

Fall 1997

Going Back May be the Best Way of Getting Ahead Fall 1997

Nova Southeastern University

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NOVA SOUTHEASTERN UNIVERSITY
Office of Continuing Education

Going Back May Be the Best Way of Getting Ahead

*Courses,
Seminars,
Workshops,
Conferences*

Fall 1997

In such subject areas as:

Business, Computers, Deafness Education, Dispute Resolution,
Education, Executive Development, Family Business, Family Therapy,
Finance, Health Professions, Leadership, Legal Assisting, Management,
Measuring Training and Performance, NSU Forums, Oceanography,
OSHA Compliance, Programs for Families and Children, Psychology,
Spanish, Speech-Language Pathology, Substance Abuse,
Travel Programs for Adults, Wise Women Groups

NOVA
SOUTHEASTERN
UNIVERSITY

Fort Lauderdale, Florida

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Mission Statement of Nova Southeastern University

Nova Southeastern University is a dynamic, not-for-profit independent institution dedicated to providing high quality educational programs of distinction from pre-school through the professional and doctoral levels, as well as service to the community. Nova Southeastern University prepares students for lifelong learning and leadership roles in business and the professions. It offers academic programs at times convenient to students, employing innovative delivery systems and rich learning resources on campus and at distant sites. The University fosters inquiry, research, and creative professional activity, by uniting faculty and students in acquiring and applying knowledge in clinical, community, and professional settings.

Notice of Nondiscrimination

Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying disability, religion or creed, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school, and does not discriminate in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Nova Southeastern University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404-679-4501) to award bachelor's, master's, educational specialist, and doctoral degrees.

Office of Continuing Education

History

Nova Southeastern University's Office of Continuing Education was established on July 1, 1995. The University has long been recognized as a national leader in postsecondary education for its innovative approaches to distance education and its technological delivery systems. In recognition that many of its undergraduate and graduate **degree** programs are designed to serve the professional development needs of mid-career adults, the University decided to create a complementary office to coordinate *non-credit, non-degree* programs to meet the lifelong professional and personal development needs of individuals among its graduates and in its community.

Mission

The mission of the Office of Continuing Education at Nova Southeastern University is to coordinate, highlight, enhance, promote, market, record and report **non-degree, non-credit** continuing education programs with mutual cooperation of, and support from, the academic centers and schools of the University. The Continuing Education Office assists those schools and centers to continue, develop, and expand continuing education courses, seminars, workshops, conferences, and educational travel experiences which are of high quality and consistent with the mission of the University, and which contribute positively to its image and reputation.

Council for Continuing Education

The Office of Continuing Education accomplishes this under the guidance of a representative *Council for Continuing Education*. The purpose of the *Council for Continuing Education* is to establish policy direction, maintain University-wide support and collaboration, create a communication channel with the community, and provide representative counsel to the executive director for Continuing Education at the University. The Council consists of appointed representatives of the several schools and academic centers at the University, as well as appropriate community leaders. The Council approves continuing education goals, reviews and provides advice regarding operational plans, serves as a sounding board for new ideas and programs, provides avenues of communication to and from the academic centers and the community, and reviews, approves or recommends continuing education policy to the University administration. Members of the Council for 1997-98 are:

Gale Bouchillon, Assistant Dean, School of Social and Systemic Studies
Lisa Davis, Interim Director, Alumni Relations
Phil DeTurk, Professor, National Ed.D. Program for Educational Leaders
Karen Grosby, Assistant Dean, Center for Psychological Studies
Patricia Cicchetti Jason, Director, Career Development Office, Shepard Broad Law Center
Rose Lemos, Program Representative, School of Computer and Information Sciences
Jean Lewis, Director of Admissions, Farquhar Center for Undergraduate Studies
Wendy Masi, Associate Dean, Family and School Center
Elizabeth A. McDaniel, Executive Provost for Academic Affairs
David Millman, Director, Institute for Retired Professionals
Peter K. Mills, Executive Director for Continuing Education (Chair)
Morton Morris, Vice Chancellor for Academic Affairs, Health Professions Division
Barbara Packer, Coordinator of Doctoral Studies, LaBonte Institute for
Communication Sciences and Disorders
Lynn Price, Dean of University Enrollment Management
Claudia Santin, Associate Dean of Worldwide Marketing and Executive Education,
School of Business and Entrepreneurship
Martha Smith-Singleton, Director of Liaison Activities with School Boards
Susan E. Talpins, Associate Dean, Family and School Center, and Executive
Director, Baudhuin School



Continuing Education Events Calendar

The Office of Continuing Education maintains a comprehensive and continually updated Continuing Education Events Calendar at its World Wide Web page on the Internet. The calendar listing contains: the event's date(s); title; sponsorship and contact person's phone number and e-mail address. The calendar can be accessed at: <http://www.nova.edu/nsu/ce/> For further information about the calendar, contact: Karen Rockey at (954) 262-8699 or on the Internet at: rockeyk@nsu.acast.nova.edu

Contract Training

Through its contract training program, the Office of Continuing Education facilitates the delivery of existing University courses on the company's site to augment the training and development programs of community business, industry, government, education, and health care organizations. Groups with special needs that existing courses do not address can have custom programs developed particularly for them. NSU's reputation for flexibility, innovation, and technological delivery extends to our contract training program. Groups served or approached recently about contract training have included a consortium of Latin American software companies, an agency of the Broward County government, the Broward County library, the Coral Springs Mall, the Broward Sheriff's Office, and a major Chicago-based national retailer.

For further information about continuing education or contract training at NSU, contact:

Peter K. Mills, Ed.D.
Executive Director for Continuing Education
Nova Southeastern University
3100 SW 9th Avenue, Fort Lauderdale, FL 33315-3025
(954) 262-8699
Fax (954) 262-3913
Internet: millsp@nsu.acast.nova.edu

Community Education on Deafness

The purpose of the program is to assist businesses involved in public accommodations, public safety organizations, and health care agencies to meet the requirements of the Americans with Disabilities Act (ADA) by training employers and employees to deliver services in a nondiscriminatory manner to hard of hearing and deaf citizens. The program was formerly offered by the Deaf Service Center of Broward County and was transferred to the Office of Continuing Education on May 1, 1996.

The program offers workshops to any business or public service organization and has conducted programs for such groups as law enforcement personnel, firefighters, emergency service technicians, 911 operators, paramedics, nurses, teachers, counselors, coaches, and emergency room personnel. The workshops can be offered for general groups on an individual-registration basis, or can be custom-designed for an entire department in a municipality, business, hospital, school, hotel or similar organization with employees who have high public contact. The sessions can be arranged on-site, in the organization's training classroom or meeting space, or on the NSU campus in schedules tailored to the organization's specific needs.

Each training session includes course outlines, handouts, role-playing, interactive learning experiences, and an evaluation process. "Certificates of Completion" are awarded and Continuing Education Units (CEUs) can be earned and recorded. The series has included such titles as:

- "911 and the Hearing Impaired or Deaf Caller"
- "Emergency Medical Services for Hearing Impaired Persons"
- "Law Enforcement Officers and Hearing Impaired Persons"
- "In the Mainstream: Accommodating the Hearing Impaired Student," or the "Hearing Impaired Employee"
- "Health Care Delivery for Deaf and Hard of Hearing Patients"

For further information, contact:

Karen Rockey at the Office of Continuing Education
(954) 262-8699
Internet: rockeyk@nsu.acast.nova.edu

LESSONS IN LEADERSHIP: Distinguished Speaker Series



TOM PETERS, *In Person: The Pursuit of Wow!*

Sponsored by the Office of Continuing Education and the School of Business and Entrepreneurship (SBE)

Wednesday, October 1, 1997; 8:30 a.m. to 4:30 p.m.

Greater Fort Lauderdale/Broward County Convention Center, 1950 Eisenhower Boulevard Fort Lauderdale, FL

This program is based on Tom Peters' latest book, *The Pursuit of Wow! Every Person's Guide to Topsy-Turvy Times*, the book is filled with practical advice on how to succeed in today's constantly changing workplace. *Success* magazine called the book "extraordinary" and compared it to "a personal meeting with a brotherly Peters who wants to share his techniques for boosting your personal and organizational effectiveness."

Tom Peters' books *In Search of Excellence*, *A Passion for Excellence*, *Thriving on Chaos*, *Liberation Management*, and *The Pursuit of Wow!* have made him the world's number one best-selling business author of all time. Research by Siegel & Gale/Ropel Starch Worldwide ranked Tom Peters as "the world's number one in awareness and credibility of business leaders." His credibility index of 50 was more than twice that of the runner-up, Microsoft chairman Bill Gates.

Dr. Stephen R. Covey, author of *The 7 Habits of Highly Effective People*, refers to Tom Peters as "a national treasure" and credits him with "single-handedly leading the excellence movement in the United States over the last decade."

Expect the unexpected, but also count on getting that feeling of "Wow!" as Tom Peters engages your intellect and emotion in such areas as these:

- Cultivating people to build team competence
- Encouraging enthusiasm, pride and celebration at all levels of your organization
- Using creative cooperation to reach new levels of performance
- Harnessing the abundant "expert power" in today's chaotic workplace
- Staying up with information and innovation in the new look organization
- Using the diversity advantage
- Focusing on the "big picture" and never being stopped by temporary setbacks

Cost: \$365 to \$445, depending on the number of company team members attending. Tickets include all materials, a luncheon, refreshments, and *The Pursuit of Wow!*

For further information and registration, call toll free:

800-873-3451

or call the Office of Continuing Education at (954) 262-8699

Internet: rockeyk@nsu.acast.nova.edu

Measuring Training and Performance

A course designed to enhance the career potential and professional status of experienced practitioners in the field of training, human resource development and performance technology, in both private and public sectors.

Offered by the Office of Continuing Education of Nova Southeastern University and the Frank J. Rooney School of Adult and Continuing Education of Barry University

Co-sponsored by



Nova Southeastern University, in cooperation with Barry University and the American Society for Training and Development (ASTD) National, is pleased to announce an exciting new series of certificate courses developed by the national ASTD organization. "Measuring Training and Performance," is the first in that series.

