Center for Psychological Studies Master's Programs

Nova Southeastern University

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NOVA SOUTHEASTERN UNIVERSITY
CENTER FOR PSYCHOLOGICAL STUDIES

MASTER’S PROGRAMS
Message from the Dean

Thank you for your inquiry about the educational programs in the Center for Psychological Studies.

The center’s mission is focused on the three areas of education and training, service to the community, and clinical research. Through the dynamic interaction between our academic programs and our extensive clinical facilities, learning stays rooted in real-life problems, and research is focused on the major psychological issues of the day.

The center enjoys national recognition in psychology. We offer master’s degree programs in mental health counseling and school guidance and counseling; a specialist degree in school psychology; two American Psychological Association (APA)-accredited doctoral programs in clinical psychology; and a postdoctoral master’s program in psychopharmacology (for licensed psychologists). The center offers an APA-accredited predoctoral internship program and in addition, the center sponsors the Consortium Internship Program, which is a member of the Association of Psychology Postdoctoral and Internship Centers (APPIC). We also house a continuing education program, the Institute on Trauma and Victimization, and the Southeast Institute for Cross-Cultural Counseling and Psychotherapy.

As you learn about our programs, I think you will find that we have an outstanding set of resources with which to provide a truly exceptional education. For example:

- We have sterling faculty members, many of whom are nationally and internationally renowned as leaders in the field of psychology. The faculty is also large and diverse resulting in a wide representation of fields not available in other programs.
- Our clinical training facilities are unsurpassed. We operate a state and federally funded Community Mental Health Center. The center serves a multiethnic population of 4,000 unduplicated clients per year, through two outpatient clinics serving children, adolescents, adults, and geriatric clients; a dual diagnosis day treatment program; and residential treatment programs. In addition, there are 11 faculty-led research-oriented clinics in such areas as neuropsychological assessment, biofeedback, the treatment of substance abuse, child sexual abuse, adult trauma, and domestic violence.
- We are located in a metropolitan area that can provide many practicum and internship sites as well as other educational institutions. This allows for a wide range of research possibilities and populations, as well as many job opportunities.
- Our university has off-campus student educational centers that are home to our field-based specialist and master’s programs throughout the state and in Nevada. The format of these programs is designed to accommodate the schedule of the working professional. NSU student educational centers provide students with staff, financial aid, and technology support.

The center has become a national leader in providing education and cutting-edge services to the public. Our commitment is to continue to make significant contributions to our community and to society well into the future while providing the most advanced training opportunities to our students. Enclosed you will find the application packet and important information. If you have questions, please do not hesitate to contact us for assistance. We understand the importance of the decision you are about to make, and will endeavor to assist in any way possible as you pursue your professional goals.

Ronald F. Levant, Ed.D., ABPP
Dean, Center for Psychological Studies
Center Overview

The Center for Psychological Studies, organized in 1967, is committed to providing the highest quality educational experience to current and future psychologists and mental health and counseling professionals. This training experience provides persons with a sophisticated understanding of psychological research and the delivery of superior mental health care.

The center’s commitment to training in the area of psychological research and treatment for emotional and psychological problems confronts one of the greatest challenges facing modern society: No problems place greater demands on our wisdom, creativity, and expertise than those associated with human adjustment to an ever-changing world. Our programs educate students to provide a range of psychological services to a wide spectrum of people in need; from pediatrics to gerontological clientele, from individuals with common problems in living to those with more serious disturbances.

The center is uniquely organized so that one faculty, full time and adjunct, serves all programs. Access to all of the specialty interests and clinical skills of more than 30 full-time faculty members and more than 50 adjunct professors is available to all students in the school. Nova Southeastern University’s Center for Psychological Studies seeks to create advances in clinical training, research, and service for the psychology of tomorrow.

ACADEMIC PROGRAMS

Master of Science and Specialist Degree Programs

Two master's degree programs are offered by the Center for Psychological Studies. The Mental Health Counseling Program provides education and training for those who will seek employment as mental health counselors. The School Guidance and Counseling Program prepares students to work in the schools as guidance counselors.

The Master's Degree Program in Mental Health Counseling is offered on campus in a traditional semester format. The program is also located off campus—offered in a field-based format (weekend) at Clearwater, Gainesville, Jacksonville, Miami, Ocala, Orlando, Palm Beach, and Tampa, Florida. The School Guidance and Counseling Program is offered in a field-based format (weekend) in Fort Lauderdale, Jacksonville, Miami, Ocala, Orlando, West Palm Beach, and Tampa, Florida. This program is also offered in Las Vegas and Reno, Nevada.

Acceptance to, or completion of, a Center for Psychological Studies master's degree program implies neither automatic admission to doctoral programs nor transfer of credit to the doctoral program.

The Master's Degree Program in Mental Health Counseling is designed for the continued professional development of persons who currently serve, or will serve, their community in various counseling capacities. Master's degree training is based on a model that emphasizes interdisciplinary collaboration, prevention of dysfunction, and direct service. The field of mental health counseling, which has grown over the past decade, has professionals placed in mental health settings, business and industry, substance abuse clinics, hospices, hospitals, educational settings, and private practice. The Center for Psychological Studies is firmly committed to the mission of training competent professionals who will design and implement prevention and treatment programs and provide direct counseling services. The course work provides broad-based training designed to equip persons with the competencies necessary to confront a wide variety of contemporary challenges. The mental health counselor will be called on to respond to an increasingly diverse population of citizens and to the numerous issues facing our culture, such as substance abuse, family violence, divorce, aging, and general emotional problems. The master of science in mental health counseling degree program requires 60 semester hours of graduate credit including nine semester hours of clinical practicum.

The Master's Degree Program in School Guidance and Counseling, based on a developmental model, prepares students to function as guidance counselors in school systems. While the role of the school counselor varies within and across schools, districts, and states, counselors increasingly serve in multiple roles, interacting and consulting with parents, teachers, school psychologists, and agencies to provide effective services to students (prekindergarten through grade 12). Counselors will be called on to respond to students of varying backgrounds and ethnicities and to interact with students at both remedial and developmental levels. In addition to the traditional responsibilities of the school counselor, numerous contemporary issues will face the counselor, including dropout prevention, teenage pregnancy, reduction of truancy, school violence, and drug and alcohol abuse. Course work is designed to competently train professionals who will ultimately have an impact on both the individual student and the school climate. The master of science in school guidance and counseling degree program requires 46 semester hours of graduate credit including six credits of counseling practicum.

School Guidance Certification/Endorsement Only

Applicants already holding a master's degree may apply as a non-degree-seeking student for the purpose of taking courses needed for certification/endorsement.

The Specialist Program in School Psychology prepares graduates to meet the challenges of the individual needs and behavior problems of preschoolers, children, and adolescents within the academic setting. While school psychologists are increasingly called upon to meet multiple roles, their primary responsibilities include psychological/ psychoeducational assessment, consultation, and intervention. Specifically, the school psychologist is called upon to evaluate students in the areas of cognition, achievement, learning aptitude, personality, and adaptive behavior problems. School psychologists implement a variety of interventions in their work with students, teachers, and families including counseling, social skills training, and behavior management techniques. Graduates will additionally be prepared to work with students within the context of their diverse ethnic and cultural backgrounds, as well as to be sensitive to the numerous contemporary issues that impact our schools such as truancy, teen pregnancy, school violence, and substance abuse. The specialist program in school psychology requires 78 semester hours of graduate credit (includes practica) and a one-year internship.
Registration

All enrolled students are to be in continuous registration (excluding summer) until they receive their degree, unless prior approval is received from the program office.

