
EC 508  Theory and Practice in Early Childhood Programs Birth Through Age 8
EC 509  Developmentally Appropriate Language and Literacy Experiences for Children
EC 512  Developmentally Appropriate Curriculum: Mathematics and Science
EP 500  Survey of Exceptionalities of Children and Youth or Equivalent
EC 503  Child Study and Assessment
EC 513  Child Guidance and the Organization of Appropriate Environments for Children
EP 5265 Nature and Needs of Handicapped Preschool Children or Equivalent
EC 514  Family and Community Collaboration in Early Childhood Programs
EC 518  Developmentally Appropriate Curricular Practices in Multicultural Settings

Capstone Options:

- Nine-Credit Course Sequence
- Practicum
- Teacher Leadership Institute
Track 2:
This track is for students not currently certified in Elementary, Primary, or Early Childhood Education Programs.

CUR 521 Educational Research for Practitioners in Early Childhood/Primary Education
EC 500 Child Growth and Development Birth Through Age 8
EC 517 Seminar on Family Systems for Early Childhood Educators
EC 509 Developmentally Appropriate Language and Literacy Experiences for Children
EP 500 Survey of Exceptionalities of Children and Youth
EC 521 Developmentally Appropriate Literature-Based Curriculum for Young Children
EC 508 Theory and Practice in Early Childhood Programs Birth Through Age 8
EC 522 Planning the Play-Based Curriculum: Arts and Movement for Young Children
EC 512 Developmentally Appropriate Curriculum: Mathematics and Science
EC 511 Developmentally Appropriate Curriculum: Social Studies
EC 518 Developmentally Appropriate Curricular Practices in Multicultural Settings
EC 513 Child Guidance and the Organization of Appropriate Environments
EC 514 Family and Community Collaboration in Early Childhood Programs
EC 503 Child Study and Assessment
EC 519 Health and Safety Issues in Early Childhood Classrooms Birth Through Age 8

Capstone Options:
- Nine-Credit Course Sequence
- Practicum
- Teacher Leadership Institute
- Supervised Teaching Internship for students seeking certification (additional courses required) EDU 505, EDU 506
SECONDARY AREAS

These majors are for teachers and future teachers interested in teaching English, mathematics, science, or social studies. For students interested in gaining initial certification in one of these areas, it is best they speak with an academic advisor prior to enrollment. Electives and course substitutions may be available. Contact an advisor.

English Education Program of Study
CUR 524  Educational Research for Practitioners
EDU 521  Methods for Teaching Secondary English
ENG 615  Recent Directions in Expository Writing
ENG 605  Recent Directions in Language Learning
ENG 600  Recent Directions in Oral Communications
ENG 625  Recent Directions in Creative Writing
ENG 635  Recent Directions in Adolescent Literature
ENG 645  Recent Directions in the Analysis of Literature
ENG 650  Many Voices of Twentieth Century American Literature
ENG 665  Many Voices in Twentieth Century World Literature

Mathematics Education Program of Study
Track 1
This track is for students currently certified in mathematics.
CUR 524  Educational Research for Practitioners
MAT 682  The K-12 Mathematics Curriculum
MAT 683  Special Methods in Teaching Algebra
MAT 684  Special Methods in Teaching Geometry
MAT 685  Symbolic Representation and Number Theory in Mathematics
MAT 686  Survey of Computers and Calculators in Mathematics
MAT 687  Diagnosis and Remediation of Learning Difficulties in Mathematics
(3)  Electives

Track 2
This track is for students interested in gaining or expanding certification in mathematics.
CUR 524  Educational Research for Practitioners
MAT 505  Geometry for Mathematics Teachers
MAT 689  Probability and Statistics in Mathematics Education
MAT 681  Linear and Abstract Algebra for Teachers
MAT 685  Symbolic Representation and Number Theory in Mathematics
MAT 662  The History and Philosophy of Mathematics
MAT 591  Calculus for Teachers I
(3)  Electives
Science Education Program of Study
CUR 524 Educational Research for Practitioners
(5) Any 5 SCI Prefix courses
(4) Electives

Social Studies Education Program of Study
CUR 524 Educational Research for Practitioners
SST 616 The Historical Roots of Our Multicultural Society
SST 612 Economics in the Secondary Curriculum
SST 622 Consent of the Governed: American Government in the Curriculum
SST 614 Geography in the Secondary School Curriculum
SST 618 The American Political Process in the School Curriculum
(4) Electives

Capstone Options:
- Nine-Credit Course Sequence
- Practicum
- Teacher Leadership Institute
- Supervised Student Teaching Internship for students seeking certification (additional courses required): English—EDU 501, EDU 502, CUR 504, EDU 503, EDU 505, EDU 506, EDU 521; Mathematics—EDU 501, EDU 502, CUR 504, EDU 503, EDU 505, EDU 506, EDU 522; Science and Social Studies—Call Advising Office
K-12 PROGRAMS
The Graduate Teacher Education Program offers four majors which cover all grades pre-k-12. Computer Science is available to all students, both current and prospective educators. Educational Media, Reading, and Teaching English to Speakers of Other Languages Programs are geared toward people already in the education profession.