Schedule

Classes at **Nova Southeastern University** will meet for 10 **Wednesday evenings**, October 8 through December 17, 1997, except for November 26, the Thanksgiving holiday. Hours will be from 6:10 to 9:30 p.m. Classes at **Barry University** will meet for four **Saturdays**, as follows:

October 18	8:00 a.m. to 5:30 p.m.
November 8	9:00 a.m. to 5:30 p.m.
November 22	9:00 a.m. to 5:30 p.m.
December 6	8:30 a.m. to 5:30 p.m.

For Whom

This program will benefit:

- individuals who develop and deliver training programs and are responsible for designing and implementing evaluation of training programs;
- training managers who need to justify expenditures to upper management; and
- independent consultants who work with organizations in the areas of training, HRD, and performance technology.

Why You Should Attend

- Remain up-to-date on the most cutting edge approaches to measuring training and performance.
- Gain hands-on experience with evaluation tools and strategies you can readily apply in your own work environment.
- More effectively measure the impact of training initiatives on employee performance and business results.

Those successfully completing the course will receive certificates of completion from both the respective university and ASTD and earn 3.3 **Continuing Education Units (CEUs)**.

Course Design

Participants prepare for each class session by completing readings and assignments that serve as the basis for classroom activities. Sessions are highly interactive and focus on application to the participants' work settings. Participants will gain experience in planning evaluation strategies and developing evaluation tools. Throughout the course, participants will develop an evaluation project based on current or past work experience.

Course Topics

- Training, Performance, and Measurement
- Measuring Satisfaction and Compliance
- Measuring Behavior
- Using Cost Benefit Analysis
- Validating and Reporting Your Measurements
- Planning the Evaluation
- Measuring Learning
- Measuring Results
- Measuring for the Future

Outstanding Instructors

Both facilitators for this course have extensive experience in the field of training and development and have been active in ASTD. They have been recognized for their expertise and service in the field.

Robert C. Preziosi, the facilitator for the Wednesday evening sessions at **Nova Southeastern University**, is a Professor of Management Education at the School of Business and Entrepreneurship at NSU. He has been teaching adults since the 1960s and training trainers since the 1970s. He has been a Vice President for management and development for a Fortune 500 company. In 1984, he was given the Outstanding Contribution to HRD award by ASTD. He was named HRD Professional of the Year in 1991. In 1996, he received the Torch Award, ASTD's highest leadership award, for the second time. This award had never before been given to the same person twice. Bob has worked as a human resources director, line manager, and leadership training administrator. He has been published in various national journals, including *Training and Development*, *National Productivity Review*, *The Teaching Professor*, and *Quality Review*. He has been a consultant to consultants, educator to educators, and a trainer to trainers. He has been called a motivating management educator. Bob has a B.A. degree in Social Science, an M.Ed. degree in Educational Psychology and a doctorate in Management. His humorous presentation style is greatly appreciated by those who attend his workshops and seminars.

Darlene Andert-Schmidt will facilitate the Saturday sessions at **Barry University's** main campus in Miami Shores. Darlene is president/owner of a corporate change management and training services firm and an adjunct faculty member at Barry University. She has been certified by the Institute of Management as a Certified Management Consultant. For three years, she served as a board member of one of the local chapters of ASTD and she currently teaches a Basic Trainer Certificate program that utilizes ASTD core competencies for HRD professionals. Author of a book on diversity in the workplace, Darlene has designed and implemented numerous complex programs for Fortune 500 firms as well as for smaller organizations. Darlene earned a B.A. degree in Business Administration and Professional Communications from Alverno College where she also served as a trainer/instructor for the college's non-credit division. She also holds a master's degree in General Administration from Central Michigan University and is a doctoral candidate at George Washington University.

Registration and Fees

The cost for the thirty-three hours of instruction is **\$695 for ASTD members & \$725 for non-members**. The fee includes all ASTD text materials and instructor handouts. Registrants will receive confirmation of registration and directions to the classroom.

To Register:

FOR NOVA SOUTHEASTERN

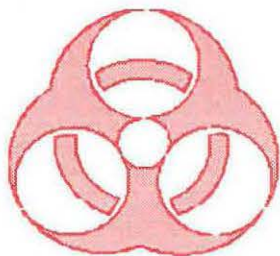
Phone: Karen Rockey
(954) 262-8699
Fax: Call Karen Rockey
(954) 262-8699, ask for
registration form and
fax it to (954) 262-3913
E-mail: rockeyk@nsu.acast.nova.edu
Mail: Call Karen Rockey
(954) 262-8699 ask for
registration form and mail to:
Office of Continuing Education
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025

FOR BARRY

Phone: (305) 899-3320
Fax: Call (305) 899-3320
ask for form and fax
it to Kandy Myers
(305) 899-3346
Mail: Call (305) 899-3320
ask for form and mail to:
School of Adult/Continuing Ed.
Attn: Kandy Myers
11300 NE 2nd Avenue
Miami Shores, FL 33161

OSHA Compliance Seminar

Avoid Citations from OSHA and Make Your Organization a Safer Place to Work!



Tuesday, October 21, 1997 9:00 a.m. to 4:00 p.m.
East Campus, Room 33
3100 SW 9th Avenue, Fort Lauderdale, FL 33315-3025

Sponsored by the Office of Continuing Education and the School of Business and Entrepreneurship

FOR WHOM: This seminar is for your organization's safety officer, maintenance supervisor, or the executive responsible for avoiding costly OSHA citations. The seminar is equally valuable for large, medium size or small businesses.

If your staff thinks that OSHA is a small town in Wisconsin, or if you are unsure of the OSHA regulations that affect your business, then you should join us for this informative one-day OSHA compliance seminar. We will bring you up to date on the OSHA regulations specific to your industry and how you can structure your business to comply with those regulations. In a one-day session you'll hear from the professionals and learn practical, hands-on tools to make compliance easy and your organization safer!

Presentations will be made on the following topics:

Hazard Communication Standard

Understand the Right-to-Know law, how to create a written hazard communication plan and how to read and understand labels and MSDSs.

Lockout/Tagout

A must if you have energized equipment. You'll see how to survey your facility, train and properly execute lockout, in addition to doing the paperwork.

Bloodborne Pathogens

Focus on the bloodborne requirements that affect your business and how to protect yourself and your employees when accidents happen.

Personal Protective Equipment Standard

Do your employees know about the proper safety gear and how to use it correctly? It's easy when you have the training that's required by OSHA.

OSHA Inspections Fundamentals

What happens in a typical OSHA inspection? Learn important do's and don'ts for managing an inspection and how to properly prepare your employees for an OSHA inspection.

Other Topics Include...

Material Handling

Correct handling and proper storage of chemicals are essential for any company. Don't put your business at risk.

Confined Spaces

A permit required program will be outlined.

SPECIAL PREVIEW

See how MSDS STANDARD software for your computer can store MSDSs, eliminate paperwork and access information instantly, yourself and your employees when accidents happen.

This seminar is co-sponsored by CHEMSEARCH

This one day OSHA compliance seminar is co-sponsored by Chemsearch, a 77-year-old Fortune 500 company. As the leading manufacturer of specialty maintenance products and safety systems, Chemsearch provides customers with information and expertise to develop safety programs that meet and exceed OSHA standards. With over one million customers worldwide, Chemsearch has the capacity to research OSHA regulations and develop this seminar to help you deal with those laws that affect your business.

Meet the Instructor: Mike Huddleston

Vice President Southeast Division, Chemsearch

Mike Huddleston is the Vice President of Key Accounts and Compliance Services for Chemsearch, a worldwide Fortune 500 company. He has worked with industries, institutions and government for over 25 years, conducting seminars on understanding OSHA essentials as well as employee training on specific OSHA standards. Mr. Huddleston is authorized by the U.S. Department of Labor (OSHA) as a general industry program trainer to certify completion of the 10-hour and 30-hour compliance program.

HOW TO ATTEND

Four Easy Ways to Register

PHONE for a registration form

Karen Rockey at (954) 262-8699 between 9:00 a.m. and 4:30 p.m., Monday to Friday

FAX your registration form 24 hours a day by dialing (954) 262-3913

MAIL your registration form to

Karen Rockey
Office of Continuing Education
Nova Southeastern University
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025

INTERNET REGISTRATION to

rockeyk@nsu.acast.nova.edu

REGISTRATION AND FEES

Reserve a seat for yourself and your associates today by completing and mailing the registration form or by calling Karen Rockey at (954) 262-8699. The fee is \$229 per person (\$179 for two or more from the same organization) and includes lunch. Reservation deadline is September 23, 1997. The program begins at 9:00 a.m. and ends at 4:00 p.m.

CANCELLATION POLICY

Refunds provided to those who cancel before October 7, 1997. No refunds for registrants who fail to attend the class.

DIRECTIONS

Call Karen Rockey at (954) 262-8699, fax (954) 262-3913, or Internet: rockeyk@nsu.acast.nova.edu

Spanish for Professionals

The Nova Southeastern University Office of Continuing Education announces a non-credit program open to Nova Southeastern University students, faculty, staff and the South Florida community at large. **Spanish for Professionals** is an opportunity to learn conversational Spanish to become more effective in workplace communication in an increasingly more diverse South Florida.

Schedule

SPAN 0001	Tues/Thur, Oct. 7 to Dec. 11	Lunch-time hours NSU North Miami Beach	(Ruiz)
SPAN 0002	Tues/Thur Oct. 7 to Dec. 11	Lunch-time hours NSU North Miami Beach	(Ruiz)
SPAN 0001	Tues/Thur, Oct. 7 to Dec. 11	7:20 to 9:20 p.m. NSU Main Campus	(Mena)
SPAN 0002	Tues/Thur Oct. 7 to Dec. 11	5:15 to 7:15 p.m. NSU Main Campus	(Mena)
SPAN 0003	Wednesday Oct. 8 to Dec. 10	5:15 to 9:15 p.m. NSU Main Campus	(Mena)

The Fall term will begin on Tuesday, October 7 and run for 10 weeks until Thursday, December 11, 1997. No class held on Thursday, November 27, the Thanksgiving holiday.

