Center for the Study of Administration Off-Campus Masters Program Schedule-Block II, April-June, 1982

Nova University

Follow this and additional works at: https://nsuworks.nova.edu/hsb_pgcoursecatalogs

Part of the Business Commons

NSUWorks Citation
https://nsuworks.nova.edu/hsb_pgcoursecatalogs/126

This Course Schedule is brought to you for free and open access by the NSU Course Catalogs and Course Descriptions at NSUWorks. It has been accepted for inclusion in Huizenga Postgraduate Course Catalogs by an authorized administrator of NSUWorks. For more information, please contact nsuworks@nova.edu.
### OFF-CAMPUS MASTERS PROGRAM SCHEDULE

**NOVA UNIVERSITY**
3301 COLLEGE AVENUE, FT. LAUDERDALE, FL 33314 • 305/475-7300

**CENTER FOR THE STUDY OF ADMINISTRATION**

**BLOCK II, APRIL - JUNE, 1982**

**MASTERS PROGRAMS**

- MBA, HRM, MPA, MSCJ

**REGISTRATION PERIOD:** Contact local cluster coordinator for registration information

**NOVA UNIVERSITY**
3301 COLLEGE AVENUE
FT. LAUDERDALE, FL 33314

**TELEPHONES:**
- Admissions/Counseling: (305) 475-7481
- Masters Program Office: (305) 475-7644
- Florida Wats: (800) 432-5021 ext. 7646

**CLASS/SECTION/TIMES**

<table>
<thead>
<tr>
<th>WEEKEND SESSION</th>
<th>SEQUENCE I</th>
<th>SEQUENCE II</th>
<th>CLASS/SECTION/TIMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST</td>
<td>Apr. 16,17</td>
<td>Apr. 23,24</td>
<td>EARLY: Friday 6-8 pm Saturday 8-12 noon</td>
</tr>
<tr>
<td>SECOND</td>
<td>Apr. 30,1</td>
<td>May 7,8</td>
<td>LATE: Friday 8:15-10:15 pm Saturday 1-5 pm</td>
</tr>
<tr>
<td>THIRD</td>
<td>May 14,15</td>
<td>May 21,22</td>
<td>NOTE: Second letter of section defines whether course is Early or Late</td>
</tr>
<tr>
<td>FOURTH</td>
<td>June 11,12</td>
<td>June 18,19</td>
<td></td>
</tr>
<tr>
<td>FIFTH</td>
<td>June 25,26</td>
<td>June 25,26</td>
<td></td>
</tr>
</tbody>
</table>

**KEY TO ABBREVIATIONS FOR MASTERS COURSES**

- **CR** - Required, Core Course
- **EL** - Elective
- **HR** - Required, HRM Program
- **MB** - Required, MBA Program
- **MP** - Required, MPA Program
- **PP** - Program Prerequisite
- **CJ** - Criminal Justice Program

**NOTE:** COURSES REQUIRED FOR ONE PROGRAM MAY BE TAKEN AS AN ELECTIVE IN ANOTHER PROGRAM. STUDENTS DESIRING A SPECIALIZATION SHOULD TAKE ALL ELECTIVES IN THEIR AREA OF CONCENTRATION!
## **SCHEDULE OF MASTERS PROGRAM OFF-CAMPUS COURSES APRIL - JUNE 1982**

### VIRGINIA BEACH II - MSCJ
- **SEQUENCE I**
  - **Meeting at:** Lake Taylor School, Norfolk, VA
  - **Cluster Coordinator:** Merlin Waldron, 6348 Chestnut Hill Road, Virginia Beach, VA 23464; H: (804) 420-1431, O: (804) 627-4811

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Option</th>
<th>Course Title</th>
<th>Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>GMP 6080</td>
<td>AE</td>
<td>Contemporary Corrections</td>
<td>Baird</td>
</tr>
<tr>
<td>GMP 6090</td>
<td>AL</td>
<td>Community Corrections, Probation &amp; Parole</td>
<td>Baird</td>
</tr>
</tbody>
</table>

### VIRGINIA BEACH II - SPECIAL
- **Option Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Option</th>
<th>Course Title</th>
<th>Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>GMP 5400</td>
<td>BE</td>
<td>Grants and Contracts</td>
<td>Chinn</td>
</tr>
<tr>
<td>GMP 5800</td>
<td>BL</td>
<td>Policy Analysis &amp; Program Evaluation</td>
<td>Chinn</td>
</tr>
</tbody>
</table>

### TAMPA EAST - MPA/HRM
- **SEQUENCE II**
  - **Meeting at:** Memorial Hospital Ed. Bldg., 2901 Swann Avenue, Tampa, FL
  - **Cluster Coordinator:** Richard Cipriano, 2711 Grandview Place, Brandon, FL 33511; H: (813) 685-3200

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Option</th>
<th>Course Title</th>
<th>Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>GMP 5240</td>
<td>BE</td>
<td>Advanced Organizational Development</td>
<td>Hoffman</td>
</tr>
<tr>
<td>GMP 5470</td>
<td>AL</td>
<td>Planning, Budgeting and Control</td>
<td>Dale</td>
</tr>
<tr>
<td>GMP 5480</td>
<td>BE</td>
<td>Public Policy Analysis &amp; Procedure</td>
<td>Dale</td>
</tr>
</tbody>
</table>

