Master's Program in Speech-Language Pathology 1992-1993 Catalog

Nova University

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Policies and programs set forth in this catalog become effective May 1, 1992. Regulations and requirements, including fees, are necessarily subject to change without notice at any time at the discretion of the Nova University administration.

The University recognizes that individual programs require differing time limits for the completion of academic studies leading to a degree. Therefore, the time frame is a matter within the discretion of each academic program. All program/center catalogs, bulletins, and handbooks must carry this information.

Nova University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor's, master's, educational specialist, and doctoral degrees. Nova University admits students of any race, color, and national or ethnic origin.

Nova University is a member of the American Association of Colleges for Teacher Education.

The Speech-Language Pathology Program is accredited by the Educational Standards Board of the American Speech-Language-Hearing Association.
President's Message

Nova University has distinguished itself as an innovative, student-oriented private institution. The University's growth in just over a quarter-century has been remarkable, and equally impressive are its ambitious plans for expansion of both its academic programs and physical plant.

Several new construction projects on the main campus in Fort Lauderdale have recently been completed, including the Law Center's Leo Goodwin, Sr., Hall; a new dormitory; a state-of-the-art science laboratory; a central services building; and additions to the student center, the University School, and the Ralph J. Baudhuin Oral School. Nova has an exciting new "look"—in keeping with a progressive institution conscious of its commitment to future generations and its role in society.

At a time when many universities and colleges are experiencing funding constraints and cutbacks, it is heartening to know that Nova is prospering and looking to the future. Among the reasons for this growth is Nova's adherence to its mission of educating professionals in an ethical manner, while placing the student at the center of the educational process.

With an outstanding faculty, new facilities, and dedicated trustees and administrators, Nova is well positioned to continue its expansion into the 21st century.

Stephen Feldman, Ph.D.
President
Nova University
The University

NOVA UNIVERSITY is an independent, nonsectarian, nonprofit university chartered by the state of Florida in 1964. It is located on a 200-acre main campus west of Fort Lauderdale at 3301 College Avenue in Davie, 10 miles inland from the Atlantic Ocean and easily accessible from major highways, including I-75, I-95, I-595, the Sawgrass Expressway, and Florida's Turnpike. Additional locations are in downtown Fort Lauderdale, Coral Springs, and Port Everglades. Its nine centers of study offer campus-based undergraduate and graduate programs leading to degrees in education, law, psychology, oceanography, computer sciences, social sciences, and business and public administration. As an acknowledged leader in field-based degree programs, Nova offers courses of study leading to the bachelor's, master's, educational specialist, and doctoral degrees in education, in business and public administration, in psychology, and in physical, social, and computer sciences.

The Family and School Center is a community resource that provides education and therapeutic services for families and their children. The center comprises three units: the University School, the Ralph J. Bauduin Oral School, and the Family Center. The University School is a demonstration school serving children from preschool through high school, preparing them in the upper grades for college. The Bauduin Oral School provides programs for children with specific learning needs and/or hearing disabilities. The Family Center provides a spectrum of family-related programs designed to promote positive interaction between parents and children.

From the beginning, the University has distinguished itself by its innovative outlook, its unique programs that provide both traditional and nontraditional choices in educational programs, and its research in many fields aimed at solving problems of immediate concern to mankind.

Nova University's centers and programs share a common mission—to educate students for leadership roles in a variety of professions, such as law, education, psychology, business and public administration, oceanography, and computer and information science. In the Nova University educational continuum, preprofessional training begins as early as the University School, continues through the college level, and culminates in the various centers for professional studies. Through the Nova University Educational Plan, students master appropriate skills and disciplines at each academic level, develop a sense of professional ethics and responsibility, and learn to appreciate the role of the professional as a key individual in society.

"The Nova Plan" stresses the critical relationship between theory and practice; it reinforces and tests the classroom experience through applied research and community service as integral parts of academic experience. Consistent with its mission, Nova University extends its resources to provide educational opportunities to working professionals nationwide, with faculty teaching at corporate and other locations across the country. Nova also delivers programs through a variety of educational technologies, including telecommunications. Nova University is committed to the idea that education should not be timebound or placebound. Through its educational offerings, research projects, and programs of public service, the University encourages the free exchange of ideas and the search for knowledge that is the cornerstone of the academic tradition.

Come to our campus offices or call toll free for program information:
8:30 A.M. - 5:00 P.M., Monday-Friday

Broward County, Florida 475-7094

Dade County, Florida 940-6447, Ext. 7094

United States (800) 541-6682, Ext. 7094

Canada and Bahamas (800) 554-6682, Ext. 7094
Dean's Message

The speech and language field is a dynamic one. Our graduate students are providing their services to persons from eight weeks to 80 years of age. Through our model clinic on the main campus and a wide array of clinical locations in hospitals, schools, and community agencies, our students are given the opportunity to link theory with practice. Our graduates have established an exemplary record on the national certification examination and in their initial professional positions. Nova University is committed to adult learners, many of whom are working professionals. Therefore, our instruction is given evenings, on weekends, and in the summer.