Program Features

Goals will be set so as to meet individual and group needs—for example: “To converse and understand enough Spanish so as not to feel intimidated in a Spanish-speaking environment,” or, “to be able to attend a professional meeting conducted in Spanish.” Groups will be formed based on participants’ levels of proficiency in Spanish from “zero” on up. The program will use a multimedia approach—audio, video, print, and CD ROM-based lessons, as well as personal interaction with the instructor. (One hour per week of lab is required.)

The method will focus on communication, **not** grammar. The first course will start you on the pathway toward competence in conversational Spanish. There will be substantial feedback, including self-assessment, peer evaluation, and teacher-student conferences. Optional field trips are anticipated to participant-selected sites such as restaurants where only Spanish will be spoken, Latin American festivals in South Florida, a professional conference held in Spanish, and, if feasible, a trip to Latin America.

Course Descriptions

SPAN 0001 *Introductory Spanish for Professionals, Part I*

This is a course for beginners who have had little or no formal introduction to Spanish. The course focuses on communication as students practice speaking, listening, reading, and writing. Participants will be introduced to Spanish-speaking cultural patterns.

SPAN 0002 *Introductory Spanish for Professionals, Part II*

This course is a continuation of SPA 0001. Students who successfully completed SPA 0001, and who wish to continue, are encouraged to enroll in SPA 0002 in the fall. New students will be admitted to SPA 0002, if they score sufficiently high on the placement instrument.

SPAN 0003 *Intermediate Spanish for Professionals*

This course is for students who have had beginning Spanish or who are at an intermediate level. The main focus of this course is on developing oral communication and conversational skills in Spanish. Students will be exposed to and role play in different scenarios, such as “in the workplace,” “at the restaurant,” “shopping or traveling,” etc.

Faculty

Gerry Strei, the program coordinator, is an experienced teacher of native and second language literacy, Spanish as a second language, and multi-cultural education. He has taught in several Latin American countries and for a number of years in the TESOL master's degree program in the Fischler Center for the Advancement of Education at NSU, both in Florida and Panama. He is a curriculum consultant and freelance editor in the teaching of language.

Nancy Ruiz has taught Spanish in the Broward Schools for 30 years, and is now a language consultant with the Broward Schools District offices.

Reynaldo Mena, a native of Cuba, is department chairperson and teacher of Spanish at Ely High School, in Broward County. Mena has traveled extensively in Latin America and Europe and has over 20 years experience in coordinating and teaching in foreign language programs for young people and adults.

Orientation and Registration Meeting

An information, orientation, and registration meeting will be held on Tuesday, September 30 at 7:00 p.m. in the Mailman-Hollywood Building Auditorium 2nd Floor on the Main Campus, 3301 College Avenue in Davie. This meeting will provide prospective participants **who are considering enrollment in any of the above courses** an opportunity to meet the faculty, learn how the program will be conducted, ask questions about the course content and different levels, and register for the classes. While optional, this meeting will be very helpful, and the placement instrument will be administered to anyone who has not taken it. **This meeting will help you decide which of these courses is appropriate for you!** The deadline for late registration is Friday, October 3. Classes scheduled to start the week of October 6 will be formed based on data collected at this registration meeting. **Class size will be limited.**

Cost and Materials

The cost for each 10-week, 30-hour course is \$300.00. Registrants should be prepared to pay by check or credit card at the orientation-registration meeting, in person, or by mail/phone at the Office of Continuing Education no later than Friday, October 3. Registrants will be required to purchase some instructional materials. These materials, and their costs, will be announced at the orientation meeting. It is anticipated that these materials will be in the \$60.00 to \$70.00 range. Employees of Nova Southeastern University may enroll in Spanish for Professionals through the tuition waiver program.

Completion Credentials

Those completing any course satisfactorily will receive a certificate of completion and 3.0 Continuing Education Units (CEUs). The instructor will provide those who complete an evaluation of their level of achievement. College credit will not be awarded.

For further information and registration details, contact:

Karen Rockey at the Office of Continuing Education
(954) 262-8699
Internet: rockeyk@nsu.acast.nova.edu

Travel/Study Programs

Nova Southeastern University's travel study programs are operated through *TravelLearn*, a network of colleges and universities across North America which collaborate to conduct study tours around the world to countries and cultures attractive to U.S. students and teachers. The study tours are lead by faculty members from network member institutions and involve much more than simply guided bus tours of geographical or cultural attractions. Depending on the arrangements in-country, *TravelLearn* study tours offer:

- insights and guidance from the accompanying faculty member(s) who are selected on the basis of their knowledge of the geography and culture; the learning component of all travel/study programs is provided by a university/college faculty member; sessions are optional so participants can attend as many or as few as desired;
- briefings from local in-country resource specialists and carefully selected national and local guides or government officials such as cultural ministers or archeological experts; social events and meals are planned with indigenous citizens of the host country;
- carefully chosen, centrally located, air-conditioned, deluxe and first-class travel and accommodations with private baths;
- small groups on tours that are rarely canceled because of the broad marketing power of the combined network of colleges and universities;
- detailed pre-travel instructions about county background, weather, culture, visa, health and immunization requirements, currency, baggage, clothing, security, mail, dining arrangements, photography tips, and an optional, but recommended, insurance package; and
- the double occupancy rate for single travelers who register 90 days prior to the departure date, even if a roommate can't be found.

Current travel/study destinations and dates available appear on the next page. Further information about any of the desired travel/study tours that are listed (including full country details, highlights, day by day city and site itineraries, costs and registration) can be obtained by contacting:

Karen Rockey at the Office of Continuing Education
(954) 262-8699
Fax (954) 262-3913
Internet: rockeyk@nsu.acast.nova.edu





















WINTER/SPRING/SUMMER 1998 TRAVEL/STUDY PROGRAMS

Experience the joy of discovering ancient, modern, and unexpected places on special trips that are unlike conventional tours.

Unique features of these travel/study programs include:

- College faculty escorts and in-country specialists who share their insights about the contemporary, natural and historical aspects of the destinations visited.
- National and local guides chosen for their knowledge, efficiency, enthusiasm, and fluency in English.
- Comfortably paced itineraries and small groups (average size is 14 participants) which allows flexibility for you to revisit a particular site that has sparked your interest. First class accommodations and local transport allow you to combine a comfortable vacation with learning.
- Contact with local people and their lifestyles through specially arranged small group luncheons in the relaxed and hospitable atmosphere of their own homes.

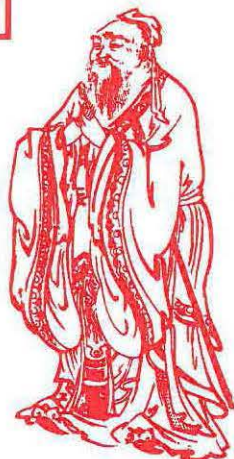
 <p>February 11 - 25, May 13 - 27, August 5 - 19 INDONESIA</p>	 <p>January 17 - 25, March 14 - 22, July 11 - 19 BELIZE</p>	 <p>Jan 20 - Feb 2, Jan 28 - Feb 10 ANTARCTICA</p>
 <p>April 25 - May 9, July 4 - 18 TURKEY</p>	 <p>July 12 - 26, August 2 - 16 NOVA SCOTIA</p>	 <p>April 9 - 23, July 9 - 23 IRELAND</p>
 <p>January 4 - 16, March 1 - 13, June 28 - July 10 EGYPT</p>	 <p>Feb 23 - March 8, March 16 - 29, June 15 - 28 ISRAEL</p>	 <p>Jan 16 - Feb 2, April 3 - 20, June 26 - July 13 S. AFRICA</p>
 <p>January 6 - 20, Jan 21 - Feb 4 CARIBBEAN</p>	 <p>April 20 - May 9, June 29 - July 18 CHINA</p>	 <p>May 7 - 18, June 25 - July 6 GREECE</p>
 <p>February 7 - 21, March 14 - 28, July 11 - 25 MOROCCO</p>	 <p>January 5 - 21, June 8 - 24, July 6 - 22, July 27 - August 12 KENYA</p>	
 <p>June 22 - July 7, July 6 - 21, July 20 - Aug 4, August 3 - 18 ALASKA</p>	 <p>March 14 - 27, June 27 - July 10, August 1 - 14 GALAPAGOS ISLS</p>	
 <p>January 2 - 13, February 6 - 17, March 13 - 24, May 1 - 12 COSTA RICA</p>	 <p>February 7 - 21, April 11 - 25, July 11 - 25 ITALY</p>	

For Complete Itineraries and Prices, Write or Call:

NOVA
SOUTHEASTERN
UNIVERSITY

Office of Continuing Education
3100 SW 9th Avenue
Ft. Lauderdale, Florida 33315
(954) 262-8699
(954) 262-3913 (FAX)

Internet: rockeyk@nsu.acast.nova.edu



U.S. Foreign Trade Association and Institute

Through the Office of Continuing Education, Nova Southeastern University is a member of the "U. S. Foreign Trade Association and Institute." Located in Miami, Florida with 3,500 members, more than 25,000 associates, and over 20 offices worldwide, the mission of USFTAI is to *foster the span of global trade through entrepreneurship, the exchange of ideas and values in partnership with international associations, governments, universities, and the business community.*

Nova Southeastern University's membership in USFTAI springs from the following:

- NSU's expanding international programming;
- its interest in attracting international students to campus;
- the benefits that will accrue to the curriculum and perspectives of faculty and students;
- from engaging in international communication and networking;
- the visibility that will come from marketing its programs worldwide through USFTAI newsletters and international trade fairs;
- the possibilities for creating sister relationships with universities worldwide; and
- opportunities for the offering of continuing professional education in workshops and seminars to USFTAI members and associates here in South Florida and around the world.

Those within the University community seeking information on involvement with USFTAI, should contact:

Dr. Peter K. Mills
Executive Director for Continuing Education
(954) 262-8699 or via e-mail: millsp@nsu.acast.nova.edu

For general information about USFTAI, contact:

Marisella Patarino, Executive Director
U.S. Foreign Trade Association and Institute
P.O. Box 520595
Miami, FL 33152
(305) 460-8085

Wise Woman Groups

In association with the Nova Southeastern University **Women's Resource Institute**, the University's Office of Continuing Education announces a repeat of this successful non-credit program, which was offered last spring and summer. It is open to all women of Nova Southeastern University and the South Florida community at large. Wise Woman Groups are built upon the belief that we are each responsible for our own happiness. These groups offer women an opportunity to recognize their personal growth and the growth of women in society as a whole.

