Center for the Study of Administration Off-Campus Masters Program Schedule Block III, July-September 1982

Nova University

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**BLOCK III, JULY - SEPTEMBER, 1982**

**OFF-CAMPUS MASTERS PROGRAM SCHEDULE**

<table>
<thead>
<tr>
<th>Master of Business Administration</th>
<th>Registration Period:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Public Administration</td>
<td>Contact local cluster</td>
</tr>
<tr>
<td>MS/Human Resource Management</td>
<td>coordinator for registration information</td>
</tr>
<tr>
<td>MS/Criminal Justice</td>
<td>Nova University</td>
</tr>
<tr>
<td></td>
<td>3301 College Avenue</td>
</tr>
<tr>
<td></td>
<td>Ft. Lauderdale, Florida 33314</td>
</tr>
</tbody>
</table>

**TELEPHONES:**
- Admissions/Counseling: (305) 475-7481
- Masters Program Office: (305) 475-7644
- Florida Watts: (800) 432-5021 ext. 7646

**Weekend Session**

<table>
<thead>
<tr>
<th>Week</th>
<th>Sequence I</th>
<th>Sequence II</th>
<th>Class/Section/Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST</td>
<td>JULY 9,10</td>
<td>JULY 16,17</td>
<td>EARLY: Friday 6-8 pm</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Saturday 8-12 noon</td>
</tr>
<tr>
<td>SECOND</td>
<td>JULY 23,24</td>
<td>JULY 30,31</td>
<td>LATE: Friday 8:15-10:15 pm</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Saturday 12:30-4:30 pm</td>
</tr>
<tr>
<td>THIRD</td>
<td>AUG. 6,7</td>
<td>AUG. 13,14</td>
<td>NOTE: Second letter of section defines whether course is Early or Late</td>
</tr>
<tr>
<td>FOURTH</td>
<td>AUG. 27,28</td>
<td>SEPT. 10,11</td>
<td></td>
</tr>
<tr>
<td>FIFTH</td>
<td>SEPT. 24,25</td>
<td>SEPT. 24,25</td>
<td></td>
</tr>
</tbody>
</table>

*Mid-term exams for Sequence I classes will be held Saturday Aug. 7, 1982 as applicable. Mid-term exams for Sequence II classes will be held Saturday July 31, 1982 as applicable.

**KEY TO ABBREVIATIONS FOR MASTERS COURSES**

- CR - Required, Core Course
- EL - Elective
- HR - Required, HRM Program
- MB - Required, MBA Program
- MP - Required, MPA Program
- PP - Program Prerequisite
- CJ - Criminal Justice Program

**NOTE:** Courses required for one program may be taken as an elective in another program.

Students desiring a specialization should take all electives in their area of concentration!

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*Doctorate in Business Administration • Doctorate in Public Administration
Masters Programs • Governmental Assistance Service*
**SCHEDULE OF MASTERS PROGRAM OFF-CAMPUS COURSES JULY - September 1982**