As you investigate possible graduate programs, feel free to contact our faculty, students, and graduates. They will present to you a complete picture of the program's relevancy, quality, and relationship to practice.

Nova's master's program is the only one in this region of Florida that is accredited by the Educational Standards Board of the American Speech-Language-Hearing Association. Good luck with your graduate studies and career. Thank you for considering Nova University and its Master's Program in Speech-Language Pathology.

Richard Goldman, Ph.D.
Dean
Abraham S. Fischler Center for the Advancement of Education
The Abraham S. Fischler Center for the Advancement of Education

The Abraham S. Fischler Center for the Advancement of Education is dedicated to the training and continuing support of teachers, administrators, trainers, and others working in education and related helping professions. These practitioners serve as the bridge between the knowledge base in education and the quality of education experienced by their students. The Center hopes to fulfill its commitment to the advancement of education by serving as a resource for practitioners and by supporting them in their self-development.

In accomplishing its mission, the Center offers educational programs designed to meet the needs of the practitioner and makes a special commitment to provide educational programs in those geographic areas in which there are few resources for the training and professional support of practitioners.

Because of its commitment to the working professional, the Center offers alternative delivery systems for education that are adaptable to practitioners' work schedules and locations. Center programs reflect and anticipate the needs of practitioners to become more effective in their current positions, to fill emerging roles in the education field, and to be ready to accept changing responsibilities within their own organizations. The Center also aids professional educators in achieving personal goals, including certification requirements.

The Abraham S. Fischler Center for the Advancement of Education offers:

At the doctoral level—

- Ed.D. in Adult Education
- Ed.D. in Child and Youth Studies
- Ed.D. in Educational Leadership
- Ed.D. in Higher Education
- Ed.D. in Vocational, Technical, Occupational Education

At the master's or educational specialist level—

- M.S. in Child Care Administration
- M.S. in Child and Youth Care Administration
- M.S. in Elder Care Administration
- M.S. in Family Support Studies
- M.S. in Speech-Language Pathology
- The GEM Program, M.S. and Ed.S. in 18 majors
The 1992-93 academic year marks the ninth year for Nova's master of science program in speech-language pathology. Our graduates hold responsible positions in public schools, hospitals, and private practices. The comprehensive academic and clinical curriculum is consonant with the University's mission to educate graduates for leadership roles. The success of our graduates within the professional community attests to the success of the program.

If you elect to pursue a graduate degree in speech-language pathology, you are preparing yourself for a profession related to the fields of education, medicine, and psychology. The faculty in speech-language pathology is committed to providing you with a balance between scientifically-based information and clinical application. The graduate program is designed to provide you with the critical thinking skills necessary for the management of individuals with communication disorders. Faculty members are available to assist you with individual program planning for your graduate studies. Contact the graduate program office to request an appointment.
Program Faculty

ALEXANDER BRICE, Ph.D., CCC-SLP
Program Professor

SUZANNE ELMORE, M.A., CCC-SLP
Senior Lecturer

ELANE FRIEDEL, M.S., CCC-A
Coordinator of Internships
Audiologist

FRAN FRIEDMAN, M.A., CCC-SLP
Clinical Supervisor

JOSEPH F. GONZALEZ, Ph.D., CCC-SLP
Coordinator of Curriculum/Research

DIANE GUPTA, M.A., CCC-SLP
Clinical Supervisor/Speech-Language Pathologist
Baudhuin Oral School

EDIE HAPNER, M.S., CCC-SLP
Clinical Supervisor

DENNIS HOFFMAN, M.Ed.
Site Coordinator, Miami

NANCY MAHECHA, Ph.D., CCC-SLP
Program Professor

WREN NEWMAN, M.S., CCC-SLP
Clinical Supervisor

BARBARA PACKER, M.S., CCC-A
Coordinator of Audiology

DANIEL PALMERI, M.A., CCC-SLP
Senior Lecturer

CAROLYN RYLL, M.S., CCC-SLP
Senior Lecturer

SHELLY VICTOR, M.A., CCC-SLP
Coordinator of Communication Disorders Clinic

MONICA WOJCIK, M.A., CCC-SLP
Senior Lecturer
Not Pictured:

CAROLINE BRICE, M.A., CCC-SLP
Clinical Supervisor

MARDY HALL, M.A., CCC-SLP
Site Coordinator, Fort Pierce

NANCY SPENCE, Ph.D., CCC-SLP
Senior Lecturer

MARY SPREMULLI, M.S., CCC-SLP
Senior Lecturer

Program Support Staff

Marilyn Russo
Coordinator of Billing
Communication Disorders Clinic

Elisa Serio
Administrative Assistant
Communication Disorders Clinic

Christy Van Allen
Program Secretary

Not Pictured:

Paulette Smellie
Clerical Assistant
Communication Disorders Clinic
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A Schedule of Courses is available from the program. All applicants to the program will be sent a copy of the Schedule of Courses when accepted for admission.