Schedule

Two sections of this stimulating program are offered for your scheduling convenience. Each section consists of 10 one and one-half hour class meetings. Class size is limited to 20. No one may enter the class after the second class meeting.

WWGA-0001 Thur. 5:30 to 7:00 p.m. September 25 to December 11, SBE Dean's Conference Room, NSU East Campus

WWGA-0002 Thur. 7:15 to 8:45 p.m. September 25 to December 11, SBE Dean's Conference Room, NSU East Campus

(No class will be held on October 2 for Rosh Hashanah or on November 27 for the Thanksgiving holiday.)

Cost and Registration

The cost of this program is \$150.00. Participants will be required to purchase Jane Claypool's book. Employees of Nova Southeastern University may enroll in this class through the tuition waiver program.

Program Features

Within an informal, supportive atmosphere these powerful, interactive groups discuss and apply the concepts in Jane Claypool's book, *Wise Women Don't Worry, Wise Women Don't Sing the Blues*.

Topics include:

- Wise Women Step Out
- Wise Women are Creative
- Wise Women are Willing to Risk
- Wise Women are Really Beautiful
- Wise Women Don't Worry
- Wise Women Become Themselves
- Wise Women are Assertive
- Wise Women Change Their Lives

As a "Wise Woman," you will celebrate inner growth, positive choices, self-acceptance, self-empowerment, personal achievement, and professional accomplishments.

Faculty

Dr. Teri Stockham holds a doctorate in Pharmacology and Toxicology from Medical College of Virginia and is currently the Chief Toxicologist for Broward County. She is an active member of the Science of Mind Center in Fort Lauderdale. As a student of metaphysical principles, she is dedicated to raising women's consciousness and sharing the "freedom" she has achieved through a spiritual pathway. The Wise Woman Group is an ideal format for this work. She was personally trained by Jane Claypool as a Wise Woman Group facilitator in 1995.

For registration and further information contact:

Karen Rockey at (954) 262-8699
Internet: rockeyk@nsu.acast.nova.edu

University Programs

The 1997 NSU Forums

For 17 years, Nova Southeastern University has brought an annual program of distinguished speakers to South Florida. Since 1980, over 180 special people have graced the podiums at the luncheon and breakfast series that have come to be known as "The NSU Forums." Included have been significant figures from America's cultural, arts, political, communications, and entertainment worlds, as well as leading international guests. The forums:

- bring the world's best men and women to South Florida so they can discuss significant issues with community leaders;
- enrich the community's access to ideas and personalities;
- stimulate dialogue on critical issues facing the nation.

The 1997-98 NSU Forums Speaker Schedule



October 29, 1997 • Henry Winkler

Luncheon at Wyndham Hotel Fort Lauderdale Airport

Happy Days is history and the black leather jacket worn by "The Fonz" has hung in the Smithsonian since 1980, confirming the status of the long-running television series' lovable central character, portrayed by Winkler, as an American pop-cultural icon. While "The Fonz" continues to live in the past in reruns, Winkler lives very much in the present, acting in, producing and directing television programming and feature films.



November 12, 1997 • George Stephanopoulos

*Breakfast at Wyndham Hotel Fort Lauderdale Airport
Luncheon at Boca Raton Marriott*

George Stephanopoulos is, as one network called him, the best known presidential assistant in American history. As a key strategist in both Clinton campaigns, a senior presidential advisor and specialist in crisis management, Stephanopoulos has been involved in the development of virtually all major Clinton policy initiatives over the last four years. He is currently a professor at Columbia University and a commentator/analyst for ABC News.



December 3, 1997 • Carole Simpson

Luncheon at Wyndham Hotel Fort Lauderdale Airport

Carole Simpson is anchor of *World News Sunday* and an Emmy-award winning senior correspondent for ABC News, who reports frequently on family and social issues for the "American Agenda" series of *World News Tonight with Peter Jennings*. Ms. Simpson has also recently been honored by the sixth annual Radio and Television News Director Foundation for her contribution to the protection of First Amendment freedoms.



January 14, 1998 • Dr. Ian Wilmut

*Breakfast at Wyndham Hotel Fort Lauderdale Airport
Luncheon at Boca Raton Marriott*

When a Scottish biological research team, headed by Dr. Ian Wilmut, introduced a seven-month-old Finn-Dorset lamb named Dolly to the world, long-standing barriers in science disappeared and long dormant ethical questions rose in their place. Dolly represented the first successful cloning of an adult mammal and signaled a major breakthrough in the possibility of someday being able to clone a human being.



February 4, 1998 • Edward Albee

Luncheon at Wyndham Hotel Fort Lauderdale Airport

Edward Albee is a three-time Pulitzer Prize winning playwright and recipient of the 1996 National Medal of Arts. Long acclaimed by critics as “America’s most important dramatist still writing,” Albee’s award-winning plays are repeatedly produced in theaters throughout the world. *Who’s Afraid of Virginia Woolf?*, perhaps Albee’s most widely known work, is one of the most frequently performed plays created in recent time by any American dramatist.



February 25, 1998 • Barry C. Scheck

*Breakfast at Wyndham Hotel Fort Lauderdale Airport
Luncheon at Boca Raton Marriott*

Barry C. Scheck is a Professor of Law and Director of Clinical and Trial Advocacy Programs at the Benjamin N. Cardozo School of Law in New York City. As a result of his six years of landmark litigation setting standards for use of DNA evidence in courts throughout the country, he and Peter Neufeld created the Innocence Project. The Project utilizes DNA evidence to assist wrongly convicted inmates to overturn their convictions.

Two additional speakers for 1998 to be announced.

For further information and reservations, contact:

Marge Marino, Coordinator of Community Relations
Office of Public Affairs
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314-7796
(954) 262-5352, or 800-541-6682, Ext. 5352
Internet: marino@nsu.acast.nova.edu



The School of Business and Entrepreneurship

The School of Business and Entrepreneurship (SBE) offers a variety of weekend programs both on and off campus at the master's and doctoral degree level for working professionals who want to increase their administrative or managerial effectiveness. Master's programs designed for the full-time day student with little or no work experience in business are also available. The design of the master's curricula recognizes the significant common elements of management in complex organizations in all sectors of society through a common core of courses. The emphasis of the doctoral degree programs is on problem solving, strategic planning, and decision-making. The doctoral curricula is carefully balanced to ensure the depth and rigor associated with doctoral education across fields.

The SBE has offered graduate programs for over two decades. The School delivers all of its programs on the East Campus in downtown Fort Lauderdale. In addition, select master's and doctoral programs are offered throughout Florida, in nine states, and several foreign countries. International locations include Bahamas, Canada, Germany, Panama, Thailand, and Jamaica. Moreover, master's programs are offered in companies such as GTE, AT&T, BellSouth, American TransTech/Universal Card Services, and Citibank. As of July 22, 1997, the unduplicated head count for the SBE is 3,324 and the alumni number over 7,200.

In addition to the degree programs offered through the SBE, the School houses the Institute of Health Policy and Administration, the Institute of Continuing Management Education for Health Care Professionals, the Institute for Executive and Management Education, the Institute for Family Business, and the Institute for Financial Studies, providing seminars, symposia and workshops on timely issues. The Center for Entrepreneurship provides community access to activities centering on entrepreneurial issues. The Enterprise Ambassador Program and the Entrepreneur Hall of Fame are two of the innovative features offered through the Center for Entrepreneurship.

For further information, please contact:

The School of Business and Entrepreneurship
Nova Southeastern University
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025
(954) 262-5100 or 800-672-7223, Ext. 5100

Institute for Executive and Management Education

The Institute for Executive and Management Education (IEME) collaborates with companies and individuals assisting them to become more competitive in an increasingly global environment. The institute offers customized programs for businesses seeking to change and transform the way they do business. Companies are drawn to the IEME's entrepreneurial perspective and flexibility in terms of location and scheduling. The IEME offers an Executive Development Program and various one, two, and three-day seminar programs focusing on such topics as marketing management, leadership, sales management and negotiation, reengineering, and coaching skills. This dynamic institute draws its clientele from an international marketplace with domestic, global, and international companies participating in its programming.

Software Business: The American Way

A recent program within the institute was "Software Business: The American Way." This program was designed for SOFTEX 2000, a Brazilian organization formed to promote the export of software, with 20 Centers of Development in Brazil and five international offices in Argentina, Germany, China, Australia, and the United States. Softex's international marketing efforts focus on strengthening the promotion of approximately 700 Brazilian software companies.

Executive Development Program

A 14-week executive development program designed for middle- and upper-level managers involved in a variety of functions within profit and not-for-profit organizations, this program will provide a stimulating forum where you will meet with others like yourself to develop conceptual frameworks for effective management, strengthen your strategic knowledge, enhance your professional capabilities for organizational leadership, and build a local network of business associates.

PROGRAM START:	September 19, 1997
COST:	\$2,450.00 (per person, includes weekend lunches, refreshments, and all instructional materials) multi-person discounts available
REGISTRATION DEADLINE:	September 5, 1997
SCHEDULING:	Two weekends and 12 Monday evenings

Benefits of Attending

- Update and learn critical management techniques necessary to survive in today's global environment
- Develop an understanding of various management techniques and methods and learn how they can be implemented at work
- Interact with, and gain insight from, other management professionals from South Florida corporations
- Enhance your management career and your potential for promotion
- Earn a certificate of participation
- May be tax-deductible (Consult your tax advisor)
- Obtain Continuing Education Units (CEU's) at no extra charge

For further information, contact:

Mr. Steven Harvey
The SBE Institute for Executive and Management Education
School of Business and Entrepreneurship
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025
(954) 475-7681 or 800-672-7223, Ext. 7681

Institute for Family Business

Nova Southeastern University has joined a number of colleges and universities around the country that have established family business institutes. These institutes serve as a forum for obtaining and exchanging information about FAMILY BUSINESSES.

Families who become members of the Institute meet on a regular basis, and attend forums on the latest current issues pertaining to family business. They attend workshops facilitated by business school and family therapy faculty members. Program themes include Strategic Marketing Planning, High Performance Family Members Teams, Mediation in the Family System and Bringing a Family Member Into the Business the Right Way. They also receive a quarterly newsletter, have access to books and articles relevant to family run businesses, and may obtain CEU credits offered by the University's Continuing Education Division. In addition, membership entitles business families to consultation services by members of the University faculty.