Computer Science Education Program of Study
CUR 524    Educational Research for Practitioners
CSE 700    Introduction to Structured Programming
CSE 500    Computer Literacy for Teachers and Administrators
CSE 710    Programming in Pascal
CSE 510    Advanced Applications of Technology
CSE 712    Advanced Programming in Pascal
CSE 505    Computer Applications
CSE 680    Teaching BASIC Programming
CSE 670    Methods for Teaching Computer Science K-12
CSE 715    Data Structures

Capstone Options:
- Nine-Credit Course Sequence
- Practicum
- Teacher Leadership Institute
- Supervised Teaching Internship for students seeking certification (additional courses required) EDU 501, EDU 502, CUR 504, EDU 503, EDU 505, EDU 506
Educational Media Program of Study
CUR 524 Educational Research for Practitioners
EM 500 Philosophy of School Library Media Programs
EM 505 Design and Production of Educational Media
EM 510 Media for Children
EM 525 Library Media Collection Development
EM 530 Management of School Library Media Programs
EM 535 Media for Young Adults
EM 515 Reference and Information Services
EM 540 Organization of Library Media Collections
EM 545 Production of Instructional Video Programs
EM 520 Instructional Role of the Media Specialist

Capstone Options:
• Nine-Credit Course Sequence
• Practicum
• Teacher Leadership Institute

Reading Program of Study
CUR 521-524 Educational Research for Practitioners
RED 570 The Reading Process
EDU 580 Educational Measurement
RED 554 Assessment in Reading
RED 500 Techniques of Corrective and Remedial Reading
RED 575 Contemporary Foundations of Reading
RED 750 Literature for Children and Adolescents
RED 5271 Reading Supervision and Curriculum Development
RED 780 Teaching Language Arts in the Secondary School
RED 5272 Reading Supervision and Curriculum Development (Practice)

Capstone Option:
• Practicum

TESOL Program of Study
CUR 521-524 Educational Research for Practitioners
TSL 569 Methodology of Teaching English to Speakers of Other Languages
BLE 567 Applied Linguistics
TSL 562 Cultural and Cross-Cultural Studies
BLE 500 Foundations of Bilingual Education
BLE 547 Testing and Evaluation in BLE/TESOL
TSL 515 Curriculum Development in Bilingual Programs
(3) Electives

Capstone Options:
• Nine-Credit Course Sequence
• Practicum
• Teacher Leadership Institute
EXCEPTIONAL STUDENT EDUCATION

The Exceptional Student Education major offers four specialization areas. After completing the core courses, students can specialize in Emotionally Handicapped, Mentally Handicapped, Specific Learning Disabilities, or Varying Exceptionalities.

Core
CUR 525  Educational Research for Practitioners
EP 500  Survey of Exceptionalities of Children and Youth
EP 564  Language Development and Language Disabilities
EP 566  Educational and Psychological Assessment of Exceptional Students
EP 585  Educational Management of Exceptional Students
EP 565  Social and Personal Skills for Exceptional Students

Specialization Areas:*

Emotionally Handicapped (EH)
EP 5401  Nature and Needs of Emotionally Handicapped Students
EP 5410  Curriculum and Instructional Materials for Emotionally Handicapped Students
EP 5405  Behavior Management for Emotionally Handicapped Students
EP 5415  Instructional Strategies for Emotionally Handicapped Students

Mentally Handicapped (MH)
EP 505  Nature and Needs of Mentally Handicapped Students
EP 515  Instructional Strategies for Mentally Handicapped Students
EP 520  Curriculum and Instructional Materials for Mentally Handicapped Students
(1)  Elective

Specific Learning Disabilities (SLD)
EP 5260  Nature and Needs of Learning Disabled Students
EP 5266  Curriculum and Instructional Materials for Learning Disabled Students
EP 5264  Instructional Strategies for Learning Disabled Students
(1)  Elective

Varying Exceptionalities (VE)
EP 570  Nature and Needs of Mildly Handicapped Students
EP 515  Instructional Strategies for Mentally Handicapped Students
EP 5264  Instructional Strategies for Learning Disabled Students
EP 5415  Instructional Strategies for Emotionally Handicapped Students

Capstone Options:
- Nine-Credit Course Sequence
- Practicum
- Teacher Leadership Institute
- Supervised Teaching Internship for students seeking certification (additional courses required): EH, EDU 501, EDU 502, ELE 501, ELE 502, CUR 504, EDU 503, EDU 505, EDU 506; MH, SLD, VE- EDU 501, EDU 502, ELE 501, ELE 502, ELE 601, CUR 504, EDU 503, EDU 505, EDU 506