Failure to read this catalog does not excuse the students from the rules and procedures contained in it. Personal factors, illness, and contradictory advice from any source are not acceptable reasons for seeking exemption from the contents of this catalog.
Toddler gets her hearing tested.
Master's Program in Speech-Language Pathology

Nova's master of science degree program in speech-language pathology was designed to provide the necessary course work and clinical experience to obtain Florida certification, Florida licensure, and the Certificate of Clinical Competence awarded by the American Speech-Language-Hearing Association (ASHA). The master's program is approved by the Florida Department of Education and accredited by ASHA's Educational Standards Board.

Undergraduate students in any major can elect the speech-language pathology specialty, which satisfies the requirement for the undergraduate minor. The courses required for the specialty also satisfy the requirement for entrance to the Nova graduate major in speech-language pathology. Students with a bachelor's degree in any major may be admitted to the speech-language graduate program. These students must complete the prerequisite courses before beginning the graduate sequence.

Courses offered in locations other than the main campus in Fort Lauderdale are the same as on-campus courses. The program operates year-round with two long and two short semesters. Students may enter the program in any given semester.

Program Objectives

A. Academic Objectives

The Master's Program in Speech-Language Pathology (SLP) is designed to prepare students academically to analyze and synthesize a scientific informational base critical to their functioning as professional speech-language pathologists. To satisfy this academic goal, Nova graduates must demonstrate a thorough knowledge of the following subgoals:

1. The history and development of the speech-language hearing profession
2. The professional issues and positions held by the profession as represented through the profession's governing body, the ASHA
3. Past and present state and federal mandates
4. The code of ethics
5. The academic and physiological bases for normal development and use of speech, language, and hearing
6. The physical bases and processes of the production and perception of speech, language, and hearing
7. The linguistic and psycholinguistic variables related to normal development and use of speech, language, and hearing
8. The process of critical evaluation and the utilization of research procedures in speech, language, and hearing
9. The pathologies, etiologies, and educational, emotional, cognitive, and acoustic correlates of disorders of language, phonology, voice, and fluency
10. The basic information in psychology, sociology, mathematics, general physics, and human anatomy prerequisite to the study of communication disorders
11. The skills necessary to interact and coexist with other disciplines such as medicine, psychology, learning disabilities, and education
12. The requirements for state certification, licensure, and ASHA-CCC
13. The process for formulating, designing, and implementing investigation in a given area of study or to replicate a study in a given area
14. Bilingual and bicultural information as it relates to human communication.

B. Clinical Objectives

The speech-language pathology program is designed to prepare students clinically to assimilate and apply the academically required informational base through the clinical practice of speech-language pathology. The subgoals or outcomes necessary to achieve the clinical program goal are as follows:

1. Theoretical principles underlying a procedure, approach, methodology, or practice in the evaluation and management of disorders of speech, language, and hearing
2. The various types of disorders of communication and how they are manifested, classified, evaluated, and remediated
3. Instrumentation used to assess and treat disorders of voice, fluency, phonology, and language
4. The broad range of diagnostic tools and procedures, including audiometry, used formally and informally in the practice of speech-language pathology
5. The variety of service delivery models, including individual, small group, and classroom setting
6. Treatment approaches, methodologies, and procedures applied in the practice of speech-language pathology
7. Techniques for participating in a variety of interprofessional activities
8. Techniques for self-evaluations of students' own clinical skills
9. Habilitation/rehabilitation procedures for speech and language problems associated with hearing impairments
10. The pathologies of the auditory system and assessment of auditory disorders
11. Human behavior, both normal and abnormal, and services available from related professions
12. Procedures to treat individuals of all ages in the practice of speech pathology
13. Obligations to the field to remain current in the practice of speech-language pathology following completion of a master's degree
14. The interview process and how to utilize information obtained during interviews
15. The process for establishing and managing a case load in a variety of work settings
16. The process for applying current research findings to the practice of speech-language pathology
17. The process of integrating information through history, observation, and evaluation to formulate a treatment approach
18. The process for preparing appropriate diagnostic and treatment reports including short- and long-range goals for client management
19. The skills necessary to relate positively to clients, staff, peers, and supervisors.

Admissions

Provisional Admission

Students are admitted provisionally and allowed to enroll for one semester only while the documents below are being received and evaluated.

Documents Required
1. Completed program application
2. Official transcripts of all university work indicating degree conferral date*
3. Three letters of recommendation
4. Logs of any undergraduate clinical experience supervised and signed by an ASHA certified speech-language pathologist

Unconditional Admission

Students are admitted unconditionally if they hold a bachelor's degree from a regionally accredited college or university and have a major grade point average of 3.0 (B) or above or hold a master's degree in another field. The Graduate Record Examination is not a requirement for admission.

Conditional (Probation)

Students whose undergraduate cumulative GPA is less than 3.0 but at least 2.75 may receive a conditional (probationary) admission. Students admitted conditionally must enroll for nine credits within the first two semesters, earning a 3.0 GPA in those nine credits. Failure to achieve a 3.0 GPA results in automatic termination from the program.