The Institute is a joint effort between the School of Business & Entrepreneurship and the School of Social and Systemic Studies. This makes Nova Southeastern the first university in the country to combine two different departments in order to cover both family issues and business issues. According to Dr. William J. Harrington, Director of the Institute, "Both family and business concerns must be addressed for a family business to continue its success."

One of the most important aspects of the Institute is the opportunity to hear from other business families who are coping with similar challenges. Families do not have to be experiencing problems in order to join. Many of our families become members in order to be prepared should problems arise, or to forestall them before they happen.

1997 - 1998 Programs

Forum, September 18, 1997–9:00 a.m. - Noon

"The Value Theory of Management," Dr. Randolph Pohlman, Dean, School of Business and Entrepreneurship

Workshop, October 16, 1997–8:30 a.m. - 10:30 a.m.

"Married to the Business....And Each Other," Dr. Pat Cole, Nova Southeastern University

Forum, November 20, 1997–9:00 a.m. - Noon

"Values-Based Leadership in the Family," Dr. William Harrington, Director, Institute for Family Business

Workshop, December 18, 1997–8:30 a.m. - 10:30 a.m.

"Employees are Family Too," Ms. Pat Moran, CEO, JM Family Enterprises

Workshop, January 22, 1998–8:30 a.m. - 10:30 a.m.

"Organizational Behavior Within the Family Business," Dr. Timothy McCartney, School of Business and Entrepreneurship

Forum, February 19, 1998–9:00 a.m. - Noon

"Building the Next Generation–Applied Succession Planning," Stephen B. Swartz, McGladrey & Pullen, LLP

Forum, March 19, 1998–9:00 a.m. - Noon

"Managing Dual Work-Family Relationships," Dr. Tim Bachmeyer, Cleveland Clinic Florida

Workshop, April 21, 1998–8:30 a.m. - 10:30 a.m.

"Healthy Family, Healthy Business, A Secure Future," R. Edward Rowan and Robert Feldmann, McGladrey & Pullen, LLP

For further information, contact:

Dr. William J. Harrington, Director
Institute for Family Business
School of Business and Entrepreneurship
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025
(954) 262-5088 or 800-672-7223, Ext. 5088
Internet: billh@sbe.acast.nova.edu

The Institute of Continuing Management Education for Health Care Professionals

The Institute of Continuing Management Education for Health Care Professionals provides programs in managed care, medical business and practice management for continuing education credits to professionals licensed in the health care industry, as well as a certificate for non-licensed professionals. Practical classroom presentation programs are delivered to professionals interested in up-to-date information by local and national leaders in the health care arena from the public and private sectors. These programs are delivered on campus or in a location close to NSU depending upon the enrollment of each program. Two tracks have been established to provide individuals the opportunity to enhance their knowledge while attending the appropriate sessions. Track 1 is geared toward physicians and other health care professionals entering into or working in the managed care arena who desire to learn how to successfully navigate in managed care. Track 2 is designed for experienced physicians and other health care professionals having several years of health care expertise as senior leaders or organizations and having a strong working knowledge within a managed care, acute care, or other health care setting with a desire to develop strong leadership abilities and prepare for planning strategically within the health care system. Both tracks will have 12 months of sessions running once a month and offering four hours of continuing education credits per session from the approved and appropriate licensing Boards.

Track 1

- T1-S1 Managed Care Industry and Culture
- T1-S2 Managed Care Leadership/Teambuilding
- T1-S3 Network Development
- T1-S4 Health Care Regulation/Accreditation Standards and Policies
- T1-S5 Provider Group Practice Dynamics
- T1-S6 Legal Aspects of Managed Care
- T1-S7 Managing Reimbursement
- T1-S8 Managing Utilization
- T1-S9 Health Care Marketing Strategies
- T1-S10 Managed Care Risk Management
- T1-S11 Quality Management
- T1-S12 Medical Ethics Within a Managed Care Model

Track 2

- T2-S1 Advanced Risk Contracting
- T2-S2 Health Care Finance Applications
- T2-S3 Managed Care Leadership/Managerial Skills
- T2-S4 Health Care Regulation/Accreditation Standards and Policies
- T2-S5 Medical Information System Development
- T2-S6 Advanced Provider Group Practice Dynamics
- T2-S7 Health Care Marketing/Advertising Costs and Regulation
- T2-S8 Managing Over/Under Utilization and Report Capabilities
- T2-S9 Budgetary Development Within an Integrated Model
- T2-S10 Fraud and Abuse of the Health Care System
- T2-S11 Advanced Quality Managed
- T2-S12 Legal/Legislative Issues

For further information on dates, times, and instructors, contact:

Patty Mendel, M.B.A., Director
Institute of Continuing Management Education for Health
Care Professionals
Nova Southeastern University
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025
(954) 262-5147 or 800-672-7223, Ext. 5147



Institute for Financial Studies

Certified Financial Planner Certificate Program

CFP and “Certified Financial Planner” are service marks of the Certified Financial Planner Board of Standards. The SBE program at Nova Southeastern University meets the standards of this Board. Six financial planning courses comprise the curriculum of the certificate program, as follows:

- CFP I Fundamentals of Financial Planning
- CFP II Insurance Planning
- CFP III Investment Planning
- CFP IV Income Tax Planning
- CFP V Retirement Planning and Employee Benefits
- CFP VI Estate Planning
- CFP VII Comprehensive Review Session for Comprehensive Examination (optional)

Applicants must submit a \$40.00 application fee. A student must successfully complete the six courses and the comprehensive examination in order to receive the certificate. Classes begin January, April, July, and October.

Existing sites include Miami, Fort Lauderdale, and West Palm Beach. Future sites include Orlando, Jacksonville, and other throughout the state. Development efforts have also commenced to offer a CFA “Certified Financial Analyst” program.

For further information, contact:

Mr. Robert Lovett, CFP
The SBE Institute for Financial Studies
School of Business and Entrepreneurship
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025
(954) 796-3067 or 800-672-7223, Ext. 5100

The School of Computer and Information Sciences

A major force in educational innovation, the School of Computer and Information Sciences (SCIS) is distinguished by its ability to offer both traditional and nontraditional choices in educational programs and formats that enable professionals to pursue advanced degrees without career interruption. SCIS pioneered online graduate education and has been offering online programs and programs with an online component since 1985. Programs are timely, yet provide the student with an enduring foundation for professional growth. The School has over 800 graduate students from across the U.S. and other countries, and has been awarding graduate degrees since 1980.

Master's degree programs are offered in Computer Information Systems, Computer Technology in Education, Computer Science, and Management Information Systems. Each of the programs are available on campus or online (CTE - online only). All programs require a minimum of 36 credits of course work (thesis optional) and may be completed in 18 months. Master's terms start in September, January, April, and July. To earn the degree in 18 months, the student must enroll in two courses per term. Combined master's and doctoral degree programs are available.

The School offers the Ph.D. in Computer Information Systems, Computer Science, Information Systems, and Information Science, and the Ph.D. or Ed.D. in Computing Technology in Education. The Ed.S. degree is offered in Computing Technology Education. Depending on the program, doctoral students may take one of two formats: Cluster or institute. Clusters and institutes bring together students and faculty for participation in courses, workshops, seminars, and dissertation counseling. Between meetings, students complete assignments and research papers/projects, and participate in online activities. Doctoral programs require 64-68 credit hours beyond the master's degree for graduation. The Ed.S. program requires 37 credit hours beyond the master's degree for graduation.

Online activities require use of computer (IBM-compatible PC or Apple Macintosh) and modem from home, office, or on the road. Students may participate in online activities or online courses from anywhere in the U.S. or outside the U.S. where Internet access is available. Online interactive learning methods are used throughout the instructional sequence to facilitate frequent interaction with faculty, classmates, and colleagues. Online instruction and interaction include a wide variety of sophisticated techniques such as NSU's real-time electronic classroom (ECR), electronic submission of assignments for review by faculty, electronic mail, interactive bulletin boards, the electronic library, NSU's distance library services, Lynx-based hypertext menuing systems and World Wide Web pages to access course material and announcements. The Internet and the World Wide Web are used extensively for research.

SCIS offers various graduate certificate programs for industry and other organizations. A graduate certificate program for information systems executives is offered and is composed of graduate courses as well as short courses and hands-on workshops. The certificate may be earned in one of the following specializations: Systems Analysis and Design, Programming Languages, Information Systems, Project Management, the Internet and Telecommunications, the UNIX Environment, or a combination of these. An Information Resources Management (IRM) certificate is offered for federal information resource management practitioners. Courses taken for certification may be applied toward the master's degree in Computer Information Systems or Management Information Systems.

In addition to the degree and certificate programs, the School provides continuing education for individuals and/or corporations via seminars, symposia, and workshops on contemporary topics. In addition, all master's courses may be taken on a non-degree basis.

For further information, please contact:

The School of Computer and Information Sciences
Nova Southeastern University
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025
(954) 262-2000 or 800-986-2247, Ext. 2000
Internet: scisinfo@scis.nova.edu
Web site: <http://www.scis.nova.edu>

The Fischler Center for the Advancement of Education

The Fischler Center is dedicated to the education and continuing support of teachers, administrators, trainers and others working in education and related helping professions. The center fulfills its commitment to the advancement of education by serving as a resource for practitioners and supporting them in their professional development, helping them fill emerging roles in their fields, and readying them to accept changing responsibilities within their own institutions and organizations. To that end, the Center offers teacher certification courses and master's, educational specialist, and doctoral degree programs using alternative delivery systems adaptable to practitioner's work schedules and locations.

The Center's "practitioner orientation" means that many of its programs require applicants to be employed in the field of the desired educational specialization. The Center is organized into six program units:

Life Span Care and Administration, with master's programs in five areas of specialization: applied addiction studies, child and youth care administration; early childhood education administration; family support studies; and elder care administration.

Graduate Teacher Education Program (GTEP), with master's degree and certification programs in 16 specializations, an educational specialist (Ed.S.) program, and an initial certification program for those from non-education fields who want to teach.