<table>
<thead>
<tr>
<th>VIRGINIA BEACH II - MSCJ</th>
<th>SEQUENCE I</th>
<th>CLUSTER COORDINATOR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting at: Lake Taylor School Norfolk, VA</td>
<td></td>
<td>Merlin Waldron 6348 Chestnut Hill Rd. Virginia Beach, VA 23464 H: (804) 420-1431 0: (804) 627-4811</td>
</tr>
<tr>
<td>GMP 6100 AE Organizational Behavior - Management Theory</td>
<td>LADD</td>
<td></td>
</tr>
<tr>
<td>GMP 6110 AL Advanced Administrative Functions</td>
<td>LADD</td>
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<table>
<thead>
<tr>
<th>TAMPA EAST - MPA/HRM</th>
<th>SEQUENCE II</th>
<th>CLUSTER COORDINATOR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting at: Memorial Hospital Ed. Building 2901 Swann Avenue Tampa, Florida</td>
<td></td>
<td>Richard Cipriano 2711 Grandview Place Brandon, Florida 33511 H: (813) 665-3200</td>
</tr>
<tr>
<td>GMP 5400 AE Grants &amp; Contracts</td>
<td>DALE</td>
<td></td>
</tr>
<tr>
<td>GMP 5800 AL Public Policy Analysis &amp; Evaluation</td>
<td>DALE</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MIAMI-SOUTHERN BELL - MBA/HRM</th>
<th>SEQUENCE II</th>
<th>CLUSTER COORDINATOR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting at: Southern Bell Facility 7750 N.W. 59th Street Miami, Florida 33166</td>
<td></td>
<td>Jeff Siebold 7750 N.W. 50th Street Miami, Florida 33166 0: (305) 593-5340</td>
</tr>
<tr>
<td>GMP 5090 BE Business Policy</td>
<td>WAGNER</td>
<td></td>
</tr>
<tr>
<td>GMP 5100 AA Masters Project-By Appointment-(305) 475-7643</td>
<td>BLACKWELL</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ORLANDO I - MBA/HRM</th>
<th>SEQUENCE II</th>
<th>CLUSTER COORDINATOR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting at: Orlando Regional Medical Center Education Training Classroom 1414 Kuhl Avenue Orlando, Florida</td>
<td></td>
<td>Jim Bartz Orlando Regional Medical Center 1414 Kuhl Avenue Orlando, Florida 0: (305) 841-5111 ext. 5955</td>
</tr>
<tr>
<td>GMP 5080 BE Financial Management</td>
<td>T WOROGER</td>
<td></td>
</tr>
<tr>
<td>GMP 5090 DL Business Policy</td>
<td>KOOROS</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CEDAR RAPIDS II - MBA</th>
<th>SEQUENCE I</th>
<th>CLUSTER COORDINATOR:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting at: Kirkwood Community College 6301 Kirkwood Blvd. Cedar Rapids, Iowa 52405</td>
<td></td>
<td>Bob McDonnell 269 Highland Drive N.W. Cedar Rapids, Iowa 52404 H: (319) 365-2194 0: (319) 366-7611</td>
</tr>
<tr>
<td>GMP 5090 CL Business Policy</td>
<td>CAMERON</td>
<td></td>
</tr>
<tr>
<td>GMP 5205 BE Managerial Environment</td>
<td>PICKLER</td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td>MBA/HRM Sequence I</td>
<td>MBA/HRM Sequence II</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------------------------------------------------</td>
<td>----------------------------------------------------------</td>
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</tbody>
</table>
| **ST. PETERSBURG/BAY PINES MBA/HRM** | **Meeting at:** Tampa College  
4950 34th Street North  
St. Petersburg, FL | **Meeting at:** Manatee Memorial Hospital  
1st Floor Classroom | **Darwin Driggers**  
11736 Wesson Circle, West  
Tampa, Florida 33618  
H: (813) 962-3830  
O: (813) 272-2360 |  

GMP 5060 BL Managerial Accounting  
GMP 5320 AE Management Communications |

<table>
<thead>
<tr>
<th><strong>GMP 5060 BL Managerial Accounting</strong></th>
<th><strong>GMP 5320 AE Management Communications</strong></th>
</tr>
</thead>
</table>

| **BRADENTON - MBA/HRM** | **Meeting at:** Brevard Community College  
Room 220  
1520 Clearlake Rd.  
Cocoa, Florida | **Meeting at:** Manatee Memorial Hospital  
1st Floor Classroom | **Dallas Grover**  
1103 Palma Sola Blvd.  
Bradenton, Florida 33505  
H: (813) 792-7062  
O: (813) 272-2360 | **MILLER** |

GMP 5060 CE Managerial Accounting  
GMP 5320 BL Management Communications |

<table>
<thead>
<tr>
<th><strong>GMP 5060 CE Managerial Accounting</strong></th>
<th><strong>GMP 5320 BL Management Communications</strong></th>
</tr>
</thead>
</table>

| **WEST PALM BEACH II - MBA/HRM** | **Meeting at:** Brevard Community College  
Room 220  
1520 Clearlake Rd.  
Cocoa, Florida | **Meeting at:** Manatee Memorial Hospital  
1st Floor Classroom | **Dick Morley**  
4225 Linden Avenue  
Palm Beach Gardens, Florida 33401  
H: (305) 622-2799  
O: (305) 632-1111 ext. 224 | **PELLET** |

GMP 5050 BE Managerial Economics for Decision Making  
GMP 5205 CL Managerial Environment |