Degree Completion Requirements and Time Limits

Students admitted to graduate study must successfully complete the requirements for matriculation (degree candidacy) with a 3.0 GPA or better. A degree candidate must complete all course work required for the degree chosen with a grade point average of at least 3.0 and successfully pass the comprehensive examination. Students must graduate from the master's program within five years.

Doctoral Programs in Clinical Psychology

The center offers two doctoral programs in clinical psychology, both accredited by the American Psychological Association. Both the doctor of psychology (Psy.D.) and the doctor of philosophy (Ph.D.) programs are full-time, on-campus programs with a three-year residency requirement. These doctoral programs typically require four years of course work, although the Ph.D. dissertations may take longer. In addition, 2,000-hour predoctoral clinical internship must be completed at an approved site. Students are eligible for an en route master of science degree in clinical psychology upon completion of the first two years of either doctoral program.

Ph.D. Program

The goal of the doctor of philosophy (Ph.D.) program, based on the scientist-practitioner model, is to train future psychologists in the core knowledge areas of the discipline; to prepare them to advance this knowledge by evaluating, developing, and scientifically examining important applied aspects of professional practice; and to develop necessary skills in empirically supported assessment and intervention techniques. The program curriculum is anchored in the cumulative body of psychological knowledge and provides a firm basis in statistics, research design, and experimental research methodology. From this base, through a sequence of formal field-related courses, and graded exposure to clinical populations in supervised practice, the program imparts the knowledge and skill required for the student to assume the roles of an academician, researcher, and practicing clinical psychologist.

Psy.D. Program

The goal of the doctor of psychology (Psy.D.) program, based on the practitioner informed by science model, is to train future psychologists in the core areas of the discipline; to prepare them to provide empirically supported assessment, intervention, and consultative services across a full range of populations, settings, and formats; and to promote continued efficacy in providing such services through critical monitoring of research literature and other forums of professional advancement. Clinical expertise is molded by a sequence of courses on assessment and intervention, both theory and technique, and is supplemented by practicum experience with clients in a variety of settings while under intensive supervision. The Psy.D. degree, through its curriculum, trains students to perform as clinicians, supervisors, mental health consultants, administrators of human service programs, instructors, and members of research teams.

Concentrations

In addition to the general training provided in the doctoral programs, students may elect to complete a concentration in clinical health psychology, clinical neuropsychology, psychodynamic psychology, psychology of long-term mental illness, and clinical forensic psychology. Concentrations consist of a set of courses, research, and a clinical practicum in the specialty area. Completion of a concentration meets current predoctoral educational requirements for recognized specialties in psychology. There are limited slots in each concentration, and acceptance is typically in the first year. However, students are accepted into clinical health psychology and clinical neuropsychology at admissions.

Residency Registration

All students must be in full-time residence for three academic years to be eligible for the doctoral degree. This requirement, which is independent of the number of transfer credits the student may receive, is defined as completion of a minimum of 18 semester hours of course work per year. All enrolled students must be in continuous registration every fall and winter semester until they receive their degree.

Degree Completion Requirements and Time Limits

Students are admitted once a year with classes starting in the fall semester. All students are expected to complete their doctoral program and graduate within eight years from the time of first enrollment. Students must complete 106.5 credits (Psy.D.), or 107.5 credits (Ph.D.), successfully complete the clinical competency exam, a one-year (2,000-hour) full-time internship (typically salaried and off campus), and a directed study (Psy.D.) or a dissertation (Ph.D.). A minimum 3.0 grade point average is required. The clinical neuropsychology concentration requires three additional credits.

Postdoctoral Clinical Psychopharmacology Program

The center offers a postdoctoral master's degree program in clinical psychopharmacology, designed to provide practicing clinical or counseling psychologists with the knowledge base recommended by the American Psychological Association to increase their knowledge of psychopharmacology. In order to accommodate the schedules of professional psychologists, classes meet approximately one weekend per month. The postdoctoral master of science in clinical psychopharmacology requires 31.5 semester hours, including a clinical practicum and supervision.
**CLINICAL SERVICES**

The services offered by the Community Mental Health Center and the Faculty Specialty Clinical Training Programs include the following:

- Behavioral modification
- Biofeedback
- Case management
- Community support services
- Consultation and education
- Crisis assessment and intervention
- Day treatment
- Discharge planning
- Family and multifamily therapy
- Forensic evaluation and testimony
- Geriatric residential treatment
- Group Therapy
- Information and referral
- Intensive and limited case management
- Medication management
- Multilingual services
- Neuropsychological assessment and evaluation
- Pain management

More than 120 Center for Psychological Studies doctoral and master's degree students receive practicum training within the Community Mental Health Center and Faculty Specialty Clinical Training Programs. In addition, doctoral students may be hired to provide clinical services on a part-time basis. Supervision is provided by faculty and clinic staff.

**Nova Southeastern University Community Mental Health Center**

Nova Southeastern University operates a nonprofit outpatient community mental health facility funded cooperatively by the Florida Department of Children and Families, the Department of Housing and Urban Development, Broward County, and Nova Southeastern University. Services are available to all residents of Broward County, including adults, children, adolescents, and elderly clients, regardless of race, color, sex, age, nondisqualifying disability, religion or creed, sexual orientation, or national or ethnic origin. More than 4,000 unduplicated clients are served per year.

The Community Mental Health Center's clinical staff, at its various sites, consists of professionals in psychology, psychiatry, social work, mental health counseling, nursing, and education.

**Child Outpatient Program**

**Training in Parenting Skills**

**The Programs for Adult Services**

The following programs fall under the umbrella of Programs for Adult Services (PAS). Students participate in case conferences, and training seminars. Face-to-face supervision is provided from an eclectic, integrative conceptual framework representing a variety of orientations including dynamic, cognitive, and psychoeducational.

**Outpatient Adult Services Program**

**Adult Case Management Program**

**Crisis and Intake Program**

**Skills Training and Enhancement Program (STEP)**

**Geriatric Residential and Skills Training and Enhancement Program (STEP)**. The Geriatric Institute, a program within Nova Southeastern University's Community Mental Health Center, is publicly funded by Department of Children and Families and the U.S. Department of Housing and Urban Development. It provides comprehensive services to adults 55 and older who are experiencing a mental or emotional disorder or concurrent psychiatric and substance abuse problems (dually diagnosed).

The Geriatric Residence, located in nearby Lauderhill, Florida, offers a continuum of inpatient/residential services that are available depending on the needs of the client. The residence is designed and operated to provide a warm, family atmosphere where daily living and interpersonal skills are learned and practiced. The Enrichment Program, located at the residence in Lauderhill, and an additional enrichment center in Lauderdale Lakes, together serve more than 150 clients annually. Here, clients participate in groups and classes including art, music, and movement therapy; current events; coping and self-esteem skills; and adult living skills geared to their individual needs. Medical needs are addressed through a team that includes a psychiatrist, an internist, and nurses.