Programs in Education and Technology, with a doctoral program in Child and Youth Studies and master's and doctoral programs in Instructional Technology and Distance Education.

Programs for Higher Education, a doctoral program with specializations in adult education, computing and information technology, health care education, higher education, and vocational, technical, occupational education.

National Ed.D. Program for Educational Leaders, a doctoral program designed specifically for principals, superintendents, and other practicing school administrators.



Manifest, within the National Ed.D. Program for Educational Leaders, has been established for the purpose of improving the leadership performance and enhancing the professional growth of teachers and administrators at all levels of education. By offering the services of the Program's long standing network of educational leadership resources through a comprehensive system of simulations, exercises, structured experiences, and group processes formulated into a series of seminars and workshops, **Manifest** seeks to establish and support an international community engaged in collaborations for innovation and growth. For further information, contact (954) 262-8580 or 800-986-3223, Ext. 8580, or e-mail: manifest@fcae.nova.edu.

In addition to the degree-granting programs, the Center actively pursues many other innovative programs that may or may not lead to degrees. These range from certificate programs in educational technology and distance education to partnerships with schools, charter school development and evaluation, leadership development for teachers and principals, distance training techniques for business trainers, professional development for preK and daycare workers, and much more. These programs are constantly evolving and expanding; those who may be interested should call for current information.

For information on certification or degree programs in the Fischler Center, contact:

The Fischler Center for the Advancement of Education
Nova Southeastern University
1750 NE 167th Street
North Miami Beach, FL 33162
(954) 262-8500 or 800-986-3223, Ext. 8500
E-mail: fcaeinfo@fcae.acast.nova.edu
WWW: <http://www.fcae.nova.edu/>

LaBonte Institute for Communication Sciences and Disorders, with master's in Speech-Language Pathology and doctoral degrees in Audiology and Speech-Language Pathology.

The Programs in Communication Sciences and Disorders, have been an approved sponsor of continuing education courses in the fields of Audiology and Speech-Language Pathology and related communication sciences since 1986. The Speech-Language Pathology Master's Program is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association and by Florida's Agency for Health Care Administration, Board of Speech-Language Pathology and Audiology.

The program sponsors or co-sponsors at least three major continuing education programs each year in areas such as swallowing disorders, voice pathologies, new technology for the hearing impaired, autism, and other areas in communication disorders, such as issues in ethics, clinical supervision, and professional practices. The program also provides continuing education sponsorship for independent study for licensed speech-language pathologists and audiologists and provides ongoing opportunities for professionals to access the latest information in the field.

**For information about continuing education programs
of the LaBonte Institute, contact:**

LaBonte Institute for Communication Sciences and Disorders
3301 College Avenue
Fort Lauderdale, FL 33314-7796
(954) 262-7726 or 800-986-3223, Ext. 7726
Internet: fcaeinfo@fcae.acast.nova.edu

The Family and School Center's Continuing Education Programs

The Family and School Center sponsors a variety of professional programs that focus on issues related to children and families. Continuing education credits are offered to psychologists, speech therapists, occupational therapists, audiologists, educators, and other professionals. In addition, the Center offers several non-credit classes and workshops for parents.

Professional Conferences and Workshops

Making Connections with Infants and Toddlers, hosted by the Center's Professional Development Institute, is an annual spring conference for professionals who work with infants and toddlers. This multi-track conference presents the latest research and information on play, language, and working with special needs children. There are up to 14 contact hours of continuing education available for this conference. Call (954) 262-6900 for more information.

Classes and Workshops for Parents

The following programs are offered by the Family Center. Call (954) 262-6900 for more information.

Parent/Child Classes. The Family Center offers a continuum of classes for parents and children ages birth to four years. Amid a variety of innovative play experiences, children participate in language, problem solving, motor, sensory, music and art activities. Class discussions provide parents with information on parenting and child development. Classes are scheduled quarterly.

Systematic Training for Effective Parenting (S.T.E.P.) S.T.E.P. provides the knowledge and practical skills to improve family communication and encourage cooperation. Parents discuss current issues and learn effective discipline strategies that encourage self-esteem and mutual respect.

Family Enhancement Programs. The Family Center offers workshops such as "Marriage Enrichment," "Siblings Without Rivalry," "Toilet Learning," "Bedtime Challenges," and "Healthful Cooking" on a regular basis.

For further information, please contact:

The Family and School Center
3301 College Avenue
Fort Lauderdale, FL 33314-7796
(954) 262-6900
Fax (954) 262-3937

Health Professions Division

The Health Professions Division of Nova Southeastern University, comprised of the Colleges of Osteopathic Medicine, Pharmacy, Optometry, Allied Health, Medical Sciences, and the College of Dental Medicine—scheduled to admit its charter class in August 1997—is unique among academic health centers in its focus on training vitally needed generalist health professionals as opposed to specialists. The Division's mission is to train health professionals to meet the growing regional and national need for primary care service; to promote interdisciplinary training and cooperation; to reach medically underserved rural, geriatric, minority, and indigent patient groups; and to address the under-representation of minority groups in the health professions.

College of Osteopathic Medicine

The College of Osteopathic Medicine admitted its charter class in 1981. Since then, it has graduated 1,125 physicians with the Doctor of Osteopathic Medicine (D.O.) degree. The College is a member of the American Association of Colleges of Osteopathic Medicine and is accredited by the American Osteopathic Association. The College operates Regional Academic Centers in Dade and Broward counties, West and Central Florida, and conducts or sponsors residency programs in Family Medicine, Internal Medicine, Anesthesiology, Dermatology, Radiation Oncology, Surgery, and Urologic Surgery.

The mission of the College is to train primary care physicians, with an emphasis on family physicians. Over 69 percent of our graduates practice in the primary care disciplines of family medicine, general internal medicine, or general pediatrics. The College has developed the Seven Year track in Family Medicine (SYFAM) program, which provides primary care-oriented students an educational continuum from medical school through residency training in affiliated medical centers.

College of Pharmacy

The College of Pharmacy admitted its charter class in 1987. Since then, it has graduated 582 pharmacists with either a Bachelor of Science or Doctor of Pharmacy (Pharm.D.) degree. The College is accredited by the American Council on Pharmaceutical Education and is a member of the American Association of Colleges of Pharmacy. Recently, in response to the profession's demand for more intensive clinical training, the Bachelor of Science program was discontinued.

The College also offers postgraduate Pharm.D. program for bachelor-level pharmacist who wish to advance professionally. In the past year, five distance learning centers were established which provide almost 100 place-bound professionals the opportunity to obtain the degree without interrupting their careers or leaving home.

The pharmacist's role is rapidly expanding from simple drug compounding and distribution, and the College is preparing its students for a place in the emerging health care team, with training in such areas as drug utilization review, therapeutic care, and other procedures vital to meeting the challenges facing the profession. The College conducts residency programs in Psychiatric Pharmacy practice and Drug Information, and will offer a residency in Ambulatory Care.

College of Optometry

Since admitting its charter class in 1989, the College of Optometry has graduated nearly 300 optometric physicians with the Doctor of Optometry (O.D.) degree. The College is accredited by the Council on Optometric Education and is a member of the Association of Schools and Colleges of Optometry. Students in this four year program are educated and trained in a multidisciplinary approach to total patient care. Optometric student-clinicians interact with students and residents in other health care disciplines as part of the management team. Our state of the art classroom, laboratory and clinical facilities afford students and faculty the opportunity to be at the forefront of research and new technology, and provide an outstanding level of clinical patient care.

Our multidisciplinary clinical centers in Davie, North Miami Beach, Fort Lauderdale and Opa Locka provide affordable eye and vision care to the community. Primary care, contact lens services, low vision rehabilitation, binocular vision therapy, and pediatric and geriatric care are available at our clinical centers. Ophthalmology services and 24 hour emergency care are also available at some centers. We conduct a vision screening program at no cost to the community that serves approximately 50,000 school children per year. Our students perform numerous other community services, such as nursing home visits and free vision screenings for special groups.

Postgraduate residency programs are offered in primary care optometry, ocular disease, pediatrics and binocular vision, and hospital based optometry. These programs provide residents with advanced clinical training, and a well-conceived blend of independent clinical patient care with supervision by highly trained, experienced, and well-respected faculty.



College of Allied Health

The Physician Assistant Program, the College's first offering, opened in 1993, became accredited by the Commission on Accreditation of Allied Health Education Programs in 1994, and graduated its charter class of 6 students in 1995.

The Master of Occupational Therapy program opened in 1994, became accredited by the Accreditation Council for Occupational Therapy Education in 1995, and will graduate its charter class of 49 students in Winter 1997. In 1995, students were enrolled in the Doctor of Occupational Therapy program, one of the only professional/clinical O.T. doctoral programs in the nation.

The Master of Physical Therapy Program entered a charter class in 1994, graduated its charter class of 58 students in Summer 1996, and awaits its final accreditation from the Commission of Accreditation of Physical Therapy Education of the American Physical Therapy Association.

In 1995, the Master of Public Health Program was launched as part of a dual degree program. Over 100 NSU Health Professions Division students are currently enrolled in the program, as are several West Florida students who are taking part in an innovative M.P.H. distance learning program utilizing interactive Compressed Video.

The College of Allied Health is committed to preparing the highest quality allied health and mid-level professionals for a supporting role in tomorrow's health care team.

College of Medical Sciences

The newly organized College of Medical Sciences admitted its charter class into the Master of Biomedical Sciences program in Fall 1996.

This advanced degree program will provide graduates with several options. It will prepare students for admission to professional school or further develop individuals who are already degreed professionals. Those interested in postgraduate training, either before or after professional school, will also benefit from the course.

Courses of study will be individualized as much as possible to meet the student's stated career goals. Actual course of study will be planned by the student and agreed upon by the faculty advisor and the Dean.

The basic sciences have always been an important component of the professional degree programs offered in the Health Professions Division, and the College of Medical Sciences is committed to providing students the highest quality education as they prepare for clinical, academic, or scientific careers.



College of Dental Medicine

This college, the newest in the Health Professions Division, was established in 1996 and will offer a four-year, full-time course of study leading to the Doctor of Medical Dentistry (D.M.D.) degree. The College has admitted a charter class of 75 students in August, 1997. The pre-accreditation process with the American Dental Association is currently underway, and a membership application is on file with the Association of American Dental Schools.