NEW: Hearing, Language, and Speech Screening

All students entering the Speech-Language Pathology Program beginning summer 1992 must pass Nova's hearing, language, and speech screening.

Program Requirements for Grades

Students must maintain a GPA of at least 3.0 to be allowed to continue in the program. All students must satisfy the following academic and clinical requirements:

1. Any graduate course must be repeated when a grade less than a C is earned.
2. Diagnostics II, clinical lab, and internship must be repeated when a grade less than a B is earned. (Students must have GPA of 3.0 to register for these courses.) A student must earn at least a B in a repeated course.
3. If the final grade earned in one of the three courses above, when repeated, is less than a B, the student is terminated from the program.
4. A student may repeat a maximum of two courses (six credit hours). A grade of C or less earned in any repeated course results in automatic dismissal.
5. The student must demonstrate behavior that indicates reasonable stability, maturity, understanding, and aptitude as judged necessary for predicted success as a speech-language pathologist. Such qualitative judgments will be made by the program faculty. Recommendation for termination may be made when the behavior of a student is judged to interfere with predicted success and/or when the safety and welfare of clients are at stake.

*Applicants in their last year of undergraduate study may apply using the steps listed above by sending a current transcript. An official transcript showing the degree conferral date must be submitted before final admission will be granted.
Student Review Committee (SRC)

The SLP Student Review Committee is composed of departmental faculty whose responsibility is to review students' academic and clinical progress on a periodic basis. The purpose of the SRC is to identify barriers to success in graduate study, make recommendations for assistance to students, and determine the advisability of the student's continuation in the speech-language program.

Probation

Students are placed on probation when:
- Their GPA drops below 3.0 in a given semester
- A grade of C is earned in a clinical lab/internship.

Students placed on probation will receive a letter explaining the terms of the probation and how to remove the probationary status. A student must raise the GPA to 3.0 and/or raise the clinical lab/internship from C to B by following the recommendations of the Student Review Committee. Recommendations from the SRC are stipulated in writing to the student.

Suspension

All students are required to join the National Student Speech, Hearing, and Language Association while enrolled in the program and purchase the liability insurance. Membership and insurance must be renewed annually. NSSHLA has a Code of Ethics by which students must abide. Failure to purchase the insurance or violation of the ethics code may result in suspension. It is the student's responsibility to submit proof of insurance to the program.

Termination from the Program

Students who fail to comply with the recommendations of the SRC in order to be removed from probation will be terminated from the program. Students will be notified by certified mail of their termination.

Appeals Process

When students receive a termination notice, they have the right to petition the departmental faculty requesting reinstatement in the program. A request for reinstatement must be submitted in writing within 30 days of receipt of the certified mail advising the termination. The petition should be addressed to the chair of the Student Review Committee and should include the student's rationale for being reinstated. The SRC will review the rationale and render a decision.

International Student Admissions

Individuals holding degrees from outside the United States are admitted provisionally and may enroll in the first semester while the following documents are being received and evaluated. They must submit:

1. An official transcript from the university that conferred the degree and an official course-by-course transcript from World Education Services verifying the bachelor's degree or its equivalent
2. Completed admissions application and fee
3. Three letters of recommendation
4. Logs of any clinical clock hours obtained under the supervision of a speech-language pathologist holding ASHA-CCC
5. An official TOEFL score of 550 (for non-native English speakers)
6. Verification of student visa or residency status (for non-native English speakers)
7. Students must agree to any remedial or tutorial recommendations made by the faculty to assist them in succeeding in the program.

International students who intend to reside in the United States and who are required to obtain an I-20 must be full-time, degree-seeking students and must attend the main campus in Fort Lauderdale, Florida. For further information, contact the International Student Adviser, Nova University, 3301 College Avenue, Fort Lauderdale, Florida 33314, or telephone (305) 370-5695 or call toll free (800) 541-6682, Ext. 5695 (U.S.) or (800) 554-6682, Ext. 5695 (Canada and Bahamas). Any exception is made on a case-by-case basis.

Students living outside the United States who apply to the program MUST complete all of the above and be fully admitted prior to arriving here. Housing and financial arrangements must be made in advance by the applicant.

Transfer of Graduate Academic Credit

- Transfer credit must be equivalent to program courses described in this catalog as determined and approved by the speech-language faculty. Approval of transfer credit will be granted only after the student has met with the faculty member responsible for the subject matter to which the transfer applies.
- Only courses completed at regionally accredited universities and colleges, or their foreign equivalents, on the graduate
level will be considered for transfer of credit into the master's program.
• No more than nine semester hours of credit may be transferred. Courses for transfer credit must have received a grade of B or higher (4.0 scale.)
• Transfer credits must have been earned within six years prior to admission to the program. Credits earned beyond this time limit may be used if updated by examination with a grade of B or higher.
• Students who wish to take a course at another university must have prior approval of the program director or his designee. Beginning in January 1993, courses taken at another university during the program of study at Nova must be taken at an ASHA-ESB accredited program for the transfer credit to be acceptable toward the degree.