**Faculty Specialty Clinical Training Programs**

- Adolescent Drug Abuse Prevention and Treatment Program
- Child and Adolescent Traumatic Stress Program
- Clinical Biofeedback Program
- Guided Self-Change Program
- Intensive Psychodynamic Psychotherapy Program
- Interpersonal Violence Program
- Neuropsychology Assessment Center

**Nova Southeastern University Counseling Center for Older Adults (NCCOA)**

**Nova Southeastern University Student Counseling Services Program for the Seriously Emotionally Disturbed Trauma Resolution Integration Program**
Southeast Institute for Cross-Cultural Counseling and Psychotherapy

This institute is committed to enhancing multiculturalism at the Center for Psychological Studies. It encourages research and training opportunities in ethnic minority affairs. It strives to promote a welcoming climate for ethnic minority students and for those mainstream students who are particularly interested in pursuing cross-cultural research and training. It introduces nontraditional methodologies in counseling and assessment specifically targeted for minority groups. It also provides courses and in-service colloquia in the area of multiculturalism and cross-cultural counseling and psychotherapy.

Continuing Education Program

The center's Office of Continuing Education serves the professional community by offering a series of continuing education programs each year, featuring nationally renowned presenters. The Center for Psychological Studies is approved by the American Psychological Association and the state of Florida's Board of Clinical Social Work, Marriage and Family Therapy, Mental Health Counseling, and the Florida Board of Nursing to offer continuing education. Continuing education credits can be applied to state of Florida requirements for relicensure and are often accepted by other state licensing boards.

RESEARCH

In addition to training persons to provide care and treatment for those with psychological problems, the center is equally committed to applied research. In addition to ongoing faculty research, every doctoral student engages in research activities, thereby multiplying treatment efforts and expertise available to understand the assessment of psychological disorders. Although master's-level students may participate in some research, research opportunities primarily involve doctoral students. Areas of research in which the center is currently engaged include:

Alcohol and substance abuse
Anxiety disorders
Behavioral assessment and treatment
Child-clinical psychology
Clinical biofeedback
Community mental health
Domestic violence
Dual diagnosis
Eating disorders
Forensic psychology
Gender issues
Geriatric mental health
Health psychology
Interpersonal violence

Long-term mental illness
Marital and family systems
Mood disorders
Multicultural assessment/intervention
Neuropsychology
Pediatric psychology
Post-traumatic stress disorder
Psychoanalytic psychology
Psychology of men
School phobia
Sexual abuse
Sleep disorders
Stress disorders

Computer/Statistical Lab.

Research in the center is supported by extensive computer facilities, including mainframe, workstation, and microcomputer environments. Methodological, statistical, and computing consultation is available to faculty members and students engaged in research or related course work.

FINANCIAL AID

Nova Southeastern University's Office of Student Financial Services and Registration administers comprehensive federal, state, institutional, and private financial aid, which includes grants, loans, and student employment. The purpose of these programs is to provide monetary assistance to qualified students to meet their educational objectives. In addition, professional financial aid counselors can help students plan the most efficient use of financial resources for their education.

Underlying a financial assistance award is the philosophy that the student and his/her family have the primary responsibility for contributing, from earnings and savings, to the student's college education. Financial aid serves as a supplement to the student's contribution. Students do not have to be admitted to apply for financial aid; however, they must be registered in order for financial aid funds to be distributed.

Students applying for most financial aid programs must meet the following eligibility criteria:

- be a U.S. citizen, national resident, or permanent resident
- be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program at NSU
- have a valid Social Security number
- have a high-school diploma, GED, or certificate of completion of home-study program recognized by the student's home state
- make satisfactory academic progress toward a degree
- establish financial need
- register for Selective Service, if required
- sign a statement on the FAFSA certifying they will use federal student aid only for educational purposes
- not be in default on a federal student loan or owe repayment on a federal student grant
- be enrolled at least half-time to be eligible for Federal Family Education Loan (FFEL) program (Federal Stafford Loans)
- not be convicted of an illegal drug offense

For more information, application forms, or to apply online, contact:
Nova Southeastern University
Office of Student Financial Services and Registration
3301 College Avenue
Fort Lauderdale, Florida 33314-7796
(954) 262-3380 or toll free 800-806-3680
www.nova.edu/cwis/finaid
EMPLOYMENT

Student employment opportunities are available within the Center for Psychological Studies or its affiliates. These positions are generally awarded on a competitive basis and usually require a 10- to 20-hour time commitment per week.

Assistantships: Assistantships are available for CPS students through the center. Included are clinical positions within the various clinics, graduate assistantships, research assistantships, and teaching assistantships. Contact the director of employee services for information regarding the availability of assistantships.

A limited number of on-campus graduate assistantships will be available in residential life and student life each academic year. These assistantships include housing, meal plan, a partial tuition waiver, and a monthly stipend. To apply and receive priority consideration send a letter of interest and resume by March 1.

Nova Southeastern University
Office of Residential Life and Housing
3301 College Avenue
Fort Lauderdale, Florida 33314-7796
Attn: Lua Hancock
(954) 262-7052 or toll free 800-541-6682, ext. 7052

VETERANS' BENEFITS

The degree programs offered by Nova Southeastern University are approved for the training of veterans and other eligible persons by the Bureau of State Approving for Veterans' Training, Florida Department of Veterans' Affairs. Eligible veterans and veterans' dependents should contact:

Nova Southeastern University
Office of the University Registrar
Coordinator of V.A. Benefits
3301 College Avenue
Fort Lauderdale, Florida 33314-7796
(954) 262-7236 or toll free 800-541-6682, ext. 7236

INTERNATIONAL STUDENTS

International students who intend to reside in the United States and who are required to obtain an I-20 form must be full-time, degree-seeking students and must attend the main campus in Fort Lauderdale, Florida. Foreign nationals who are residing outside the United States at the time of application and whose native language is not English must present evidence of proficiency in English. This may be demonstrated by a minimum score of 500 on the GRE Verbal Test or a minimum score of 550 on the Test of English as a Foreign Language (TOEFL) (or 213 on the computer-based examination). For further information, contact:

Nova Southeastern University
Office of the University Registrar
International Student Adviser
3301 College Avenue
Fort Lauderdale, Florida 33314-7796
(954) 262-7240 or toll free 800-541-6682, ext. 7240

HOUSING

Housing is available on the main campus. One- and two-bedroom furnished apartments are available for graduate students who are single or married without children. Housing availability is limited. Applicants are encouraged to apply early. Interested applicants are invited to obtain further information from:

Nova Southeastern University
Office of Residential Life and Housing
3301 College Avenue
Fort Lauderdale, Florida 33314-7796
(954) 262-7052 or toll free 800-541-6682, ext. 7052

Students With Disabilities

The university does not discriminate against persons with a disability who are otherwise qualified and who meet the academic, personal, and interpersonal standards required to participate and enroll in the center's programs. Applicants or students with a disability requiring assistance or a copy of the center procedures should contact Joyce Silverman, M.S., at (954) 262-5780.

CATALOG

All applicants will be able to download a copy of the current Center for Psychological Studies catalog at www.cps.nova.edu.
FACULTY MEMBERS AND THEIR PROFESSIONAL INTERESTS

Nathan H. Azrin, Ph.D., ABPP, Harvard University, professor. Conduct disorder; oppositional defiance disorder (ODD); youth; drug addiction; behavior therapy; depression; marital and couple counseling; muscularics; self-injurious behavior; vocational counseling and placement; alcoholism; retardation; rehabilitation of the brain-injured; insomnia.

W. Joseph Burns, Ph.D., ABPP, University of North Dakota, professor. Life span developmental neuropsychology; neuropsychological effects of toxins, infections, and head injury in children; neuropsychiatric disorders in the elderly; pediatric neurorehabilitation.