Future plans include the development of graduate training programs in specialty disciplines. The dental profession is experiencing an exciting period of change and reform. Educators are calling for a more patient-oriented model of treatment and for closer alignment with medicine, medical education, and other healthcare disciplines. To meet this pressing challenge, and to address a critical shortage of training programs, the University has assembled an international body of leading dental educators to assist them in the establishment of its new College of Dental Medicine.

The College is currently evaluating community-based training sites and reviewing affiliation proposals from the most highly qualified area providers and institutions, and are developing an on-campus community dental facility to provide our students with an outstanding clinical training experience to complement our innovative classroom curriculum.

For further information about the Health Professions Division or any of its programs, contact:

Nova Southeastern University
Health Professions Division
3200 South University Drive
Fort Lauderdale, FL 33328-2018
(954) 262-1100 or 800-356-0026, Ext. 1100

The Oceanographic Center

The Oceanographic Center carries out innovative basic and applied (externally funded) research, and provides high-quality graduate and undergraduate education, in a broad range of marine-science and related disciplines. The Center also serves as a community resource for information, research, and education on oceanographic and environmental issues.

Degree Programs

- B.S. Life Science, Ocean Science, Science and Business, Science and the Law (in conjunction with the Farquhar Center)
- M.S. Marine Biology, Coastal Zone Management, Environmental Sciences (planned): All are evening programs. Courses can be taken for credit or audit (half price).
- Ph.D. Oceanography

Research in

- Artificial Reefs & Fisheries
- Coral Reefs
- Physical Oceanography
- Biodiversity
- Molecular Biology
- Invertebrate Zoology
- Broward County Marine Turtle Rensetting Program
- Davie/NSU Aquaculture Research Center

The Center has one distance education course, The 5,000 Days, which deals an overview of and the problems associated with a sustainable environment. This course can be taken at any time or place.

The Center often has continuing education seminars and workshops on a variety of scientific topics.

For further information contact:

Dr. Richard E. Dodge
Nova Southeastern University Oceanographic Center
8000 North Ocean Drive
Dania, Florida 33004-3078
(954) 920-1909
Fax (954) 921-7764
E-mail: dodge@ocean.acast.nova.edu
Web page: <http://www.nova.edu/ocean/>



The Center for Psychological Studies

The Center for Psychological Studies (CPS), organized in 1967, is committed to providing the highest quality educational experience to current and future psychologists and mental health counseling professionals. This training experience provides individuals with a sophisticated understanding of psychological research and of the delivery of the highest quality mental health care.

Also referred to as the School of Psychology, the Center is uniquely organized so that one faculty, full time and adjunct, serves all programs. The Center offers two American Psychological Association-approved doctoral programs (Ph.D. and Psy.D.) in clinical Psychology and an APA-approved internship program. The Center also has a Postdoctoral Institute of Psychoanalysis and Psychotherapy and offers master's degrees in mental health counseling and school guidance and counseling. Nova Southeastern University's Center for Psychological Studies seeks to create the advances in clinical training, research, and service for tomorrow.

Nova Southeastern University's Community Mental Health Center is a University-based facility operated by the Center for Psychological Studies. Comprehensive mental health services are delivered through four outpatient clinic sites as well as the Geriatric Residential Treatment Center. Its current mission and future growth involve the provision of a wide range of high quality community mental health services to residents of Broward County, Florida.

For further information about CPS degree programs, contact:

The Center for Psychological Studies
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314-7796
(954) 262-5743 for master's programs
(954) 262-5700 for doctoral programs



Center for Psychological Studies Continuing Education

The Center for Psychological Studies' Office of Continuing Education serves the psychological and mental health communities with non-degree workshops offered on campus as well as at other locations across the U. S. These workshops offer the latest information in psychology and mental health in a practical lecture and hands-on format, utilizing the expert knowledge of the Center's faculty and other leading professionals in the field. The American Psychological Association (APA) defines continuing education (CE) for its members, as follows: "In its broadest sense, continuing education encompasses a wide range of education and training experiences designed to provide or upgrade knowledge and skills above the doctoral level."

Continuing Education workshops, scheduled for one and two days, are fast-paced, informative, and practical—usually presented in a lecture format. The Center's continuing education programs are approved by: the APA; the State of Florida's Board of Clinical Social Work, Marriage and Family Therapy and Mental Health Counseling; and the Florida Board of Nursing. Attendance can be applied to Florida requirements for relicensure and are often accepted by other state licensing boards.

The following programs are offered this fall:

September 20, 1997

Forensic Neuropsychology

Presented by Glen Larrabee, Ph.D., NSU Maltz Psychology Building

October 18-19, 1997

Working with the trauma survivor client

Presented by Laura Brown, Ph.D.

October 24-25, 1997

Challenge of Autism II

Co-sponsored with the Baudhuin School

November 8-9, 1997

WAIS-III & WMS-III: Administration and Interpretation

Presented by Joseph J. Ryan, Ph.D.

For further information, locations, and costs of these CE workshops, contact:

Jason Weisberg

Center for Psychological Studies

Nova Southeastern University

3301 College Avenue

Fort Lauderdale, FL 33314-7796

(954) 262-5741

Internet: jasonw@cps.acast.nova.edu

School of Social and Systemic Studies

The School of Social and Systemic Studies is one of the University's 15 centers and schools, each of which functions as an autonomous unit, and has a specific educational focus. The School of Social and Systemic Studies focuses on teaching, researching, and applying social theories to improve human living. It operates graduate and postgraduate programs in family therapy and dispute resolution. The School also sponsors community service clinical programs and conducts research to understand social interaction and enhance human services.

Within the school, the Department of Family Therapy offers the M.S. for applicants who plan to practice family therapy. The M.S. in Family Therapy prepares graduates for internship and employment where they can accumulate supervised experience toward state licensure as a marriage and family therapist. The M.S. degree program in marriage and family therapy has candidacy status with the Commission on Accreditation for Marriage and Family Therapy Training and Education of the American Association for Marriage and Family Therapy, effective 1993-1998.

The school also offers the Ph.D. for those who plan to supervise, teach, and research family therapy. The Ph.D. in family therapy prepares graduates to provide leadership for community practices and agencies, training programs at universities and institutes, and professional organizations and associations. Doctoral students learn scholarly inquiry through qualitative research training in methods of human communication study. Students begin their clinical training at Family Therapy Associates, our clinical facility, and then serve in a variety of internship sites.

The department also offers postgraduate programs for those who wish to be licensed in family therapy. Additionally, the Medical Family Therapy program, a specialization available in both the M.S. and Ph.D. Family Therapy programs, has created training and research projects to encourage collaboration among physicians, family therapists, and family members.

The school offers programs in conflict resolution through the Department of Dispute Resolution. As an alternative to costly and difficult legal disputes, mediation, arbitration, negotiation, collaborative public problem solving, and conciliation have emerged as some of the useful forms of dispute resolution. The Graduate Certificate in Dispute Resolution provides professionals an opportunity to learn the basics of mediation and negotiation skills, while the M.S. and Ph.D. in Dispute Resolution both offer comprehensive education in non-adversarial problem resolution for reflective practitioners. The school also offers Florida Supreme Court-approved certification training in family mediation and provides consultation and training for business, government, and the community.

Also, the school has developed a research institute, as well as several research projects and publications. The Institute for Family Business at Nova Southeastern University is designed to study the relationship of family interactions within work and business contexts. (See the School of Business and Entrepreneurship section for a complete description of the Institute for Family Business.)

For further information, please contact:

The School of Social and Systemic Studies
Nova Southeastern University
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025
(954) 262-3000 or 800-262-7978, Ext. 3000
E-mail: ssss@ssss.nova.edu
Web site: <http://www.nova.edu/cwis/centers/ssss/>

School of Social and Systemic Studies 1997 Continuing Education Program

The Gift of Family: Exploring Your Family History

Have you ever wondered about your ancestors—who they were, where they lived, how they may have influenced who you are today?

The Gift of Family will introduce you to the study of family history and help you begin your journey to the past. Using segments of the Public Broadcasting Service's national television series "Ancestors," this five-part program will help you answer such questions as:

- Why is family history important?
- How do I begin?
- Where will I find the information I need?
- What will I do with the information I find?
- How can I leave my family history as a legacy for future generations?

Your guide for this exploration will be Gale Bouchillon, Assistant Dean of the School of Social and Systemic Studies. Gale, a family historian herself, has lectured extensively on this topic throughout the community during the past decade. She will share with you not only her knowledge of genealogy, but also her passion for motivating others to document their own family history.

The Gift of Family will be offered twice during the fall semester.

Tuesdays:	September 23 October 7 October 21 November 11 November 25	10:00 a.m. - 12:30 p.m.
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This series will be held on the Main Campus of Nova Southeastern University.

Tuesdays:	September 16 September 30 October 14 October 28 November 18	5:30 p.m. - 8:00 p.m.
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This series will be held on the East Campus of Nova Southeastern University.

Cost: Each five-part series will be available at a cost of \$95.
NSU students and senior citizens may attend at a cost of \$70.
This program is tuition waiver eligible for NSU employees.

Beyond the Courts: Careers in Dispute Resolution

Dispute Resolution is committed to the study, practice, and research of conflict resolution as a process for achieving improved societal relations among individuals and organizations. In this fast-growing field, there are opportunities for professionals to utilize those skills in various industries. Successful Dispute Resolution professionals will present topics on the academic field, careers, and new services for the next millennium.

Place: East Campus, School of Social and Systemic Studies
Date: October 10, 1997

Workshops:

Time: 9:00 a.m. - Noon
Title: "Opportunities in Mediation"
Presenter: Perry Itkin, J.D., M.S., Certified Family and Circuit Civil Mediator

Time: 1:00 p.m. - 3:00 p.m.
Title: Expanding Services Within Your Practice:
The Family Therapist-Mediator Team
Presenter: Sharon Boesl, M.A.

Cost: Each workshop will be available at a cost of \$35.
NSU student discounts available. Please call (954) 262-3000.
These workshops are tuition waiver eligible for NSU employees.