*Special certification concerns—If a student does not currently hold certification in ESE or elementary education the following courses will be required: EH- ELE 501, ELE 502, MH, SLD, VE- ELE 501, ELE 502, ELE 601.
EDUCATIONAL LEADERSHIP
This degree is for experienced educators interested in becoming administrators in their school settings. To enter this program, students must have a professional teaching certificate and two complete years of teaching experience. Students must also have a 3.0 GPA in the last 60 hours of their undergraduate degree, or a score of 1000 on the quantitative and verbal sections of the GRE, or a score of at least 50 on the MAT.

Educational Leadership Program of Study
CUR 521-525 Educational Research for Practitioners
CUR 501-505 Curriculum and Instruction
EDL 505 Educational Budgeting and Finance
CSE 500 Computer Literacy for Teachers and Administrators (Florida Students)
EDL 510 School Leadership
EDL 500 Communications and Supervision in Educational Leadership Roles
EDL 520 School Law for Administrators
EDL 525 Personnel Selection and Development
EDL 530 Organizational Management of Schools
EL 600 Seminar in the Knowledge Base of Educational Leadership (Florida Students)

Capstone Options:
- Administrative Internship
- Teacher Leadership Institute

Certification-Only Program
Students already holding a master's degree may complete a Modified Core Program in Leadership. These students can complete only the course work listed above. Students in the Modified Core Program are not eligible for financial aid. Other degree options include the specialist degree. Contact the advising office for more information.

SPECIAL DEGREE OFFERINGS
Educational Technology (non-certification area)
CUR 524 Educational Research for Practitioners
ETEC 601 Instructional Design
ETEC 602 Technology and the School Curriculum
(3) Any 3 CSE, EM, or online technology courses (advisor approval needed)
(4) Electives

Management and Administration of Educational Programs
Contact an academic advisor for program requirements.

ONLINE DEGREE OPTIONS
Visit our Web site at www.fgse.nova.edu for the most up-to-date information about online courses and degree offerings.

COURSE TITLES HAVE BEEN ABBREVIATED FOR SPACE. REFER TO CATALOG FOR COMPLETE COURSE TITLES.
Capstone Experience

All master's programs in the Graduate Teacher Education Program end with one of five "Capstone Experiences" that enable the student, working with his or her advisor, to culminate the degree with a learning experience that precisely matches the individual student's professional needs and goals. Although not all options are appropriate for every degree program, Capstone Experiences can include:

- Teacher Leadership Institute
- Additional course work
- Practicum
- Supervised Teaching Internship

Note: Students who do not hold a valid teaching certificate will complete this option as their Capstone Experience. See page 17 for additional information.

- Administrative Internship

More information about each Capstone Experience follows; please refer to individual degree programs of study to determine which Capstone Experiences are appropriate for that program.

All initial certification students must have approval from an academic advisor prior to enrolling in any of the Capstone Experiences.
TEACHER LEADERSHIP INSTITUTE
The Teacher Leadership Institute is the Capstone Experience designed to provide participants with opportunities for professional development that will enhance their leadership skills. The Teacher Leadership Institute is comprised of three stages, namely:

The Assessment Stage
The assessment stage encourages self-evaluation by participants and reflection on the assessment day. Students are prequalified by meeting the admissions criteria for the Teacher Leadership Institute. Upon qualification, students attend a one-day assessment center that serves as an orientation and introduction to this Capstone Experience.

The Leadership Stage
The leadership component of the institute is a self-discovery of a unique and creative style that incorporates the personality of the individual with his/her particular strengths and talents. Participants develop their product by working collaboratively with team members and a mentor/coach. By electronically communicating through email with their mentor/coach, team members, institute coordinators and facilitators, students are encouraged to ask questions, discuss ideas, and share their knowledge and thoughts concerning the development of their artifact. In addition, the participant will take part in a full-day workshop.

The Product Stage and Artifact Presentation
During the product stage, a scholarly artifact is developed. The artifact component consists of developing and implementing an innovative change that impacts your school or community. The artifact is presented in an evening session at the third institute meeting, and is evaluated by the mentors/coaches, coordinators, and facilitators.

