

Checklist for creating and facilitating a video simulation – Lea Kaploun

- 1) Gather information (what is the issue you want to address? What do you want the students to learn to do differently/better?)
 - a. Consult invested faculty
 - b. Find evidence/examples of specific areas of student weaknesses to strengthen
- 2) Create objectives that you want students to achieve by participating in the simulation
- 3) Create scenario that simulates the area of concern
 - a. Write two scripts
 - i. A scenario with errors for students to identify
 - ii. An alternative scenario with corrections in place
 - b. Find actors to participate
 - c. Rehearse/revise
 - d. Actors sign release form
 - e. Record the simulations
 - f. Check recording before you send away actors 😊
- 4) Create script for simulation session- Structure to include the following:
 - a. Simulation briefing
 - i. Welcome/introduce self
 - ii. Housekeeping
 1. Working microphone/video, name on screen, silence phone
 2. Communication etiquette (chat, emoticons, mike, camera)
 - iii. Basic assumption
 - iv. Topic for simulation, rationale, and skills involved
 - v. Objectives
 - vi. Timeline
 - vii. Managing simulation
 - viii. Confidentiality
 - b. Simulation will be placed here in presentation
 - c. Debriefing
 - i. Guiding questions for breakout room
 - ii. Simulation debriefing questions (PEARLS – see handout)
 1. Setting the scene
 2. Reactions
 3. Description
 4. Analysis
 5. Application/summary
- 5) Create PowerPoint or other method to present content with script
- 6) Run through materials and video for errors before presenting to students 😊

