Center for the Study of Administration On-Campus Masters Program Schedule-Block II, April-June 1983

Nova University

Follow this and additional works at: https://nsuworks.nova.edu/hsb_pgcoursecatalogs

Part of the Business Commons

NSUWorks Citation
https://nsuworks.nova.edu/hsb_pgcoursecatalogs/123

This Course Schedule is brought to you for free and open access by the NSU Course Catalogs and Course Descriptions at NSUWorks. It has been accepted for inclusion in Huizenga Postgraduate Course Catalogs by an authorized administrator of NSUWorks. For more information, please contact nsuworks@nova.edu.
I

Nova University
CENTER FOR THE STUDY OF ADMINISTRATION
3301 College Avenue, Fort Lauderdale, Florida 33314 • 305/475-7300

TELEPHONES:
Admissions/Counseling
(305) 475-7689
Master's Program Office
(305) 475-7644
FLORIDA WATS: (800) 432-5021
(305) 475-7646
ext. 7646

BLOCK II, APRIL - JUNE 1983
ON CAMPUS MASTER'S PROGRAM SCHEDULE
MASTER OF BUSINESS ADMINISTRATION (MBA)
MASTER OF PUBLIC ADMINISTRATION (MPA)
MS/HUMAN RESOURCE MANAGEMENT (MS/HRM)
MS/CRIMINAL JUSTICE (MS/CJ)

KEY TO ABBREVIATIONS FOR MASTER'S COURSES
(CR) - Required, Core Course
(EL) - Elective
(HR) - Required, HRM Program

KEY TO ABBREVIATIONS FOR MANAGEMENT CERTIFICATE COURSES
(AC) - Accounting
(AM) - Acquisitions Management
(CS) - Computers Systems Management
(CJ) - Criminal Justice
(HS) - Health Systems Management

(HR) - Human Resource Management
(IB) - International Business
(MA) - Marketing
(PM) - Public Management

COUNSELING
If you are not sure of your course registration requirements, please call or visit the Master's Program Office for counseling. Courses should be taken in sequence as listed in the Master's Bulletin. Permission to go out of sequence must be obtained from the Program Director. Be sure you obtain course syllabi at the time of registration. ALL STUDENTS SHOULD READ THE MASTER'S BULLETIN AND BECOME FAMILIAR WITH PROGRAM POLICIES AND PROCEDURES. ALL NEW STUDENTS MUST MAKE AN APPOINTMENT FOR COUNSELING BEFORE REGISTERING FOR CLASSES. Counseling appointments will be taken from March 7, 1983 - April 4, 1983. DEADLINE FOR NEW STUDENT APPLICATIONS IS March 31, 1983. Returning students should register for classes from March 7, 1983 through April 4, 1983.

REGISTRATION
Register in person by submitting your completed registration form and tuition and fees IN FULL to the Registrar's Office, Parker Building Room 104. The Registrar's Office is open Monday through Friday, 8:30 AM - 5:00 PM.

You mail your completed registration form and tuition and fees IN FULL to the Registrar's Office, 3301 College Ave., Ft. Lauderdale, FL 33314. Call 475-7403 to request registration materials if you have not received them.

Registration must be completed by April 4, 1983 to avoid a late fee of $10.00. Registration after the first night of class incurs a late fee of $50.00.
### SEQUENCE I

<table>
<thead>
<tr>
<th>SESSION</th>
<th>DATES</th>
<th>TIMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>April 8, 9</td>
<td>Early: Friday 6-8 PM</td>
</tr>
<tr>
<td>Second</td>
<td>April 29, 30</td>
<td>Late: Saturday 8-12 Noon</td>
</tr>
<tr>
<td>Third</td>
<td>May 20, 21</td>
<td></td>
</tr>
<tr>
<td>Fourth</td>
<td>June 10, 11</td>
<td></td>
</tr>
<tr>
<td>Fifth</td>
<td>June 24, 25</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Second Letter of Section Indicates Early or Late.