The Teacher Leadership Institute runs twice a year; once in the fall and once in the winter. The institute utilizes online communication, which requires an additional technology fee of $75. For more information and to apply visit http://www.fcae.nova.edu/gtep/online/coli.
NINE-CREDIT COURSE SEQUENCE
The nine-credit course sequence consists of specific courses that total nine semester hours. These courses, which are in addition to the minimum of 10 courses required for the M.S. or Ed.S. degree, are designed to provide practical applications for teachers across all disciplines. The nine-credit course option consists of the following courses:

1. CUR 591—Workshop on Student Evaluation

2. Choose one of the following:
   CUR 502—Internet for Educators (online only)
   CAE 503—Internet Resources: Applications for Instruction (online only)
   CAE 504—Web Authoring I—Introduction to Web Page Development (online only)
   EDL 545—Administration of School Improvement Process

3. EDU 601 and EDU 602—Accomplished Competencies for Teachers I and II
PRACTICUM
The Practicum is an applied research project that GTEP students implement as part of the requirements for a master's or educational specialist degree. The Practicum is a collaborative effort involving a practicum advisor, a local mentor, and other professionals in the internship setting. Students design strategies to solve problems and address issues that need improvement in their work settings.

The options in the Practicum include (1) conducting a project in the student's workplace, (2) becoming involved in a special project such as Super Marks or Twilight School, and (3) assisting a professor with a much larger research project. Options two and three must be applied for on an individual basis.

When students start selecting topics for their projects, many exciting events begin to occur. The first is an expansion of professional educator networks followed by increased recognition as leaders in their fields. The excitement generated by implementing a practicum project often promotes valuable energy and synergy among peers. School districts and communities often become more involved in the projects. Most students complete the entire Practicum process in less than six months.

SUPERVISED TEACHING INTERNSHIP*
The Graduate Teacher Education Program supervised student teaching internship is the capstone experience designed for those students who already hold a bachelor's degree in a field other than education. The purpose of this internship is to provide an opportunity to perform the duties of a classroom teacher within the classroom setting. Under the guidance of an experienced cooperating teacher and a Nova Southeastern University supervisor, the intern is assigned full time to a school for at least 12 weeks. Opportunities are provided for the intern to engage in lesson planning, instruction, and parent/teacher conferences. During this period, the intern will observe, teach, and evaluate students in conjunction with the regular classroom teacher.

Eligibility for the student teaching internship is determined by meeting the following criteria:
1. The fingerprint check and background security clearance are completed, and verification that this has been completed is on file in the office of admissions.
2. All required course work is completed with a GPA of at least 3.0.
3. For students who wish to complete only the state-required certification courses and internship (without completing the master's degree), a statement of eligibility from the Department of Education must be presented to their advisors.
4. A portfolio and field experience are submitted.

In Nevada, specific requirements for the student teaching internship may vary according to the area of concentration.

The 12-week minimum student internship, accompanied by five seminar sessions, is taken for nine credit hours.

* Students who become employed as teachers prior to completion of the internship must (a) provide evidence of employment, and (b) contact an advisor for degree completion requirements.
ADMINISTRATIVE INTERNSHIP

The Nova Southeastern University Educational Leadership Internship is a practical, hands-on instructional experience for future administrators. The purpose of the program is to provide the intern an opportunity to observe, interview, work with, and perform the duties of administrators in the actual work setting. The intern will be able to benefit from lessons learned by the sponsoring administrator, who has had several years of professional experience in the field. The internship experience will focus on realistic, on-the-job situations in those areas of personal aspiration within the intern's particular career choice, and will provide the experience of carrying real administrative responsibility.

Eligibility for an internship is determined by meeting one of the following criteria:

- The student has been accepted into the GTEP master's or educational specialist's Educational Leadership Degree Programs, and has completed all required course work with the exception of EL 600 (Florida).
- For those students seeking the internship for certification only, a 30-credit-hour modified core program is available. Students are eligible for admission if they have a master's degree from a regionally accredited college or university and a current regular or professional teaching certificate.
- Documentation of two successfully completed years of teaching experience in an academic K-12 setting is also required. In Nevada, specific categories of licensed professionals may substitute two years of full-time professional experience in a K-12 school for the required two years of teaching experience.

An internship can be taken for either three credit hours (EL 698) or six credit hours (EL 699). The internship requires at least one session for each three hours of credit. If a student selects to take EL 698 for three hours of credit, a three-hour elective must also be taken.

A minimum of 50 contact hours per credit is required to complete the structured activities, projects and experiences. Therefore, a minimum of 150 contact hours is required for three credit hours and 300 contact hours for six credit hours.

Teacher Universe

Teacher Universe is a totally new concept evolving at FGSEHS, creating a perfect atmosphere for teachers to collaborate, share ideas, learn new techniques and strategies, sample the latest technology, and create an exciting learning environment.

Teacher Universe will offer support for the National Board of Professional Teaching Standards certification process; participation with and access to research; degree and advanced degree programs; product demonstration areas; computer stations; reading rooms; instructional materials, both reviewing and creation; online chatrooms; conferences featuring accomplished educators and authors; and recognition programs. All activities will be led by teachers who are recognized experts in these areas.
Teacher Universe will also house the Ocean Bank Center, sponsored by the Dade Public Education Fund and the Broward Education Foundation, at FGSEHS's North Miami Beach campus. This Ocean Bank Center provides free materials and supplies, donated by corporations, to educators throughout South Florida.