Stephen N. Campbell, Ph.D., Howard University associate professor. General clinical/community psychology, psychology of social change; dual diagnosed; program design and consultation; conduct disorder.

Frank A. DePiano, Ph.D., University of South Carolina, professor, joint appointment with Health Professions Division. Hypnosis; neuropsychology; community psychology; health and medicine; development of models for professional training of psychologists.

William Dorfman, Ph.D., ABPP, Ohio State University, professor. Community mental health; short-term approaches to psychotherapy; eclectic approaches to individual and marital psychotherapy; psychodiagnosis; objective personality measurement with the MMPI-2 and MMPI-A; role of families and primary caretakers in the treatment and rehabilitation of the chronically and severely mentally ill.

Jan Faust, Ph.D., University of Georgia, professor. Child-clinical and pediatric psychology; child abuse (sexual and physical) and neglect; child treatment outcome research; PTSD in children and adolescents; child adjustment to acute and chronic medical conditions; life span psychosis.

Ana Imia Fins, Ph.D., University of Miami, assistant professor. Health psychology; sleep medicine; insomnia; chronic fatigue syndrome; post-traumatic stress disorder; periodic limb movement disorder.

Steven N. Gold, Ph.D., Michigan State University, professor. Adult survivors of childhood sexual abuse; dissociative disorders; post-traumatic stress disorder; doctorate-level clinical training; hypnotherapy; psychological assessment; interpersonal, family, and systems theory and intervention; psychotherapy case conceptualization and treatment planning; psychological defenses; personality theory.

Charles Golden, Ph.D., ABPP/ABCN/ABAP, University of Hawaii, professor. Neuropsychology of head injury, stroke, and multiple sclerosis; neuropsychological and personality assessment, rehabilitation, and community reintegration following brain injury; neuropsychology in childhood and in school settings; learning disabilities; hyperactivity; general assessment.

Alan D. Katell, Ph.D., West Virginia University, professor. Assessment and treatment of eating disorders; psychological factors in cardiac rehabilitation; exercise promotion and maintenance; health psychology; coping with chronic illnesses and other physical challenges.

William Kelleher, Ph.D., University of Georgia, professor. Cognitive-behavior therapy; behavioral health psychology; chronic pain/illness management; geropsychology; psychoeducational intervention approaches; biofeedback; stress management; weight control; treatment and assessment.

Robert C. Lane, Ph.D., ABPP, New York University, resident psychoanalytic scholar. Psychopathology; diagnosis; difficult patients; psychoanalysis; psychotherapy; supervision.

Stacey Lambert, Psy.D., Nova Southeastern University, assistant professor. Community mental health; schizophrenia; the impact of social factors on serious mental illness; recovery; empowerment; psychosocial rehabilitation for people with serious psychiatric disabilities; behavior therapy.

Ronald F. Levant, Ed.D., ABPP, Harvard University, professor. Clinical psychology; family psychology; the new psychology of men; men’s changing family and work roles; redesigning psychotherapy for men; advancing professional psychology.

John E. Lewis, Ph.D., Syracuse University, associate professor. Intercultural psychotherapy and assessment; counseling and psychotherapy with prison populations; educational and vocational assessment and counseling; school psychology; international perspectives.
Wiley Mittenberg, Ph.D., ABPP/ABCN, Chicago Medical School, professor. Neuropsychology of head injury in adults and children; malingering; forensic neuropsychology; neuropsychology of cortical and subcortical dementias; professional issues in clinical neuropsychology.

Doll Montgomery, Ph.D., West Virginia University, professor. Applied psychophysiology; clinical applications of biofeedback; psychological intervention; techniques for chronic and acute pain conditions; self-regulation of dysfunctional physiological systems; professional development of biofeedback therapists.

Timothy R. Moragne, Psy.D., Wright State University, professor. Minority issues; health psychology; community psychology; human sexuality; psychological aspects of AIDS; AIDS and minorities.

Helen Orvaschel, Ph.D., New School for Social Research, professor. Mood disorders; genetic contributions to psychopathology; risk factors for child psychiatric disorders; psychiatric epidemiology; differential diagnostic assessment of child and adolescent psychopathology.

Bady Quintar, Ph.D., ABPP, University of Kentucky, professor. Projective techniques; psychoanalytic psychotherapy; ego psychology; postdoctoral training.

David Reitman, Ph.D., University of Mississippi, associate professor. Cross-setting (home and school) problems involving children and adolescents; emphasis on disruptive behavior (e.g., attention deficit/hyperactivity disorder, oppositional defiant disorder, conduct disorder); interventions are behaviorally based, empirical, and focus on parent disciplinary practices, problem solving, and skills building.

Barry A. Schneider, Ph.D., Columbia University, professor. Psychodiagnosis and personality evaluation; integrated psychotherapy; medical psychotherapy; rare neurological disorders.

Alfred H. Sellers, Ph.D., Nova Southeastern University, assistant professor. Applied statistics; research design and consultation. A Eugene Shapiro, Ph.D., ABPP, New York University, professor. Psychodynamic psychotherapy; health services delivery systems; third-party reimbursement for mental health services; communicative processes in psychotherapy; professional issues.

David Shapiro, Ph.D., ABPP, University of Michigan, associate professor. Forensic psychology; mental health law; forensic and clinical assessment; expert witness testimony; malingering; legal and ethical issues.

Edward R. Simco, Ph.D., Nova Southeastern University, professor. Applied and computational statistics; research design and evaluation; cluster analysis; psychometrics.

Linda C. Sobell, Ph.D., ABPP, University of California at Irvine, professor. Alcohol, tobacco, and other drug use disorders; cognitive-behavior therapy; research dissemination; assessment and treatment evaluation; natural recovery; motivational interventions; professional issues.

Mark B. Sobell, Ph.D., ABPP, University of California at Riverside, professor. Substance use disorders, especially alcohol use disorders; behavior therapy; motivational interventions; treatment outcome evaluation; public health approach; processes of persuasion and behavior change; philosophy of science.

Sarah Valley-Gray, Psy.D., Nova University, assistant professor. Neuropsychological, psychological, and psychoeducational assessment; pediatric neuropsychological disorders; psychological services within the schools; infancy and child development.

Vincent B. Van Hasselt, Ph.D., University of Pittsburgh, professor. Interpersonal violence; police psychology; criminal investigative analysis (psychological profiling) and apprehension; interviewing and interrogation techniques; intervention with juvenile offenders; behavioral forensics.

Angela Waguespack, Ph.D., Louisiana State University, assistant professor. Psychological, psychoeducational, and functional behavior assessments; school-based consultation; psychological services within schools; behavioral interventions with children and adolescents.

Lenore Walker, Ed.D., ABPP, Rutgers State University of New Jersey, professor. Forensic psychology; expert witness testimony; battered women syndrome; violence against women; family and interpersonal violence; sexual harassment; impact of trauma; post-traumatic stress disorder; feminist theory.
APPLICATION INSTRUCTIONS FOR MASTER'S PROGRAMS

Please assist us by carefully reading the instructions below so we can accurately process your application materials. Please note applicants are responsible for ensuring that their application is completed by the announced deadline. Make sure that you periodically check on the status of your file with the Office of Graduate Admissions via email at gradadm@nova.edu. If you are unable to check via email, then please contact us at (954) 262-5760 or 800-541-6682, ext. 5760. If you want to speak to a counselor, please contact the Office of Enrollment Management at (954) 262-5736 or 800-541-6682, ext. 5736.