<table>
<thead>
<tr>
<th><strong>GMP 5050 BE Managerial Economics for Decision Making</strong></th>
<th><strong>GMP 5205 CL Managerial Environment</strong></th>
</tr>
</thead>
</table>

| **ORLANDO II - MBA/HRM** | **Meeting at:** Brevard Community College  
Room 220  
1520 Clearlake Rd.  
Cocoa, Florida | **Meeting at:** Manatee Memorial Hospital  
1st Floor Classroom | **Linda Partin**  
102 Canada Avenue  
Altamonte Springs, Florida 32701  
H: (305) 831-6521  
O: (305) 831-6521 | **BENTLEY** |

GMP 5050 CE Managerial Economics for Decision Making  
GMP 5205 CL Managerial Environment |

<table>
<thead>
<tr>
<th><strong>GMP 5050 CE Managerial Economics for Decision Making</strong></th>
<th><strong>GMP 5205 CL Managerial Environment</strong></th>
</tr>
</thead>
</table>

| **COCOA/BREVARD - MBA/HRM** | **Meeting at:** Brevard Community College  
Room 220  
1520 Clearlake Rd.  
Cocoa, Florida | **Meeting at:** Manatee Memorial Hospital  
1st Floor Classroom | **Clara Glover**  
418 Skylark Blvd.  
Satellite Beach, Florida 32937  
H: (305) 773-7363  
O: (305) 632-1111 ext. 224 | **GATES** |

GMP 5050 DE Managerial Economics for Decision Making  
GMP 5470 AL Planning Budgeting & Control |

<table>
<thead>
<tr>
<th><strong>GMP 5050 DE Managerial Economics for Decision Making</strong></th>
<th><strong>GMP 5470 AL Planning Budgeting &amp; Control</strong></th>
</tr>
</thead>
</table>

| **Cluster Coordinator:** | **Darwin Driggers**  
11736 Wesson Circle, West  
Tampa, Florida 33618  
H: (813) 962-3830  
O: (813) 272-2360 | **Dallas Grover**  
1103 Palma Sola Blvd.  
Bradenton, Florida 33505  
H: (813) 792-7062  
O: (813) 272-2360 | **Dick Morley**  
4225 Linden Avenue  
Palm Beach Gardens, Florida 33401  
H: (305) 622-2799  
O: (305) 632-1111 ext. 224 | **Clara Glover**  
418 Skylark Blvd.  
Satellite Beach, Florida 32937  
H: (305) 773-7363  
O: (305) 632-1111 ext. 224 | **Linda Partin**  
102 Canada Avenue  
Altamonte Springs, Florida 32701  
H: (305) 831-6521  
O: (305) 831-6521 | **Clara Glover**  
418 Skylark Blvd.  
Satellite Beach, Florida 32937  
H: (305) 773-7363  
O: (305) 632-1111 ext. 224 | **GATES** |
FT. MYERS - MBA/HRM

Meeting at: Ft. Meyers Public Library
2050 Lee Street
Ft. Myers, Florida

GMP 5050 EE Managerial Economics for Decision Making

GMP 5205 FL Managerial Environment

CLUSTER COORDINATOR
Dennis Andrews
555 Harper Road
Ft. Myers, Florida 33908
O: (813) 481-2350

PELLETT

ESTES

RICHLAND, WASHINGTON - MBA/HRM SEQUENCE II

Meeting at: International Dunes-Rivershore
50 Comstock
Richland, Washington
Seville Room

GMP 5050 FE Managerial Economics for Decision Making

GMP 5470 BL Planning Budgeting & Control

CURRY

TBA

SOUTH MIAMI SEQUENCE II

Meeting at: Baptist Hospital

GMP 5010 Environment of Organizations

GMP 5020 Organization Behavior and Development

CARTANO

PREZIOSI

TUITION
The graduate tuition fee is $330 per course. The tuition for program prerequisite courses is $300. Students receiving employer reimbursements are expected to pay tuition in advance, and then secure reimbursement from their employers. Promissory notes for partial payment will be issued only to those students who are waiting for student loans to be processed. Approval to sign promissory notes must be gained from the comptroller's office.

REFUNDS
Refunds are made solely at the option of the university for conditions beyond the student's control. Refunds must be requested in writing, and the refund is based on the date of the written request form. When granted, the tuition credit will be as follows: After the first weekend 75%, after the second weekend 50%, then 0%. The Add/Drop Withdrawal form must be used. The amount of the refund is based on the date of the form submitted.

TEXTBOOKS
Textbooks are to be purchased through the local Cluster Coordinator.

REGISTRATION
Registration is to be made through the local Cluster Coordinator.