For more information or to suggest ideas, call 800-986-3223, ext. TU4U (8848), (954) 262-8848, or email: teacheruniverse@fcae.nova.edu.

Other Programs

In addition to the programs of study outlined in this brochure, GTEP and the Fischler Graduate School of Education and Human Services offer many other programs for professional development, including those listed below. And as with any dynamic institution, new offerings are always in the works. (To learn the latest, check frequently at our Web site, www.fgse.nova.edu.)

ONLINE COURSES AND DEGREES
The Fischler Graduate School of Education and Human Services offers an array of courses and complete degree programs in entirely online format, including many tailored to the needs of teachers and other educational trainers. These high-quality courses are presented in a tried-and-true, easy to manage format used by thousands of online students around the world. And they offer the advantage of letting you work from your home or school, at times that are truly convenient to you. FGSEHS also offers a new online master's degree in applied gerontology; and is continuously developing additional programs for the online delivery format. For details, check the "online programs" link on our Web site at www.fgse.nova.edu.

CERTIFICATE PROGRAMS
The Fischler Graduate School of Education and Human Services offers a variety of certificate programs designed to meet specific needs. Among these are:

- Certification and Accreditation in Student Activity Advising, offered in collaboration with the National Association of Student Activity Advisers and the National Association of Secondary School Principals;
- Certificate Program in Applied Gerontology, designed for those who work with the nation's aging population; and
- Graduate Certificate Program in Conflict Resolution in Education, designed for those who have serious interest in developing the skills and knowledge needed to effectively reduce and resolve conflicts in our schools.
DEGREE PROGRAMS
The Fischler Graduate School of Education and Human Services offers a number of degree programs beyond the master of science in education degree in the majors and specializations listed in the front of this brochure. Additional degree programs include:

Master of Science (M.S.)
- Applied Gerontology
- Child and Youth Care Administration
- Early Childhood Education Administration
- Family Support Studies
- Instructional Technology and Distance Education
- Speech-Language Pathology
- Substance Abuse Counseling and Education

Doctor of Education (Ed.D.)
- Adult Education
- Child and Youth Studies
- Computing and Information Technology
- Educational Leadership
- Health Care Education
- Higher Education
- Instructional Technology and Distance Education
- Vocational, Technical, Occupational Education

Doctor of Audiology (Au.D.)

Doctor of Speech-Language Pathology (SLP.D.)

For information about any of these degrees and programs, contact FGSEHS at (954) 262-8500 or 800-986-3223, ext. 8500; or locate us at www.fgse.nova.edu on the World Wide Web.
Graduate Admission Application
The Graduate Teacher Education Program

This application must be accompanied by a $50 nonrefundable fee. (Type or print)

Expected Starting Date ____________

Mo. Day Year

Instructional Location _________________________________________________________

Soc. Sec. # ____________

Sex: ☐ Male ☐ Female

Date of Birth ____________

Mo. Day Year

Last Name ____________________________

First Name ____________________________

M.I. ____________________________

Maiden Name ____________________________

Legal/Permanent Address: Street and Number ____________________________ (_____) ____________________________ (_____)

City State ZIP Home Telephone Business Telephone/Extension

Mailing address while attending Nova Southeastern (local if applicable) City State ZIP ____________________________ (_____) ____________________________ (_____)

Email Address ____________________________ Fax Number ____________________________

Emergency Contact

Name ____________________________ Street Address and Number ____________________________

City State ZIP Home Telephone Business Telephone/Extension ____________________________ (_____) ____________________________ (_____) ____________________________

Relationship

Please list colleges and universities attended. You must provide official transcripts from all listed institutions. Your degree must be from a regionally accredited institution. Degree transcript is required to process application.

<table>
<thead>
<tr>
<th>Complete Name of College/University</th>
<th>State</th>
<th>Date Started (Mo/Yr)</th>
<th>Date Ended (Mo/Yr)</th>
<th>Major Field</th>
<th>Degree Awarded (B.S., M.S.)</th>
<th>GPA</th>
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Do you plan to transfer graduate credits? ☐ Yes ☐ No

If yes, please complete a "request for transfer of credits" form, available at your site.
STEP 1: Select Academic Goal—Choose one of the following:

- Master's Degree
- Educational Specialist Degree
- Modified Core Program
- Non-Degree (financial aid not available)
- Initial Teacher Certificate Program

Applicants to the Educational Specialist Degree Program must have a master's degree and either appropriate teacher certification or a bachelor's or master's degree in education. (Please see catalog.)