---

<table>
<thead>
<tr>
<th>COURSE #/SECTION</th>
<th>TITLE</th>
<th>INSTRUCTOR</th>
<th>ROOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>GMP 5030 AE</td>
<td>Human Resource Management (CR)</td>
<td>Tureen</td>
<td>P-210</td>
</tr>
<tr>
<td>*GMP 5040 AL</td>
<td>Quantitative Methods (CR)</td>
<td>Golden</td>
<td>P-210</td>
</tr>
<tr>
<td>*GMP 5050 AE</td>
<td>Managerial Economics (CR)</td>
<td>Pellet</td>
<td>P-237</td>
</tr>
<tr>
<td></td>
<td><strong>NOTE: STUDENTS MUST COMPLETE GMP 5040 BEFORE REGISTERING FOR GMP 5050</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*GMP 5060 AE</td>
<td>Managerial Accounting (MB)</td>
<td>Weiss</td>
<td>P-129</td>
</tr>
<tr>
<td>GMP 5110 AE</td>
<td>Accounting Theory (AC/EL)</td>
<td>Vanderbeck</td>
<td>P-107</td>
</tr>
<tr>
<td>GMP 5240 AE</td>
<td>Advanced Organizational Development (HR/EL)</td>
<td>Gibson</td>
<td>P-105</td>
</tr>
<tr>
<td>GMP 5320 AL</td>
<td>Management Communications (HR/EL)</td>
<td>Gibson</td>
<td>P-105</td>
</tr>
<tr>
<td>GMP 5450 AL</td>
<td>Public Administration Theory &amp; Practice (MP/PM/EL)</td>
<td>Baer</td>
<td>P-129</td>
</tr>
<tr>
<td>GMP 5581 AL</td>
<td>International Banking (IB/EL)</td>
<td>Lipman</td>
<td>P-237</td>
</tr>
<tr>
<td>GMP 5620 AL</td>
<td>Investment Principles &amp; Policy</td>
<td>TBA</td>
<td>P-107</td>
</tr>
<tr>
<td></td>
<td><strong>CANCELLATION</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GMP 6000 AE</td>
<td>Crime and Justice in North America (CJ)</td>
<td>Baer</td>
<td>P-143</td>
</tr>
<tr>
<td>GMP 6010 AL</td>
<td>Criminal Justice Theories &amp; Typologies (CJ)</td>
<td>Lacey</td>
<td>P-143</td>
</tr>
<tr>
<td><strong>GMP 5400 AE</strong></td>
<td>Grants and Contracts</td>
<td>Britt</td>
<td>P-150</td>
</tr>
<tr>
<td><strong>GMP 5800 AL</strong></td>
<td>Policy Analysis &amp; Program Evaluation</td>
<td>Britt</td>
<td>P-150</td>
</tr>
</tbody>
</table>
| GMP 5100 A       | Master's Project (4 Credits)                      | Blackwell  | Appt. Only

*Students Must Have Satisfied Program Prerequisites to Register for Classes

**Two Course Option for Master's Project

**NOTE:** All Electives Require Enrollment of 10 or More Students

Mid-Term Exams will be held Saturday, May 14 in the I.R.P. Room - As Applicable

---

**NOTE:** COURSES REQUIRED FOR ONE PROGRAM MAY BE TAKEN AS AN ELECTIVE IN ANOTHER PROGRAM.

STUDENTS DESIRING A SPECIALIZATION SHOULD TAKE ALL ELECTIVES IN THEIR AREA OF CONCENTRATION!
SESSION | DATES | TIMES | COURSE #/SECTION | TITLE | INSTRUCTOR | ROOM |
---|---|---|---|---|---|---|
First | April 15, 16 | Early: Friday 6-8 PM  Saturday 8-12 Noon | GMP 5010 AE | Environment of Organization (CR) | Cartano | P-241 |
Second | May 6, 7 | Late: Friday 8:15-10:15 PM  Saturday 1-5 PM | GMP 5010 BL | Environment of Organization (CR) | Sand | P-241 |
Third | June 3, 4 | | GMP 5020 AE | Organization Behavior & Development (CR) | McCartney | 6/24 P-131 |
Fourth | June 17, 18 | | GMP 5020 BL | Organization Behavior & Development (CR) | McCartney | 6/24 P-131 |
Fifth | June 24, 25 | | GMP 5030 BL | Human Resource Management (CR) | Preziosi | P-210 |
*GMP 5040 BE | Quantitative Method (CR) | Rivers | P-237 |
*GMP 5070 AE | Marketing Management (MB) | Gruber | P-210 |
GMP 5080 AE | Financial Management | Haight | P-237 |
GMP 5090 AL | Business Policy (MB) | Haight | P-143 |

NOTE: ONLY STUDENTS WHO HAVE COMPLETED GMP 5010 - 5080 WILL BE PERMITTED TO ENROLL IN GMP 5090. THIS RULE WILL BE ENFORCED.