### MIAMI-SOUTHERN BELL - MBA/HRM
- **SEQUENCE II**
  - **Meeting at:** Southern Bell Facility, 7750 N.W. 50 Street, Miami, FL 33166
  - **Cluster Coordinator:** Jeff Siebold, 7750 N.W. 50 Street, Miami, FL 33166; O: (305) 593-5340

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Option</th>
<th>Course Title</th>
<th>Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>GMP 5080</td>
<td>BE</td>
<td>Financial Management</td>
<td>Dipaolo</td>
</tr>
<tr>
<td>GMP 5940</td>
<td>AL</td>
<td>Topics in Computer Systems Management</td>
<td>TBA</td>
</tr>
</tbody>
</table>

### ORLANDO I - MBA/HRM
- **SEQUENCE II**
  - **Meeting at:** Orlando Regional Medical Center Education Training Classroom, 1414 Kuhl Avenue, Orlando, FL
  - **Cluster Coordinator:** Jim Bartz, Orlando Regional Medical Center, 1414 Kuhl Avenue, Orlando, FL; O: (305) 841-5111 ext. 5955

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Option</th>
<th>Course Title</th>
<th>Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>GMP 5070</td>
<td>BE</td>
<td>Marketing Management</td>
<td>Lash</td>
</tr>
<tr>
<td>GMP 5260</td>
<td>AL</td>
<td>Labor Relations: Principles, Problems, &amp; Cases</td>
<td>Bennett</td>
</tr>
</tbody>
</table>
CEDAR RAPIDS II - MBA
Meeting at:
Kirkwood Community College
6301 Kirkwood Blvd.
Cedar Rapids, Iowa 52405

GMP 5070 CE Marketing Management
GMP 5080 CL Financial Management

ST. PETERSBURG/BAY PINES
Meeting at:
Bay Pines Medical Center
St. Petersburg, FL
Bldg. 1, 2nd Floor s.

GMP 5050 BE Managerial Economics for Decision Making
GMP 5205 AL Managerial Environment

BRADENTON - MBA/HRM
Meeting at:
Manatee Memorial Hospital
1st Floor Classroom

GMP 5050 CE Managerial Economics
GMP 5205 BL Managerial Environment

WEST PALM BEACH II - MBA/HRM
Meeting at:
Health Dept.
Conference Room
901 Evernia St.
West Palm Beach, FL

GMP 5030 CL Human Resource Management
GMP 5040 CE Quantitative Methods

ORLANDO II - MBA/HRM
Meeting at:
City Hall/Fire Station
Education Classroom
175 New burgport Ave.
Altamonte Springs, FL

GMP 5030 DL Human Resource Management
GMP 5040 DE Quantitative Methods

SEQUENCE I
CEDAR RAPIDS II - MBA
Bob McDonnell
269 Highland Dr., N.W.
Cedar Rapids, Iowa 52404
H: (319) 366-2194
O: (319) 366-7611

ST. PETERSBURG/BAY PINES
Darwin Driggers
11736 Wesson Circle, West
Tampa, FL 33618
H: (813) 962-3830
O: (813) 272-2360

BRADENTON - MBA/HRM
Dallas Grover
1103 Palma Sola Blvd.
Bradenton, FL 33505
H: (813) 792-7062

WEST PALM BEACH II - MBA/HRM
Dick Morley
4225 Linden Avenue
Palm Beach Gardens, FL 33401
H: (305) 622-2799
O: (305) 837-3352

ORLANDO II - MBA/HRM
Linda Partin
102 Canada Avenue
Altamonte Springs, FL 32701
H: (305) 366-2194
O: (305) 366-7611

SEQUENCE II
BRADENTON - MBA/HRM
Dallas Grover
1103 Palma Sola Blvd.
Bradenton, FL 33505
H: (813) 792-7062

WEST PALM BEACH II - MBA/HRM
Dick Morley
4225 Linden Avenue
Palm Beach Gardens, FL 33401
H: (305) 622-2799
O: (305) 837-3352

ORLANDO II - MBA/HRM
Linda Partin
102 Canada Avenue
Altamonte Springs, FL 32701
H: (305) 366-2194
O: (305) 366-7611
Tuition

The graduate tuition fee is $300 per course, or $330 outside the continental USA. The tuition for program prerequisite courses is $270. Students receiving employer tuition reimbursement are expected to pay tuition in advance, and then secure reimbursement from their employer. Promissory notes for partial payment will be issued only to those students who are waiting for student loans to be processed. Approval to sign promissory notes must be gained from the comptrollers office.

Refunds

Refunds are made solely at the option of the university for conditions beyond the student's control. Refunds must be requested in writing, and the refund is based on the date of the written request form. When granted, the tuition credit will be as follows: After the first weekend 75%, after the second weekend 50%, then 0%. The Add/Drop withdrawal form must be used. The amount of the refund is based on the date of the form submitted.

Textbooks

Textbooks are to be purchased through the local cluster coordinator.

Registration

Registration is to be made through the local cluster coordinator.