STEP 2: Select Academic Major—Choose one of the following:

- Computer Science Education
- Curriculum, Instruction & Technology (online only)
- Educational Leadership* (special admission criteria)
- Educational Media
- Educational Technology
- Elementary Education
- Emotionally Handicapped
- English Education
- Management and Administration of Educational Programs
- Mathematics Education:  □ Track 1  □ Track 2
- Mentally Handicapped
- Multicultural Education
- Prekindergarten/Primary:  □ Track 1  □ Track 2
- Reading
- Science Education
- Social Studies Education
- Specific Learning Disabilities
- TESOL
- Varying Exceptionalities

*Educational Leadership Admission Criteria

- Letter from employer documenting two full years of successful teaching experience in an academic K-12 setting
- A current professional teaching certificate
- A minimum grade point average of 3.0 in the last 60 hours of undergraduate degree, or a minimum combined score of 1000 on the Verbal and Quantitative Scales of the Graduate Record Exam, or a minimum score of 50 on the Miller Analogies Test (Florida M.S. students only)

STEP 3: Select Capstone Option

Not all Capstone Options are available for all majors. Please refer to the page featuring your major for options.

Choose one of the following:

- Nine-credit course sequence*
- Practicum*
- Teacher Leadership Institute*
- Supervised Teaching Internship (for students seeking initial certification)
- Administrative Internship*

*Valid teaching certificate required

Applicant Status at Time of Application

First time attending Nova Southeastern University?  □ Yes  □ No

Returning to Nova Southeastern University after an absence?  □ Yes  □ No

If yes, indicate dates of attendance ___________________________ and the program you were in ___________________________.

Citizenship Status

- U.S. citizen
- Nonresident alien
- Resident alien

Foreign Students

- Do you require an I-20?  □ Yes  □ No
- If you have a visa, indicate status code: ___________________________
- Country of citizenship: ___________________________
- Native language: ___________________________

Resident alien students are required to submit a copy of their alien registration card. For more information, contact the International Student Office, (954) 452-7240.
Ethnic Origin Data (This information is requested for reporting purposes only.)
Check one of the following:
☐ Hispanic origin
☐ White (not of Hispanic origin)
☐ Asian or Pacific Islander
☐ Black (not of Hispanic origin)
☐ American Indian or Native Alaskan

Teaching Certification
State: __________________________ Certificate Type: ☐ Professional ☐ Temporary ☐ Substitute
Areas of Certification ________________________________________________________________

Employment
Note: Educational Leadership majors must list at least two complete years of teaching experience.

<table>
<thead>
<tr>
<th>Position</th>
<th>School/Company</th>
<th>City/State</th>
<th>Date Employed From</th>
<th>Date Employed To</th>
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Financial Aid
Have you applied for financial aid? ☐ Yes ☐ No
Have you filed a Free Application for Federal Student Aid (FAFSA)? ☐ Yes ☐ No

Please note the following statements:

1. Based on the information contained herein, my individualized program outline will be completed by my academic advisor.

2. I understand that if I do not currently possess a professional (not temporary) teaching certificate in the same academic area as my planned major at NSU, there may be additional certification requirements to fulfill beyond the academic requirements for my Nova Southeastern University degree. This will not affect the completion and receipt of my degree; only the receipt of state certification.

3. I declare that the above information, to the best of my knowledge, is complete and accurate. It is my responsibility to read and understand the requirements, policies, and procedures stated in the GTEP catalog, and I agree to abide by all the rules and regulations of this graduate program and Nova Southeastern University.

4. I give Nova Southeastern University permission to publish and use any photos in which I appear that may be taken during class or other university activities.

Applicant's Signature _____________________________ Date ___________________________
Request for Official Transcript
The Graduate Teacher Education Program

Student: Fill in the blanks on both sections. Mail to your former schools.

Please send to Nova Southeastern University an official transcript of my academic work while attending your institution. Return the form below to Nova Southeastern University.

A. I attended your school from ___________________________ to ___________________________

B. While in attendance, my name on your records was

__________________________________________

C. My student identification number was ___________________________

Thank you for your assistance.

Sincerely,

Signature

Dear Alma Mater: Please return this form with the transcript. Thank you.

Transcript Transmittal Form

Social Security Number _______ / _______ / _______ Date _______

Name ____________________________

Last First Middle/Maiden

Address ____________________________

Street ____________________________

City State ZIP

Please send copy to: NOVA SOUTHEASTERN UNIVERSITY
FISCHLER GRADUATE SCHOOL OF EDUCATION AND HUMAN SERVICES
GTEP—Office of Admissions
1750 NE 167th Street
North Miami Beach, Florida 33162-3017
FGSEHS UNIX ACCOUNT APPLICATION FORM

You must have access to a computer and modem before requesting a UNIX account. You must fill in this form completely; incomplete forms will delay processing. In addition to your log-in name and password, you will be sent Quick Start sheets to assist with configuring your computer's telecommunications software and the Introduction to Distance Library Services at Nova Southeastern University. An account not used for six months will be deactivated or deleted from the system. This form will be processed upon your acceptance to the program to which you are applying, and may take up to five working days from receipt by FGSEHS Network Services to be processed. This form will not be processed unless signed on the reverse side.