Advising and Registration

Advising

Upon admission, students must see an adviser to develop the Plan of Study. Students are responsible for seeing that their Plan of Study is updated. Appointment to revise a Plan of Study must be made with an adviser prior to registration and prior to instituting the change. All changes must be approved by a faculty adviser and recorded on the Plan of Study.

Registration

Dates for registration are announced in the course schedule booklet. On the Fort Lauderdale campus, registration is conducted in the program offices by the faculty. Tuition and fees are due at the time of registration unless prior arrangements are approved by the curriculum coordinator. Registration will be valid only when signed by a faculty adviser.

Distance Education Sites in Florida

COURSES

When courses are offered off campus, the program of study and degree requirements are the same as described in this catalog; however, the schedule of course offerings may be different at distance sites. Consult the course schedule booklet for that information.*

LABS AND INTERNSHIPS

All students from all sites must complete the first Clinical Lab on the main campus in Fort Lauderdale. Generally, those labs are completed in two semesters. Internships may be completed in the area in which the student resides.

SUMMERS ONLY IN FORT LAUDERDALE
(for B.S.- or B.A.-level SLP majors)

Course offerings in summers only are now available. Students enrolling for summers only will follow a planned sequence of study to be taken over four to five summers. Internships may be arranged near the students' area of residence. The summers-only sequence is listed in the course schedule booklet.

Clinical Internship Facilities

Near the end of the graduate program, all students enroll in two internships in two different locations. The program has established affiliations with a variety of clinical facilities for internships. When a student is eligible for an internship assignment, the coordinator of internships will make all arrangements. Generally, students will have several sites from which to choose for this experience. Among the sites are hospitals, schools, rehabilitation facilities, clinics, and private practices. The facilities with which the University has a formal internship agreement are listed in this catalog on page 17.

Requirements for Master of Science Degree

Students who hold a B.A.-level degree with a major (or equivalent) in speech-language pathology and/or have completed all Nova prerequisite courses must:

1. Complete 48 semester credit hours in specific master's-level course work at Nova University with a GPA of 3.0
2. Obtain a minimum of 375 clinical clock hours, of which a minimum of 250 must be obtained at the graduate level.

3. Demonstrate satisfactory spoken and written communication skills.

4. Take the NESPA examination by the last semester of graduate study. (See Graduation Procedures.) Students who fail the NESPA must pass a departmental examination prior to graduation.

5. Complete an applied research project in lieu of a thesis.

*Clinical lab must be completed in the Communication Disorders Clinic in Fort Lauderdale, regardless where course work is obtained through the Nova program.

Students holding a B.A. level degree with a major not in speech-language pathology must:

1. Complete 18-21 semester credit hours of specific prerequisite courses.
2. Complete all requirements as set forth in the preceding list.

Time Limit

A student is allowed five years to complete the degree. Students who interrupt their program must follow procedures for withdrawals.

Evaluation of Academic and Clinical Progress

Grading

Factors that are used to calculate the student's final grade in each course will be determined by the instructor of that course. The following grade scale will apply for determining final course grades:

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<tr>
<th>Numerical Points</th>
<th>Letter Grade</th>
<th>Grade Point Equivalent</th>
</tr>
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<tbody>
<tr>
<td>90 - 100</td>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>80 - 89</td>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>70 - 79</td>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>60 - 69</td>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>0 - 59</td>
<td>F</td>
<td>0.0</td>
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</table>

Incompletes

Students achieving a grade of B or better but who, for personal reasons, are unable to complete course work may request that a grade of I (incomplete) be given. The student must request the incomplete (I) from the instructor, who will prepare a contract for eliminating the I. The contract must be approved by the curriculum coordinator. Students granted an I in a course must remove it by completing the contract within six months of the final meeting of the course for which the I was given. Failure to remove an incomplete within the prescribed time period will result in a grade of F for the course.

Withdrawals

A. Individual course, clinic, or internships: Students may withdraw from a course, lab, or internship up to the midpoint without grade penalty by filing a change of registration form with the program director. The withdrawal (W) will revert to an F grade if a change of registration form is NOT filed.

B. Program: Students who are faced with temporary personal or professional crises and find that they must withdraw from the program must complete a temporary withdrawal form and submit it to the curriculum coordinator. Failure to file a temporary withdrawal form will jeopardize the completion of degree requirements. Students may reenter the program only once and will be expected to follow all requirements in place at time of reentry.

Attendance Policy

Students are required to attend all classes. Exceptions to this policy will be stipulated by the instructor in the written course requirements. Grades may be affected if the attendance policy is violated. Extenuating circumstances affecting attendance must be documented to the instructor.

Videotaping Policy

Students are videotaped in certain academic classes and clinical labs for teaching-learning purposes. Students must sign an agreement for videotaping.