Dispute Resolution Graduate Scholarship Series

Five workshops designed to teach the prevention and resolution of conflicts in the family, community, and workplace. Workshop content is created by a faculty advisor and outstanding graduate students in The Department of Dispute Resolution. Scholarships for students are funded from the collected tuition.

Place: East Campus, School of Social and Systemic Studies
Date: October 17, November 14, and December 5
Workshop Presenters: Various
Cost: Please call for costs and topics, (954) 262-3000.

1997-1998 Continuing Education Calendar

Family Therapy Scholarship Series

Provide continuing education for students and professionals. Scholarships for SSS students are funded from the collected tuition.

Place: East Campus, School of Social and Systemic Studies
Fees: \$50.00 per person; \$250.00 for the series; Discounts available for NSU alumni and students. Series is available by Tuition Waiver for eligible NSU employees.

Workshops:

Date: October 3, 1997
Time: 9:00 a.m. - Noon
Title: "The Question of Cultures in Family Therapy Training"
Presenter: Christopher Burnett, Psy.D.

Date: October 3, 1997
Time: 1:30 p.m. - 4:30 p.m.
Title: "Psychotherapy with Impossible Cases: The Brief Treatment of Therapy Veterans"
Presenter: Barry Duncan, Psy.D.

Date: October 17, 1997

Time: 9:00 a.m. - Noon

Title: "Utilizing Both Love and Work in Therapy"

Presenter: Patricia Cole, Ph.D.

Date: October 17, 1997

Time: 1:30 p.m. - 4:30 p.m.

Title: "Family Intervention: The Therapist-Mediator Team"

Presenter: Sharon Boesl, M.A.

Date: November 7, 1997

Time: 9:00 a.m. - Noon

Title: "Utilization of the Miracle Question in Solution-Focused Family Therapy"

Presenter: Lee Shilts, Ph.D.

Date: November 7, 1997

Time: 1:30 p.m. - 4:30 p.m.

Title: "Revisioning Sex Therapy"

Presenter: Shelley Green, Ph.D. and Douglas Flemons, Ph.D.

Date: November 21, 1997

Time: 9:00 a.m. - Noon

Title: "Bereavement and Loss: Therapists' Journey to the Unknown"

Presenter: Margo Weiss, Ph.D.

Date: November 21, 1997

Time: 1:30 p.m. - 4:30 p.m.

Title: "Brief Systemic Play Therapy: Involving Children in Time-Limited, Problem-and-Solution Focused Therapeutic Work"

Presenter: Ann Rambo, Ph.D.

For further information, please contact:

Gale Bouchillon, Associate Dean
The School of Social and Systemic Studies
Nova Southeastern University
3100 SW 9th Avenue
Fort Lauderdale, FL 33315-3025
(954) 262-3000 or 800-262-7978, Ext. 3000
E-mail: ssss@ssss.nova.edu
Web site: <http://www.nova.edu/cwis/centers/ssss/>

Farquhar Center for Undergraduate Studies

The James Farquhar Center for Undergraduate Studies is organized into the College of Professional and Liberal Studies and the College of Career Development, and offers undergraduate programs leading to the degrees of bachelor of science or bachelor of arts.

For specific information about admissions, major courses of study, class locations and schedules, contact:

Office of Admissions, Farquhar Center
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314-7796

For traditional day program enrollment, call (954) 262-8001 or 800-338-4723, Ext. 8001; for evening, Saturday, off-campus and non-degree enrollment, call (954) 262-8002 or 800-338-4723, Ext. 8002.

Undergraduate Teacher Education

The Farquhar Center's Undergraduate Teacher Education Program, housed in the Department of Education, offers a number of teacher certification course options in Elementary Education, Secondary Education, and Exceptional Education.

A new program, providing a "K-12 Add-on Endorsement" in *English for Speakers of Other Languages* leading to the E.S.O.L. endorsement, is intended to enable educators to add on additional coverage to their certification. This will qualify them to teach students who are designated as being L.E.P. (Limited English Proficient) and who are in E.S.O.L. programs. This endorsement is also designed for teacher education students who are enrolled at Nova Southeastern University in the Undergraduate Teacher Education Program and who are currently working toward state teacher certification, and for educators certified in other areas. The program consists of five specified courses for a total of 15 semester hours.

For further information about the Teacher Education Program, contact:

Department of Education and Behavioral Sciences
Farquhar Center for Undergraduate Education
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314-7796
(954) 262-7900, or 800-338-4723, Ext. 7900

Substance Abuse Specialty Program

The Farquhar Center's Education and Behavioral Science Department offers an eight-course **Substance Abuse Specialty Program** that can be taken for college credit or for continuing education units (CEUs) on a non-credit basis. The courses in this program are designed to provide a broad base of knowledge useful to those interested in the field of chemical dependency.

NSU is approved as a "single source education provider" (SS#02) by **The Certification Board for Addiction Professionals in Florida (CBAPF)** and designated a Continuing Education provider (27U1122) for Florida's **Board of Nursing**, as well as by other professional groups.

Curriculum: each course carries three college credits or 45 Continuing Education Units (CEUs). Courses are designed to meet the needs of working adults and are scheduled on alternating Saturdays and assigned evenings throughout the week.

Course Number

Title

PSYC 3550	Substance Abuse and the Family
PSYC 3600	Criminal Justice
PSYC 3570	Psychology/Physiology of Substance Abuse
PSYC 3580	Rehabilitation Strategies in Substance Abuse
PSYC 3620	Drug Prevention and Education
PSYC 3630	Ethics and Professional Development
PSYC 4100	Individual Counseling in Substance Abuse
PSYC 4150	Group Counseling in Substance Abuse
*PSYC 4380	Practicum in Substance Abuse and Treatment

*Optional

Admissions requirements: applicants must have earned a high school diploma, a GED certificate, or previous college credits from an accredited college or university.

For further information, contact:

Earl Patterson, Ph.D.
Coordinator, Substance Abuse Specialty Program
Department of Education and Behavioral Sciences
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314-7796
(954) 262-7921 or 800-338-4723, Ext. 7921

Legal Assistant Studies Program

The Legal Assistant Studies Program is designed to provide academic and practical training for those who wish to pursue this growing career. The program is also recommended for students who are pursuing business, teaching, or other law-related careers, or for those who desire to understand our legal system and enhance their legal knowledge and skills.

The program is approved by the American Bar Association (ABA) and is designed for the working adult by offering classes in the evenings throughout the week on a credit or non-credit basis. For those who wish to attain a bachelor's degree, classes must be taken for credit. For those who are interested in earning a Legal Assistant Certificate, classes can be taken either for credit or non-credit.

The core courses for the Legal Assistant Studies program, which are three credits each, are:

<u>Course Number</u>	<u>Title</u>
LEGS 1150*	Introduction to Law and the Legal Profession
LEGS 2400*	Business Relations and Organizations
LEGS 3050*	Civil and Criminal Responsibility
LEGS 3100*	Legal Research and Writing I
LEGS 3260*	Real Estate Practice I
LEGS 3300*	Litigation and Procedure I
LEGS 3360*	Wills, Trusts, and Estates I
LEGS 3550*	Family Law
LEGS 4060	Debtor and Creditor Relations
LEGS 4110	Legal Research and Writing II
LEGS 4270	Real Estate Practice II
LEGS 4310	Litigation and Procedure
LEGS 4370	Wills, Trusts, and Estates II
LEGS 4410	Corporate Regulation and Change
LEGS 4510	Special Topics
LEGS 4560	Elder Law

* Classes that need to be completed in order to be awarded a Legal Assistant Certificate

For further information, contact:

Christopher Schearer, J.D.
Legal Assistant Program and Assistant Professor
Department of Education and Behavioral Sciences
Farquhar Center for Undergraduate Education
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314-7796
(954) 262-7923 or 800-338-4723, Ext. 7923

Institute for Retired Professionals

The Institute for Retired Professionals was established to provide participants the opportunity for continued intellectual activity in a University setting. Classes are conducted by IRP members, Nova Southeastern University (NSU) staff and faculty members, outside academicians, and other talented, knowledgeable presenters whose offerings are interesting and stimulating. In addition to the varied curriculum, members are offered the privilege of auditing two (2) NSU on-campus undergraduate courses at no charge. Included in the program are a number of study trips to museums and places of interest, for one-day, weekend, or extended visitations, and several enjoyable social functions, as well as concerts, ballet, and theater.

The 1997-98 IRP program marks the 21st year of our existence. Having started with 27 founding members in 1977, we are projecting over 200 students for this fall at its University Park Plaza, located adjacent to the Health Professions Division on University Drive in Davie.

IRP classes begin in mid-October and continue through April, with a two week summer session of peer presentations in May. Classes meet 10:00-11:30 a.m. and 12:30-2:00 p.m. Monday, Wednesday, and Thursday, including a noon lunch break. Subjects of classes are dependent upon participant interest. In all instances, members attend only those classes they choose.

Membership dues for 1997-98 are \$275 for the entire year for an individual and \$500 for a couple. New members are also responsible for a one-time-only registration fee of \$25. Guests are invited to observe the program at no charge for two (2) visits yearly.

For further information and registration contact:

David Millman
IRP Director
(954) 262-8471 or 262-8472

Women's Resource Institute

The Farquhar Center also houses the Women's Resource Institute (WRI), which was created to meet the diverse and changing needs of women and engages women leaders in its planning and development, thus enabling women to have a direct, profound impact on the women's community, both locally and nationally. The WRI:

- publishes the Broward County Women's Resource Directory collaborating with the Commission on the Status of Women;
- networks with other community women's organizations;
- offers space for women to study and network at the Judith Shulimson Women's Center on the NSU campus;
- coordinates a consortium of local Women's Studies Programs and Women's Centers;
- sponsors events celebrating women's achievements;
- provides speakers on a variety of topics to the community at large;
- offers support services and scholarship funds for women and non-traditional students;
- sponsors a monthly Luncheon Speakers series open to the public; and
- provides limited emergency funds for NSU employees and students.

For further information about WRI and its programs, contact:

Suellen Fardelmann, Coordinator
Women's Resource Institute
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314-7796
(954) 262-8451





OFFICE OF CONTINUING EDUCATION

3100 SW 9th Avenue

Fort Lauderdale, Florida 33315-3025