Application Deadline
Completed applications and all supporting documents must be completed and received by the Graduate Admissions Office on or before the deadline for consideration for admission for degree-seeking students.

Requirements
To be considered for admission to graduate study, the applicant is required to present evidence of scholastic ability, interest in the area of psychology and counseling, personal stability, and interpersonal sensitivity and sound moral character. Minimum requirements include a baccalaureate degree from a regionally accredited institution. Students may seek admission to main campus programs for fall, winter, or summer sessions. Field-based cluster start dates vary.

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<thead>
<tr>
<th>Application Checklist—Mental Health Counseling and School Guidance and Counseling</th>
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<tbody>
<tr>
<td>1. Complete the application form.</td>
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<tr>
<td>2. Include, with the application, a check for $50 (nonrefundable application fee) made out to Nova Southeastern University.</td>
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<tr>
<td>3. Submit two letters of recommendation with completed forms from professors, employers, supervisors, or similar persons most familiar with your work.</td>
</tr>
<tr>
<td>4. Arrange for official transcripts from all accredited colleges or universities you attended to be mailed directly to Graduate Admissions, Center for Psychological Studies. If courses from one college/university appear on another college’s/university’s transcript, you are still required to submit an official transcript from the college or university where you originally completed the course work. If the initial transcript forwarded does not reflect degree conferral or final semester grades, you must forward a final transcript as soon as this information becomes available.</td>
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<tr>
<td>5. Submit a two-page, typed professional statement that includes information about experience in the field of counseling, professional interests, and career goals.</td>
</tr>
<tr>
<td>6. Include a copy of your teaching certificate (school guidance and counseling applicants only). Applicants may request a waiver of this requirement by contacting the Office of Graduate Admissions.</td>
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<tr>
<td>7. Where applicable for foreign nationals, applicants should submit TOEFL scores (see application).</td>
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<table>
<thead>
<tr>
<th>Application Checklist—Guidance and Counseling Certification/Endorsement Only or Special Students (non-degree-seeking)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Complete the application form.</td>
</tr>
<tr>
<td>2. Include, with the application, a check for $50 (nonrefundable application fee) made out to Nova Southeastern University.</td>
</tr>
<tr>
<td>3. Submit two letters of recommendation with completed forms from professors, employers, supervisors, or similar persons most familiar with your work.</td>
</tr>
<tr>
<td>4. Arrange for official transcripts from all accredited colleges or universities you attended to be mailed directly to Graduate Admissions, Center for Psychological Studies. If courses from one college/university appear on another college’s/university’s transcript, you are still required to submit an official transcript from the college or university where you originally completed the course work. If the initial transcript forwarded does not reflect degree conferral or final semester grades, you must forward a final transcript as soon as this information becomes available.</td>
</tr>
<tr>
<td>5. Submit a letter specifying desired course work.</td>
</tr>
<tr>
<td>6. Include a copy of your teaching certificate and Department of Education review of credentials (school guidance and counseling certification applicants only).</td>
</tr>
</tbody>
</table>

An interview or additional documentation may be required for purposes of admission screening or advisement.
Core Performance Standards for Admission and Progress

The standards required for admission keep in mind the safety and well-being of clients whom its graduates will eventually serve in clinical situations. Candidates for the degree must possess, with or without reasonable accommodation, multiple abilities and skills including intellectual, conceptual, integrative, and quantitative abilities and intrapersonal, communication, behavioral, and personal attributes including empathy, emotional self-awareness, and emotional maturity, which are further defined in the center's student handbooks.

Provisional Admission

Students may be provisionally admitted to a degree seeking program based on a review of unofficial transcripts or other specific program admissions requirements. However, this admission includes a condition that final and official documents and requirements must be received within 90 calendar days from the start of the term. If these final and official documents and/or requirements are not received by that time, the student will not be allowed to continue class attendance. Financial aid will not be disbursed to a provisional/conditional student until he or she has been fully admitted as a regular student (all admissions requirements have been approved by the college/program admissions office).

Transfer of Credits

The transfer of up to a maximum of six semester hours of graduate-level course work from a regionally accredited institution will be allowed upon approval of the director of academic affairs. Course work submitted must also meet all the specific criteria outlined in the current center catalog, including that course work was completed within the past five years with a grade of A or B, and is equivalent to a required course. No transfer credits may be applied to practicums. Transfer credits are not taken into account when computing the student's grade point average.

Matriculation (Degree Candidacy)

Students admitted to graduate study at the master's level will be reviewed for degree candidacy (matriculation) after completion of the designated 12 credits. During the formal review for matriculation, the students' academic performance will be examined. Those students with a GPA of 3.0 or above will be matriculated. Students who receive two grades below a B or a grade of F in any of the four designated courses for matriculation will not matriculate and will be withdrawn from graduate study.

Foreign Course Work

Undergraduate and/or graduate course work taken at a foreign institution must be evaluated for U.S. equivalency and GPA. Two potential evaluation services are listed below.

World Education Services, Inc.
P.O. Box 745 Old Chelsea Station
New York, New York 10113-0745
(212) 966-6311

Josef Silney and Associates, Inc.
International Education Consultants
P.O. Box 248233
Coral Gables, Florida 33124
(305) 273-1616

It is the applicant's responsibility to have course work evaluated. The GPA (on a 4.0 scale) must be included. Documents must be submitted by the application deadline.

Tuition and Fees (2002-2003)*

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$460 per credit hour</td>
</tr>
<tr>
<td>Application Fee</td>
<td>$50 (nonrefundable)</td>
</tr>
<tr>
<td>Registration Fee</td>
<td>$25 per semester</td>
</tr>
<tr>
<td>Late Registration Penalty</td>
<td>$30</td>
</tr>
<tr>
<td>Student Association Fee</td>
<td>$10 per term (fall and winter semesters, main campus only)</td>
</tr>
<tr>
<td>Practicum Insurance</td>
<td>$6 per practicum</td>
</tr>
<tr>
<td>Transcript Fee</td>
<td>$5</td>
</tr>
<tr>
<td>Application for Degree Fee</td>
<td>$75</td>
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</tbody>
</table>

*Please note: Fees are subject to change without notice.

Main Campus Format (Mental Health Counseling)

The master's program in mental health counseling at the main campus is organized in a traditional semester format. Fall and winter semesters are approximately 16 weeks long. The summer semester is half that length, with the exception of practicums, which span a 12-week period. Classes meet once a week during the fall and winter semesters, and twice a week during the summer semester. Courses are typically scheduled either at 4:00 p.m.-7:00 p.m., or 7:00 p.m.-10:00 p.m., Monday through Thursday. Applicants should note that course schedules vary and the curriculum cannot be completed in evening hours only.

Field-Based Format (Mental Health Counseling and School Guidance and Counseling)

The off-campus mental health counseling program and the main-campus school guidance and counseling programs are offered in the field-based format. The field-based format is often referred to as a weekend format. Each individual course spans an eight-week period with class time concentrated into two full weekends. Courses for a given cluster of students are offered one at a time (except during practicums) and are scheduled from August through June. Each course is offered once for each cluster during the course of the three-year program. Admitted students must begin the program with the first scheduled course offered for their cluster.