PLEASE PRINT OR TYPE CLEARLY

Social Security Number

Last Name

First Name

M.I.

Mailing Address

City

State

ZIP

Home Phone

Business Phone

Fax

Operating System:  ____ Windows 95  ____ NT Workstation  ____ Macintosh

Status:  ____ Student  ____ Staff  ____ Faculty

Check the program with which you are associated:

EDL  GTEP  PET  PHE  CSD  FCAE

PLEASE CONTINUE ON REVERSE SIDE
(SIGNATURE REQUIRED ON REVERSE SIDE)

FOR PROGRAM USE ONLY

Please provide this applicant with a UNIX account. I certify that he/she is registered/employed in our program and is entitled to an account.

Director/Designate __________________ Date ____________

FOR NETWORK SERVICES USE ONLY

Date Received __________________ Log-in __________________

Date Entered __________________ Password __________________

Date Mailed __________________ Processor's Initials __________________
Nova Southeastern University provides computer systems with access to hardware, software, and networks to enhance academic experience. The university's computer systems are vital to the university's programs of instruction, research, and administration. Nova Southeastern University's computer systems refer to all computers owned or operated by the university and include hardware, software, data, and communication networks associated with these systems. In particular, computer systems refer to systems ranging from multi-user time-sharing systems to single-user terminals and personal computers, whether free-standing or connected to a network.

Ethical conduct by students in the use of this technology is the same as in all other areas of university life and it is of equal importance. All students are expected to abide by the Nova Southeastern University Code of Student Conduct and Academic Responsibility. Students as part of their academic preparation toward specific professional career goals must be aware of and abide by the professional code of ethics associated with that chosen profession. Therefore, student technology users must apply standards of normal academic and professional ethics and considerate conduct to their use of the university's computing systems and resources, including respect of other users' right to privacy.

The student user must be aware of the legal and moral responsibility for ethical conduct in the use of technology. Student users of Nova Southeastern University's computer systems are subject to all applicable federal, state, and international computer laws. A copy of the Florida Computer Crimes Act and referenced Florida state statutes may be examined online or in a student's academic program office.

In addition, a student accessing any of Nova Southeastern University's computer systems, whether a multi-user time-sharing system or a single-user terminal or personal computer must:

- have proper authorization for use or attempted use of accounts within the Nova Southeastern University computer systems
- limit the use of Nova Southeastern University computer systems to academic activities as defined by the student's academic program office
- refrain from attempting to tamper with or obstruct the operation of Nova Southeastern University's computer systems
- be aware that accessing or using another person's computer account without that person's permission is illegal and unethical
- refrain from any attempt to use Nova Southeastern University's computer systems as a means for the unauthorized access to computer systems outside the university's systems
- be aware that the use of invasive software, such as worms and viruses destructive to hardware, software, or data files is illegal and unethical
- be aware that using Nova Southeastern University's computer systems to act or behave in a rude, obscene, or harassing manner will be dealt with by appropriate university policy, procedures, and agents
- use only legally obtained or licensed data or software in accordance with its license or purchase agreement
- be in compliance with federal copyright laws and the university's copyright code

As with all matters of law and ethics, ignorance of the rules does not excuse violations. Inappropriate conduct and violations will be dealt with under the guidelines of the Nova Southeastern University Code of Student Conduct and Academic Responsibility as defined and determined by the Office of the Academic Vice President and the Office of the Dean of a student's academic program.

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**STUDENT CODE OF COMPUTER ETHICS**

Nova Southeastern University has adopted rules for computing. The following rules outline your responsibilities for securing your computing account. This is not, however, a comprehensive list of all online policies, procedures, and responsibilities. Consult the NSU policy regarding use of computer and network systems. If you misuse your account these privileges may be withheld. You must read, sign, and return this form to your account coordinator before your account can be activated.

Your computer account is to be used only by you. Do not share your account with other individuals. The password to your account must be kept secure. Make sure to commit your password to memory. You may change your password at any time with the password command.

Always choose a password that is difficult to guess. Your password should conform to the following rules:

- It must be eight characters in length.
- It must contain four letters and four numbers.
- It must not be any word that can be found in a dictionary.
- Choose a password that is meaningful to you but not obvious to anyone else.

Examples of acceptable passwords are: 29py94ju, as76d198, 9&H7gh6.

NSU computer systems will automatically monitor your password on a regular basis. If your password has been guessed by the system, you will be sent electronic mail indicating that this has happened. If this occurs, change your password immediately to prevent anyone from tampering with your account. It is your responsibility to make backups of your files on your computer. NSU is not responsible for the loss of your computer files.