GMP 5381 AE | Managing Stress (EL) | Preziosi | 6/24 P-106 |
GMP 5410 AL | Health Systems (HS/EL) | TBA | 6/24 P-107 |
GMP 5462 AE | Contract & Procurement Law (AM/EL) | Dodson | 6/24 P-128 |
GMP 5550 AL | Sales Management (MA/EL) | TBA | 6/24 P-150 |
GMP 5530 AE | Current Information Systems Technology (CS/EL) | TBA | 6/24 P-130 |

*Students Must Have Satisfied Program Prerequisites to Register for Courses

NOTE: All Electives Require Enrollment of 10 or More Students

Mid-Term Exams will be held Saturday, May 21 in the I.R.P. Room - As Applicable

Springtime is a time of reflection on our efforts of the previous fall and winter seasons. As you are well aware, our enrollment has enjoyed unprecedented growth during the last six months. We attribute this to many factors, the most important of which is the enthusiastic endorsement of our programs by our students and graduates, and their employers. This year we have focused great attention on expanding our offerings in the fields of computer systems management, microcomputer applications in management, accounting, marketing, international business, and banking and financial institution management. Certificate programs in these and other fields are now available to students both on campus in Fort Lauderdale and throughout our field-based delivery system. As in the past, we are committed to meet the educational needs of career professionals in their ever expanding managerial roles.

Neuman F. Pollack-Director
### PREREQUISITES

<table>
<thead>
<tr>
<th>COURSE/SECTION</th>
<th>TITLE</th>
<th>INSTRUCTOR</th>
<th>DATE/TIME</th>
<th>ROOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>GMP 5002 A</td>
<td>Introductory Quantitative Analysis (PP)</td>
<td>Barritt</td>
<td>Monday 7-10 PM</td>
<td>P-241</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4/11-6/20</td>
<td></td>
</tr>
<tr>
<td>GMP 5003 A</td>
<td>Introductory Economics (PP)</td>
<td>Pellet</td>
<td>Monday 7-10 PM</td>
<td>P-150</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4/11-6/20</td>
<td></td>
</tr>
<tr>
<td>GMP 5009 A</td>
<td>Management Communications: Strategies and Skills (PP)</td>
<td>Hepler</td>
<td>Thursday 7-10 PM</td>
<td>P-131</td>
</tr>
<tr>
<td></td>
<td>GMAT - Review</td>
<td>Irwin Katz</td>
<td>4/14-6/16</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>5/10-6/14</td>
<td></td>
</tr>
</tbody>
</table>

### REGISTRATION FEE

A University registration fee is now being applied to each registration form processed. The fee is $15.00 regardless of the number of courses listed on the registration form. Simply include the registration fee with your tuition and other applicable fees.

### TUITION

The graduate tuition fee is $330 per course. The tuition for program prerequisite courses is $300. Students receiving employer tuition reimbursement are expected to pay tuition in advance, and then secure reimbursement from their employer. Promissory notes for partial payment will be issued only to those students who are waiting for student loans to be processed. Approval to sign a promissory note must be gained from the Comptroller's office.

### REFUNDS

Refunds are made solely at the option of the university for conditions beyond the student's control. Refunds must be requested in writing, and the refund is based on the date of the written request form. When granted, the tuition credit will be as follows: After the first weekend 75%, after the second weekend 50%, and then 0%. The Add/Drop withdrawal form must be used.

### TEXTBOOKS

Textbooks for all courses can be purchased at the Corner Book Exchange, 4134 S.W. 64th Avenue, Davie, Florida 33314 (305) 792-7778.

### MANAGEMENT CERTIFICATE COURSES

Nova University Master's Programs has several Certificate programs available to non-degree administration professionals already working in their field who wish to increase their organizational and personal effectiveness. Courses are offered in 3 month terms or Blocks and meet every 3rd weekend on a Friday evening and Saturday either as an Early or Late class. A certificate can be earned by taking four courses in one of the specialty areas listed on the front page.

For additional information call 475-7644 or 475-7689.