Financial Information

Tuition and Fees

The following information indicates current fee and tuition schedules. Tuition and fees are subject to change without prior notice. Students are required to pay the tuition in effect at the time of registration. Checks or money orders should be made payable to Nova University. Tuition and fees can be charged to MasterCard, VISA, Discover, or American Express accounts, or the student may attach a copy of the financial aid award letter.
Fees

Application: A one-time, nonrefundable fee of $40 must accompany the application for admission.

Lab: Students enrolling in clinical classes (SLP 6005, SLP 6100, SLP 6110, SLP 6120, AUD 6100 and AUD 6110) pay a $105 fee per class per enrollment.

Degree: A degree application fee of $45 is due at the exit interview when all requirements are met for graduation.

Tuition

Graduate: Tuition for graduate classes in speech-language pathology is $375 per credit hour. Students who take graduate classes in other departments of Nova University pay the tuition rate set by the respective department.

Undergraduate: Tuition for undergraduate (prerequisite) classes in speech-language pathology is determined in the undergraduate college. Students taking these classes in other departments at Nova University pay the tuition rate set by the respective departments. This policy also applies to graduate prerequisite courses.

Financial Aid

Nova University maintains an Office of Student Financial Aid to assist students in meeting educational expenses. Its financial aid programs derive from federal, state, and private sources. Students interested in receiving a financial aid packet should contact the Office of Student Financial Aid at (305) 475-7410, or toll free at (800) 541-6682, Ext. 7410.

When to Apply for Financial Aid

Normal processing time for a financial aid application is six to eight weeks; however, loan applications may take up to 12 weeks because of additional bank and guarantee agency processing. Students should apply well in advance of the date that funds will be needed.

All students must reapply for aid annually. Applications are generally available each January for the following academic year. The priority deadline for the 1992-93 academic year is April 1, 1992. All applications received after that date will be considered on a funds-available basis. The last day to apply for any assistance for 1992-93 is May 1, 1993.

Student Insurance

All students are required to purchase liability insurance for the entire duration in the speech-language program, including prerequisite courses. A current copy of the insurance premium must be on file in order to register for courses. Insurance forms may be obtained from the adviser and program office.

Payment Policy

Full payment is due one week prior to the start of classes. Failure to pay by the due date may result in cancellation of registration. This policy has been established and approved by the president and the Nova University Board of Trustees.

Any exceptions must be approved by the vice-president for administration and finance. Only exceptional circumstances will be considered when altering general policy.

Refund Policy

Fees other than tuition are not refundable. Students who wish to receive a refund of tuition must follow the withdrawal procedure described in this manual. Unless withdrawal procedures have been completed, students are assumed to be active participants and are responsible for tuition payments that apply to their signed registration forms whether or not an initial payment has been submitted. In the case of a refund, the following schedule applies:

- For 100 percent refund, withdrawal procedures must be completed prior to the first class session;
- For 75 percent refund, withdrawal procedures must be completed before the second class session, regardless of class attendance;
- For 50 percent refund, withdrawal procedures must be completed before the third class session, regardless of class attendance.

After the third class session, no tuition will be refunded, regardless of class attendance.
# Speech-Language Pathology Courses

## Prerequisite Courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Sem. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 400</td>
<td>Introduction to Hearing, Speech, and Language Disorders</td>
<td>3</td>
</tr>
<tr>
<td>SLP 410</td>
<td>Neuroanatomy and Physiology</td>
<td>3</td>
</tr>
<tr>
<td>SLP 420</td>
<td>Anatomy and Physiology of Vocal and Hearing Mechanisms</td>
<td>3</td>
</tr>
<tr>
<td>SLP 430</td>
<td>Phonetics</td>
<td>3</td>
</tr>
<tr>
<td>SLP 440</td>
<td>Hearing and Speech Science</td>
<td>3</td>
</tr>
<tr>
<td>SLP 450</td>
<td>Speech and Language Development</td>
<td>3</td>
</tr>
<tr>
<td>SLP 460</td>
<td>Linguistics</td>
<td>(3)</td>
</tr>
<tr>
<td>SLP 470</td>
<td>Directed Observation</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>19</strong></td>
</tr>
</tbody>
</table>