Students register at the beginning of each semester and begin course preparations and assignments approximately one month before the first class meeting of each course. Class meetings (except the practicums) are scheduled on Fridays (6:00 p.m.-10:00 p.m.), Saturdays (8:30 a.m.-6:00 p.m.), and Sundays (8:30 a.m.-5:30 p.m.). Following the first weekend of each class, there are three more weeks of study before the second and final weekend of class. During the second weekend, students receive materials, and begin preparations for the next class, which meets approximately four weeks later. Schedules will be affected by major holiday weekends, such as Labor Day, Thanksgiving, etc. When such conflicts occur, the schedule will be adjusted accordingly.
### Master's Program in Mental Health Counseling Curriculum

<table>
<thead>
<tr>
<th>60 Semester Hours</th>
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<tbody>
<tr>
<td><strong>Required Courses</strong></td>
</tr>
<tr>
<td><strong>PSY 502</strong> - Counseling Theories and Practice</td>
</tr>
<tr>
<td><strong>PSY 507</strong> - Research and Evaluation for Counselors</td>
</tr>
<tr>
<td><strong>PSY 511</strong> - Foundations of Mental Health Counseling</td>
</tr>
<tr>
<td><strong>PSY 512</strong> - Human Growth and Development</td>
</tr>
<tr>
<td><strong>PSY 570</strong> - Ethical, Legal, and Professional Issues for Counselors</td>
</tr>
<tr>
<td><strong>PSY 582</strong> - Human Sexuality</td>
</tr>
<tr>
<td><strong>PSY 584</strong> - Diagnosis and Treatment of Adult Psychopathology</td>
</tr>
<tr>
<td><strong>PSY 586</strong> - Diagnosis and Treatment of Child and Adolescent Psychopathology</td>
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<tr>
<td><strong>PSY 608</strong> - Psychological Testing for Individual Evaluation</td>
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<tr>
<td><strong>PSY 612</strong> - Substance Abuse</td>
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</table>

### Master's Program in School Guidance and Counseling Curriculum

<table>
<thead>
<tr>
<th>46 Semester Hours</th>
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</thead>
<tbody>
<tr>
<td><strong>Required Courses</strong></td>
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<tr>
<td><strong>CGPY 502</strong> - Counseling Theories and Techniques</td>
</tr>
<tr>
<td><strong>CGPY 507</strong> - Research and Evaluation for School Counselors</td>
</tr>
<tr>
<td><strong>CGPY 510</strong> - Career Development</td>
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<tr>
<td><strong>CGPY 512</strong> - Learning and Human Development</td>
</tr>
<tr>
<td><strong>CGPY 515</strong> - Principles of Counseling and Guidance</td>
</tr>
<tr>
<td><strong>CGPY 550</strong> - Contemporary Clinical Interventions</td>
</tr>
<tr>
<td><strong>CGPY 575</strong> - Ethical, Legal, and Professional Issues for School Counselors</td>
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<tr>
<td><strong>CGPY 585</strong> - Psychology of Exceptional and At-Risk Children</td>
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</tbody>
</table>

**Certification/Endorsement Option:** Those teachers/educators who hold an eligible master's degree and a current Florida teaching certificate or Nevada teaching license may apply for admission as a non-degree-seeking student to take those courses required for Florida certification as a guidance counselor or state of Nevada school counselor endorsement.

**Licensure and Certification:** State of Florida Statutes, Chapter 491 governs licensure requirements for mental health counselors. Applicants interested in licensure should request, in writing, a copy of licensure requirements from the Department of Health, Board of Clinical Social Work, Marriage and Family Therapy, and Mental Health Counseling, Medical Quality Assurance, 4052 Bald Cypress Way, Bldg C08, Tallahassee, Florida 32399-3258, or call (850) 245-4474.

Individual eligibility must be verified periodically through careful review of state licensure or certification/endorsement regulations, which are subject to change.

For state of Florida certification in guidance and counseling (prekindergarten through grade 12), course work in the Master's Program in School Guidance and Counseling is approved by the Florida Department of Education under Plan 2, Rule 6A-4.0181, Florida Statutes (course-by-course basis). For state of Nevada endorsement as a school counselor, the Master's Program in School Guidance and Counseling holds provisional program approval by the Nevada State Board of Education. Applicants are responsible for verifying requirements for certification in guidance and counseling with their local school board certification office or with the state department of education. State of Florida or state of Nevada requirements for certification do not necessarily apply to certification requirements in other states. State certification requirements are subject to change.
## ADMISSIONS APPLICATION MASTER'S PROGRAMS

**Application Deadlines:** See enclosures.

**Directions to Applicants:** Read the enclosed instructions carefully regarding supporting documents required for admissions by the posted deadline. Request that transcripts from all colleges attended be sent to Graduate Admissions. Applicants should indicate to what location they are interested in attending. A nonrefundable application fee of $50 is required and should accompany the application. For assistance with this application, please call the Graduate Admissions Office at 800-541-6682, ext. 5760, or email at gradadm@nova.edu.

### M.S. in Mental Health Counseling

<table>
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<tr>
<th>Location</th>
<th>Start Date*</th>
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<tr>
<td>MAIN CAMPUS</td>
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<td>FIELD-BASED LOCATION</td>
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<td>Clearwater</td>
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<td>Jacksonville</td>
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<td>Orlando</td>
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<td>Gainesville</td>
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### M.S. in School Guidance and Counseling

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<th>Location</th>
<th>Start Date*</th>
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<tr>
<td>MAIN CAMPUS</td>
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<td>Las Vegas</td>
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<td>Ocala</td>
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<td>Palm Beach</td>
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</table>

- **Certification/Endorsement Only** (For certified licensed teachers who hold a master's degree; seeking certification (Florida) or endorsement (Nevada) ONLY)
- **Special Student** (For students who already hold a master's degree in counseling, social work, or psychology; non-degree-seeking ONLY)

*Refer to insert for program start dates at each location.*

Please type or print application.

Social Security Number: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ Gender: ☐ Male ☐ Female Date of Birth: _ _ _ _ _ _ _ _ _ _ _ _

Last Name ___________________________ First Name ___________ Middle Initial _______ Maiden Name ___________  

Mailing Address: Street and Number ___________________________ Apartment Number ___________  

City __________________ State ______ ZIP __________________ Telephone: Home ______ Work ______

Permanent Address: Street and Number ___________________________ City ___________ State ______ ZIP __________________

Email Address ___________________________ Cell Phone ______
Emergency Contact:

Name

Relationship

Address: Street and Number

City

State

ZIP

Apartment Number

Telephone: Home

Work

Citizenship Status:

☐ U.S. Citizen

☐ Nonresident Alien

☐ Resident Alien

Do you require an I-20? ☐ Yes ☐ No

If you have a visa, indicate status code __________________________

Country of Citizenship __________________________

TOEFL Requirements:

Applicants whose native language is not English must take the Test of English as a Foreign Language (TOEFL). A minimum test score of 550 is required for applicants taking the written examination. A minimum test score of 213 is required for applicants taking the computer-based examination. Proficiency in English may also be demonstrated by a minimum score of 500 on the GRE verbal test or a 40th percentile score on the MAT. For application forms, write to: TOEFL, Educational Testing Service, Princeton, New Jersey 08540. Additional procedures are required for admission of nonresident alien students. Contact the international student adviser, (954) 262-7240.

Nonresident alien students are not eligible for admission to the field-based programs.

Native Language: ☐ English ☐ Spanish ☐ Other __________________________

Ethnic Origin Data: The provision of this information is voluntary and we request it for reporting purposes only. This information will not be used in any discriminatory manner.