There are no specific limits to online time; however, you are encouraged to use your online time wisely in order to conserve resources. Online time that has been excessive and/or used for unauthorized purposes can result in a charge to you. If you do not access your account for a period of six months, your account will be deleted.

I understand the above rules for using the NSU computing systems and agree to abide by them. If you have trouble accessing your account or forget your password, please contact your account coordinator. Helpline can facilitate any changes needed to get you working again.

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**ACADEMIC COMPUTING ACCOUNT SECURITY AND ETHICS AGREEMENT**

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**I understand the statement of ethics and the above rules for using Nova Southeastern University's academic computing systems and agree to abide by them.**

<table>
<thead>
<tr>
<th>Print Name</th>
<th>Academic Program</th>
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## Graduate Teacher Education Class Site Locations

<table>
<thead>
<tr>
<th>Location</th>
<th>Address</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td><strong>BRADENTON/SARASOTA</strong></td>
<td>5500 Bee Ridge Road, Suite #102, Sarasota, FL 34233</td>
<td>Mr. William Lance, Site Administrator (941) 379-6682 (Site), (941) 758-3631 (Home)</td>
</tr>
<tr>
<td><strong>DAYTONA BEACH</strong></td>
<td>The Nova Professional Building, 3930 South Nova Road, Suite #102, Port Orange, FL 32127</td>
<td>Mr. Robert Wilson, Site Administrator (904) 756-4227 (Site), (904) 761-6689 (Home)</td>
</tr>
<tr>
<td><strong>FORT LAUDERDALE</strong></td>
<td>Sonken Building, NSU Campus, 3301 College Avenue, Fort Lauderdale, FL 33314-7796</td>
<td>Dr. Jeri Sorosky, Site Administrator (954) 262-8656 (Site), Dr. Mary Ann Butler-Pearson, Assistant Site Administrator (954) 262-8656 (Site)</td>
</tr>
<tr>
<td><strong>FORT MYERS/NAPLES</strong></td>
<td>10911 Bonita Beach Road, Suite #1031, Bonita Springs, FL 33923</td>
<td>Dr. Douglas Santini, Site Administrator (941) 992-1711 (Site), (941) 458-0082 (Home)</td>
</tr>
<tr>
<td><strong>GAINESVILLE</strong></td>
<td>Gainesville High School, 1900 NW 13th Street, Gainesville, FL 32609</td>
<td>Dr. Jack Buys, Site Administrator (352) 371-0533 (Home)</td>
</tr>
<tr>
<td><strong>JACKSONVILLE</strong></td>
<td>Century Plaza Building, 3733 University Boulevard West, Suite #302, Jacksonville, FL 32217</td>
<td>Ms. Kathy Sandusky, Site Administrator (904) 443-2885 (Site)</td>
</tr>
<tr>
<td><strong>LAS VEGAS, NEVADA</strong></td>
<td>The Plaza Office Park, 2320 Paseo del Prado, Suite #307, Las Vegas, NV 89102</td>
<td>Mr. Steve Rudish, Site Administrator (702) 365-6682 (Site)</td>
</tr>
<tr>
<td><strong>MELBOURNE</strong></td>
<td>Brevard County Educational Services Facility, 2700 Judge Fran Jamieson Way, Viera, FL 32940-6699</td>
<td>Walt Taylor, Site Administrator (407) 632-8097 (Home)</td>
</tr>
<tr>
<td><strong>MIAMI</strong></td>
<td>Las Americas V Center Plaza, Unit H-3, 11865 SW 26th Street, Miami, FL 33175</td>
<td>David Ferrer, Assistant Site Administrator (305) 485-8359 (Site)</td>
</tr>
<tr>
<td><strong>ORLANDO</strong></td>
<td>Nova Southeastern University Building, 445 North Wymore Road, Winter Park, FL 32789</td>
<td>Ms. Carole Quick, Site Administrator (407) 647-3389 (Site)</td>
</tr>
<tr>
<td><strong>TAMPA</strong></td>
<td>Austin Center, West Atrium Mall, 1408 North Westshore Boulevard, Suite #115, Tampa, FL 33607</td>
<td>Dr. Deborah Coyle, Site Administrator (813) 288-9460 (Site)</td>
</tr>
<tr>
<td><strong>WEST PALM BEACH</strong></td>
<td>Santaluces Community High School, 6880 Lawrence Road, Lantana, FL 33462</td>
<td>Lisa Shields, Assistant Site Administrator (561) 969-9770 (Site)</td>
</tr>
</tbody>
</table>

Each site is represented by a site administrator. Student services are provided by the main campus.
Accreditation
Nova Southeastern University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404-679-4501) to award bachelor's, master's, educational specialist, and doctoral degrees.

Notice of Nondiscrimination
Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying disability, religion or creed, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school, and does not discriminate in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.