## Graduate Courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Sem. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 6000</td>
<td>Diagnosis of Language and Speech Disorders Part I: Tests</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6005</td>
<td>Diagnosis of Language and Speech Disorders Part II: Applications</td>
<td>2</td>
</tr>
<tr>
<td>SLP 6010</td>
<td>Language Disorders in Children</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6011</td>
<td>Language and Learning Disabilities</td>
<td>(3)</td>
</tr>
<tr>
<td>SLP 6020</td>
<td>Language Disorders in Adults</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6030</td>
<td>Voice Disorders in Children and Adults</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6040</td>
<td>Fluency Disorders in Children and Adults</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6050</td>
<td>Motor Speech Disorders</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6060</td>
<td>Phonological Disorders</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6070</td>
<td>Research Methods in Speech Pathology</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6075</td>
<td>Seminar in Professional Issues</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6080</td>
<td>Directed Research</td>
<td>2</td>
</tr>
<tr>
<td>SLP 6090</td>
<td>Counseling in Communication Disorders</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6201</td>
<td>Selected Topics in Communication Disorders</td>
<td>(1)</td>
</tr>
<tr>
<td>SLP 6202</td>
<td>Selected Topics in Communication Disorders</td>
<td>(2)</td>
</tr>
<tr>
<td>SLP 6203</td>
<td>Selected Topics in Communication Disorders</td>
<td>(3)</td>
</tr>
<tr>
<td>AUD 6000</td>
<td>Audiology</td>
<td>3</td>
</tr>
<tr>
<td>AUD 6010</td>
<td>Aural Rehabilitation Procedures for the Hearing Impaired</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Credit Hours:** 40
*Labs and Internships Required:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 6100</td>
<td>Clinical Lab</td>
<td>2</td>
</tr>
<tr>
<td>SLP 6110</td>
<td>Internship</td>
<td>2</td>
</tr>
<tr>
<td>SLP 6120</td>
<td>School Internship, K-12</td>
<td>2</td>
</tr>
<tr>
<td>AUD 6100</td>
<td>Audiology Lab</td>
<td>1</td>
</tr>
<tr>
<td>AUD 6110</td>
<td>Aural Rehabilitation Lab</td>
<td>1</td>
</tr>
</tbody>
</table>

TOTAL CREDITS REQUIRED (ACADEMIC, LABS, AND INTERNSHIPS)

48

(courses in parenthesis are elective and are not included in the total hours required)

*NOTE: Faculty will recommend to students the number of clock hours required in a given clinic and/or in repeating a clinical lab or internship. Students must register to repeat a lab.

SLP 6100 Clinical Lab is required of all students who are eligible to accrue clock hours; they are scheduled according to previous clinical experience. Students must also complete two off-campus clinical internships, SLP 6110 (nonschool placement) and SLP 6120 (K-12 placement).

SLP 6100 Clinical Lab is available only on the main campus in Fort Lauderdale. Students must enroll in clinical lab at the time it is scheduled on the Plan of Study.

Internships are available in locations throughout Florida. Upon successful completion of clinical lab, students are recommended by the faculty for internships. Placements are made by the faculty in collaboration with the student. The length of internship is determined by the faculty.

To fulfill the above clinical requirements, it may become necessary to interrupt your full-time employment.
Course Descriptions for the Program in Speech-Language Pathology

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Credits</th>
<th>Course Title</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 400/5000</td>
<td>3</td>
<td>Introduction to Hearing, Speech, and Language Disorders</td>
<td>Understanding of speech, language, and hearing disorders and their classification, manifestation, and etiologies</td>
</tr>
<tr>
<td>SLP 410/5003</td>
<td>3</td>
<td>Neuroanatomy and Physiology</td>
<td>Introduction to the anatomy and physiology of the developing and mature human nervous system</td>
</tr>
<tr>
<td>SLP 420/5001</td>
<td>3</td>
<td>Anatomy and Physiology of Vocal and Hearing Mechanisms</td>
<td>Introduction to the anatomy and physiology of the auditory and vocal mechanisms</td>
</tr>
<tr>
<td>SLP 430/5002</td>
<td>3</td>
<td>Phonetics</td>
<td>History, theory, and application of phonetics, including sampling and transcription techniques</td>
</tr>
<tr>
<td>SLP 440/5004</td>
<td>3</td>
<td>Hearing and Speech Science</td>
<td>Physical bases and process of the production and perception of hearing, language, and speech; use of instrumentation</td>
</tr>
<tr>
<td>SLP 450/5005</td>
<td>3</td>
<td>Speech and Language Development</td>
<td>Study of prelinguistic and psycholinguistic variables related to normal development from infancy through adolescence; application of analytic methods to developmental and cultural variations in speech and language</td>
</tr>
<tr>
<td>SLP 460</td>
<td>3</td>
<td>Linguistics</td>
<td>Historical, descriptive, and sociolinguistic components of language (elective)</td>
</tr>
<tr>
<td>SLP 470/5007</td>
<td>1</td>
<td>Directed Observation</td>
<td>Students must observe 25 clock hours of evaluation and management. Observation hours must precede clinical assignments and be completed under direct supervision in the Communication Disorders Clinic.</td>
</tr>
<tr>
<td>Course Number</td>
<td>Credits</td>
<td>Course Title</td>
<td>Course Description</td>
</tr>
<tr>
<td>---------------</td>
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<td>--------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>AUD 6000</td>
<td>3</td>
<td>Audiology</td>
<td>Instruction in test administration and in interpretation of standard and specialized tests of auditory function</td>
</tr>
<tr>
<td>SLP 6060</td>
<td>3</td>
<td>Phonological Disorders</td>
<td>An analysis and comparison of systematic distinctive feature and phonologic processing theory and application</td>
</tr>
<tr>
<td>AUD 6010</td>
<td>3</td>
<td>Aural Rehabilitation Procedures for the Hearing Impaired</td>
<td>Remediation of communication problems resulting from hearing impairment; use of amplification and assistive devices. Prerequisite: AUD 6000</td>
</tr>
<tr>
<td>SLP 6070</td>
<td>3</td>
<td>Research Methods in Speech Pathology</td>
<td>Exposure to critical analysis of the field's literature with respect to research design and statistical application</td>
</tr>
<tr>
<td>SLP 6075</td>
<td>3</td>
<td>Seminar in Professional Issues</td>
<td>History, current professional issues, and trends in the field; management and operation of clinics in a variety of settings; ethical and legislative concerns</td>
</tr>
<tr>
<td>SLP 6080</td>
<td>2</td>
<td>Directed Research</td>
<td>Independent research directed by faculty; applied research culminating in written documentation of project</td>
</tr>
<tr>
<td>SLP 6201</td>
<td>1</td>
<td>Selected Topics in Communication Disorders</td>
<td>Advanced study of selected theoretical, clinical, or professional issues in speech pathology and audiology (elective—may be taken for credit, CEU, or recertification)</td>
</tr>
<tr>
<td>SLP 6202</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SLP 6203</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SLP 6090</td>
<td>3</td>
<td>Counseling in Communication Disorders</td>
<td>Exploration of theories of counseling; emphasis on communication disorders with different approaches to working with clients and families</td>
</tr>
<tr>
<td>SLP 6050</td>
<td>3</td>
<td>Motor Speech Disorders</td>
<td>Nature, etiology, diagnosis, and management of motor speech disorders</td>
</tr>
<tr>
<td>SLP 6000</td>
<td>3</td>
<td>Diagnosis of Language and Speech Disorders Part I: Tests</td>
<td>Procedures, techniques, and instrumentation used to assess speech and language status</td>
</tr>
<tr>
<td>SLP 6005</td>
<td>2</td>
<td>Diagnosis of Language and Speech Disorders Part II: Applications</td>
<td>Emphasis on analysis and interpretation of data and their impact on differential diagnosis</td>
</tr>
<tr>
<td>SLP 6010</td>
<td>3</td>
<td>Language Disorders in Children</td>
<td>Evaluation and treatment of disorders of language affecting infants through adolescence, including developmental and acquired problems</td>
</tr>
<tr>
<td>SLP 6011</td>
<td>3</td>
<td>Language and Learning Disabilities</td>
<td>Discusses overall characteristics and implications of language learning disabilities in the school-aged child and approaches to the evaluation and management of speech, language, and academically related domains (elective)</td>
</tr>
</tbody>
</table>
## Graduate Courses