Check one of the following:

☐ White (not of Hispanic origin) ☐ Asian or Pacific Islander ☐ Hispanic Origin

☐ African American (not of Hispanic origin) ☐ American Indian or Alaskan Native ☐ Other __________________________

Applicant Status at Time of Application:

First time attending Nova Southeastern University? ☐ Yes ☐ No

Please list all colleges and universities beginning with those most recently attended. If courses from one college/university appear on another college’s/university’s transcript, you are still required to submit an official transcript from the college or university where you originally completed the course work. Official transcripts mailed directly from all institutions attended are required. Transcripts opened prior to delivery are no longer official. Faxed copies are not considered official and must be followed by original hard copy. Send them to the address listed on the front of this application.

<table>
<thead>
<tr>
<th>Name of College/University</th>
<th>State</th>
<th>Date Started</th>
<th>Date Ended</th>
<th>Major Field</th>
<th>Degree (Mo/Yr)</th>
<th>Overall GPA</th>
<th>GPA Last Two years</th>
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<tbody>
<tr>
<td>Undergraduate</td>
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</table>

Graduate
Do you intend to transfer any graduate-level credits toward your master's degree?  
☐ Yes  ☐ No
If yes, list the course number, title, institution, and dates on a separate sheet. Contact the program office at (954) 262-5780 or see the center's catalog for procedures for transfer credit approval.

**Employment Status:**
☐ Full Time  ☐ Part Time  ☐ Unemployed  Job Title: ____________________________

Employer's Name

Employer's Address: Street and Number

City  State  ZIP  Telephone  Extension

How many years have you held this position? ____________________________

Mental health/human services/school counseling employment experience or volunteer activities (attach other sheets if necessary):

<table>
<thead>
<tr>
<th>Employer or Organization</th>
<th>Dates of Service</th>
<th>Description of Position</th>
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</tbody>
</table>

List academic honors, prizes, or scholarships you have received and professional organizations or honor societies in which you hold membership:


List the names of two academic references or professional supervisors or other professional references able to assess your qualifications for graduate study. Relatives and/or spouses are not acceptable references. Letters are to be sent directly.

How did you hear about NSU's program?

**Professional Statement:**
You must provide a two-page typed description of professional experience and goals. Include descriptions of relevant academic, clinical, research, work, and/or volunteer experience, and those aspects of counseling in which you have the greatest interest. Additionally, describe briefly your professional goals and motivation for seeking graduate training.
Have you ever been dismissed from an educational institution or program?  □ Yes  □ No If yes, explain:

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Have you ever been convicted of a criminal offense, been found guilty, or entered a plea of guilty or nolo contendere (no contest), regardless of adjudication? If the answer is yes, please explain.

________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

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The disclosure obligation is a continuing one. All applicants must report to the Center for Psychological Studies any such event that occurs after filing their application. The admissions committee and the Center for Psychological Studies will consider new information submitted and, in appropriate circumstances, may change the status of applicant or student. Permission is hereby given to make any necessary inquiries. I voluntarily and knowingly authorize any former school, government agency, employer, person, firm, corporation, its officers, employees and agents, or any other person or entity making a written or oral request for such information.

_________________________________________________________________________  __________________________________________________________________________
Signature of Applicant                                           Date
RECOMMENDATION FOR MASTER'S DEGREE STUDY

Social Security Number

Name of Reference

Applicant's Name

TO THE APPLICANT: This form should be given to professors and/or employment supervisors who are able to comment on your qualifications for graduate study in counseling. Relatives and/or spouses are not acceptable references. For the convenience of the person completing this form, you should include a stamped envelope addressed to:

Nova Southeastern University
Center for Psychological Studies
Graduate Admissions
3301 College Avenue
Fort Lauderdale, Florida 33314-7796

Under the Federal Family Educational Rights and Privacy Act of 1974, students are entitled to review their records, including letters of recommendation. However, those writing recommendations and those assessing recommendations may attach more significance to them if it is known that they will remain confidential. It is your option to waive or retain your right to access these recommendations.

To be acceptable, this form must have the appropriate phrase marked below and your signature.

☐ I waive my right to review this recommendation. ☐ I do not waive my right to review this recommendation.

Date

Applicant's Signature

TO THE EVALUATOR: The above-named individual is applying for admission to a specialist/master's program in counseling at Nova Southeastern University and would appreciate your evaluation of his or her academic/professional work on the enclosed form. In addition, please include a letter of recommendation written on your letterhead. We are particularly interested in your opinion regarding the following:

1. The applicant's ability to profit from a specialist/master's program
2. The applicant's maturity and emotional stability
3. The applicant's oral and written communication skills
4. The applicant's empathy with or sensitivity to others
5. The applicant's potential for being effective in a profession requiring counseling activities
I have known the applicant for _______ years _______ months.

I have known the applicant:  □ slightly  □ fairly well  □ very well

I have known the applicant:  □ as an undergraduate student  □ as a teaching assistant
□ as a graduate student  □ as an employment supervisee  □ other ___________

Indicate the population with which the applicant is being compared in this rating:
□ undergraduate students I have taught or known  □ doctoral students I have taught or known
□ master's students I have taught or known  □ colleagues with whom I have worked

According to the population specified in the last item, rate the applicant on the following characteristics (NBJ=no basis for judgment). If in your opinion any of your ratings require further elaboration, please include them along with other comments in your personal letter of recommendation.

<table>
<thead>
<tr>
<th>Characteristics</th>
<th>Lower 50%</th>
<th>Upper 51–70%</th>
<th>Upper 71–85%</th>
<th>Upper 86–95%</th>
<th>Top 5%</th>
<th>NBJ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Ability</td>
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<td>General Knowledge</td>
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<td>Oral Expression</td>
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<td>Writing Ability</td>
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<td>Originality, Creativity</td>
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<td>Emotional Maturity</td>
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<td>Productivity</td>
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<td>Ability to Work with Others</td>
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<td>Ability to Meet Deadlines</td>
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<td>Leadership Skills</td>
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<td>Persuasive Ability</td>
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<td>Independence/Initiative</td>
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<td>Professionalism</td>
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<td>Research Skills</td>
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<td>Clinical Skills</td>
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<td>Dependability</td>
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<td>Carefulness in Work</td>
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<tr>
<td>Judgment</td>
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</table>

My overall recommendation of this candidate:
□ not recommended  □ recommended with some reservations  □ recommended  □ highly recommended

__________________________
Signature of person completing this form

__________________________
Name (print)

__________________________
Title

__________________________
Institution or affiliation

THANK YOU FOR COMPLETING THIS FORM.
RECOMMENDATION FOR MASTER'S DEGREE STUDY

Social Security Number

Name of Reference

Applicant's Name

TO THE APPLICANT: This form should be given to professors and/or employment supervisors who are able to comment on your qualifications for graduate study in counseling. Relatives and/or spouses are not acceptable references. For the convenience of the person completing this form, you should include a stamped envelope addressed to:

Nova Southeastern University
Center for Psychological Studies
Graduate Admissions
3301 College Avenue
Fort Lauderdale, Florida 33314-7796

Under the Federal Family Educational Rights and Privacy Act of 1974, students are entitled to review their records, including letters of recommendation. However, those writing recommendations and those assessing recommendations may attach more significance to them if it is known that they will remain confidential. It is your option to waive or retain your right to access these recommendations.

To be acceptable, this form must have the appropriate phrase marked below and your signature.

☐ I waive my right to review this recommendation.

☐ I do not waive my right to review this recommendation.

Date

Applicant's Signature

TO THE EVALUATOR: The above-named individual is applying for admission to a specialist/master's program in counseling at Nova Southeastern University and would appreciate your evaluation of his or her academic/professional work on the enclosed form. In addition, please include a letter of recommendation written on your letterhead. We are particularly interested in your opinion regarding the following:

1. The applicant's ability to profit from a specialist/master's program
2. The applicant's maturity and emotional stability
3. The applicant's oral and written communication skills
4. The applicant's empathy with or sensitivity to others
5. The applicant's potential for being effective in a profession requiring counseling activities
I have known the applicant for _____ years _____ months.

I have known the applicant:  □ slightly  □ fairly well  □ very well

I have known the applicant:  □ as an undergraduate student  □ as a teaching assistant
□ as a graduate student  □ as an employment supervisee  □ other __________________

Indicate the population with which the applicant is being compared in this rating:
□ undergraduate students I have taught or known  □ doctoral students I have taught or known
□ master's students I have taught or known  □ colleagues with whom I have worked

According to the population specified in the last item, rate the applicant on the following characteristics (NBJ=no basis for judgment). If in your opinion any of your ratings require further elaboration, please include them along with other comments in your personal letter of recommendation.

<table>
<thead>
<tr>
<th>Characteristics</th>
<th>Lower 50%</th>
<th>Upper 51-70%</th>
<th>Upper 71-85%</th>
<th>Upper 86-95%</th>
<th>Top 5%</th>
<th>NBJ</th>
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<tbody>
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My overall recommendation of this candidate:
□ not recommended □ recommended with some reservations □ recommended □ highly recommended

__________________________________________________________
Signature of person completing this form

__________________________________________________________
Name (print) ____________________________________________

__________________________________________________________
Institution or affiliation ________________________________

THANK YOU FOR COMPLETING THIS FORM.
<table>
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<th>Site</th>
<th>Programs Offered</th>
<th>Location</th>
<th>Contact Information</th>
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<td>Mental Health Counseling</td>
<td>Sacred Heart School</td>
<td>Fort Lauderdale, Florida</td>
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<tr>
<td></td>
<td></td>
<td>7951 46th Way North</td>
<td>Phone: (954) 262-5736</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pinellas Park, Florida</td>
<td>Toll free: 800-541-6682, ext. 5736</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Email: <a href="mailto:cpsinfo@nova.edu">cpsinfo@nova.edu</a></td>
</tr>
<tr>
<td>Fort Lauderdale</td>
<td>Mental Health Counseling</td>
<td>Malitz Psychology Building</td>
<td>Fort Lauderdale, Florida</td>
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<tr>
<td>(main campus)</td>
<td></td>
<td>3301 College Avenue</td>
<td>Phone: (954) 262-5736</td>
</tr>
<tr>
<td></td>
<td>School Guidance and Counseling</td>
<td>Fort Lauderdale, Florida</td>
<td>Toll free: 800-541-6682, ext. 5736</td>
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<tr>
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<td>Phone: (954) 262-5736</td>
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<td>Gainesville, Florida</td>
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<td>Jacksonville</td>
<td>School Psychology</td>
<td>Century Plaza Building</td>
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<td></td>
<td>Mental Health Counseling</td>
<td>3733 University Boulevard West, #302</td>
<td>Phone: (904) 443-2885</td>
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<td>Jacksonville, Florida</td>
<td>Email: <a href="mailto:nsu-jacksonville@nova.edu">nsu-jacksonville@nova.edu</a></td>
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<td>McCarron Corporate Center</td>
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<td></td>
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<td>Phone: (702) 365-6682</td>
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<td>3970 RCA Boulevard, Suite 7000</td>
<td>Phone: (561) 622-7902</td>
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<td>Palm Beach Gardens, Florida</td>
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<td>9720 Princess Palm Avenue, Suite 106</td>
<td>Phone: (813) 740-2774</td>
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<td>Tampa, Florida</td>
<td>Email: <a href="mailto:nsu-tampa@nova.edu">nsu-tampa@nova.edu</a></td>
</tr>
</tbody>
</table>

*see insert for site openings and deadline dates*
## CORRESPONDENCE DIRECTORY

| Program Information | Nova Southeastern University  
| Center for Psychological Studies  
| 3301 College Avenue  
| Fort Lauderdale, Florida 33314-7796 | (954) 262-5736 or  
| toll free 800-541-6682, ext. 5736  
| Email: cpsinfo@nova.edu  
| www.cps.nova.edu |
| Admissions Information | Nova Southeastern University  
| Center for Psychological Studies  
| Graduate Admissions Office  
| 3301 College Avenue  
| Fort Lauderdale, Florida 33314-7796 | (954) 262-5760 or  
| toll free 800-541-6682, ext. 5760  
| Fax: (954) 262-3893  
| Email: gradadm@nova.edu  
| www.cps.nova.edu |
| Financial Aid Information | Nova Southeastern University  
| Office of Student Financial Services  
| and Registration  
| 3301 College Avenue  
| Fort Lauderdale, Florida 33314-7796 | (954) 262-3380 or  
| toll free 800-806-3680  
| www.nova.edu/cwis/finaid |
| Housing Information | Nova Southeastern University  
| Office of Residential Life and Housing  
| 3301 College Avenue  
| Fort Lauderdale, Florida 33314-7796 | (954) 262-7052 or  
| toll free 800-541-6682, ext. 7052  
| www.nova.edu/cwis/studentaffairs/reslife |
| International Student Advisement | Nova Southeastern University  
| Office of the University Registrar  
| International Student Adviser  
| 3301 College Avenue  
| Fort Lauderdale, Florida 33314-7796 | (954) 262-7240 or  
| toll free 800-541-6682, ext. 7240  
| www.nova.edu/cwis/registrar |
| Veterans’ Benefits Information | Nova Southeastern University  
| Office of the University Registrar  
| Coordinator of V.A. Benefits  
| 3301 College Avenue  
| Fort Lauderdale, Florida 33314-7796 | (954) 262-7236 or  
| toll free 800-541-6682, ext. 7236  
| www.nova.edu/cwis/registrar |
| Other Nova Southeastern University Program Information | Nova Southeastern University  
| Office of the University Registrar  
| 3301 College Avenue  
| Fort Lauderdale, Florida 33314-7796 | (954) 262-7255 or  
| toll free 800-541-6682, ext. 7255  
| www.nova.edu/cwis/registrar |

### Accreditation
Nova Southeastern University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404-679-4501) to award bachelor’s, master’s, educational specialist, and doctoral degrees. The university is chartered by the state of Florida. The Center for Psychological Studies (CPS) doctoral and Community Mental Health Center internship programs are accredited by the American Psychological Association (APA, 750 First Street NE, Washington, DC 20002-4242, (202) 336-5979). CPS sponsors the Consortium Intern Program, which is a member in good standing of the Association of Psychology Postdoctoral and Internship Centers (APPIC).

### Notice of Nondiscrimination
Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying disability, religion or creed, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school, and does not discriminate in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. The information contained in these application materials is current through June 30, 2002. Nova Southeastern University’s administration reserves the right to change the requirements for admission and graduation at any time; modify the curriculum; adjust tuition or fees; and change regulations affecting the student body.