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Credits</th>
<th>Course Title</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 6020</td>
<td>3</td>
<td>Language Disorders in Adults</td>
<td>Evaluation and treatment of disorders of language of adults including aphasia, closed head injury, and dementia</td>
</tr>
<tr>
<td>SLP 6030</td>
<td>3</td>
<td>Voice Disorders in Children and Adults</td>
<td>Etiological factors, procedures for diagnosis, remediation, and interdisciplinary management of individuals with functional and/or organic voice disorders, e.g., dysphonia, nodules, cleft palate, and other disorders of resonance</td>
</tr>
<tr>
<td>SLP 6040</td>
<td>3</td>
<td>Fluency Disorders in Children and Adults</td>
<td>Etiology, diagnosis, and management of children and adults with disorders of fluency, e.g., developmental stuttering, neurologically based stuttering, cluttering, and other nonfluent speech conditions</td>
</tr>
</tbody>
</table>

## Labs and Internships

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Credits</th>
<th>Course Title</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 6100</td>
<td>2</td>
<td>Clinical Lab</td>
<td>Seventy-five clock hours required; supervised clinical practice in the evaluation and treatment of speech, language, and hearing disorders; development of treatment plans; and writing, evaluation, and progress reports. Requires work with assigned clients and supervisors and regular class meetings. This lab will continue and/or be retaken on the recommendation of faculty.</td>
</tr>
</tbody>
</table>
| Prerequisites: |         |                                                  | SLP 6000  
SLP 6005  
SLP 6010  
SLP 6060                                                          |
| SLP 6110      | 2       | Internship                                       | Off-campus placement in a nonschool setting (hospital, agency, private practice). Students must complete a minimum of 60 clock hours and meet the schedule required by the facility to which the student is assigned. Class meetings are scheduled periodically. |
| Prerequisites: |         |                                                  | All prerequisites listed above, plus  
SLP 6100 and  
SLP 6020                                                        |
| SLP 6120      | 2       | School Internship, K-12                         | Must be taken by students seeking Department of Education certification in speech pathology; requires a minimum of 60 clock hours to be completed in a time period established by the school to which the student is assigned. The student attends scheduled class meetings. |
| AUD 6100      | 1       | Audiology Lab                                   | Practice in hearing testing. The student must accrue a minimum of 15 clock hours (concurrent with or following AUD 6000).                           |
| AUD 6110      | 1       | Aural Rehabilitation Lab                        | Clinical practice in the management of hearing impaired children and adults; use of amplification, speech reading, and auditory training techniques. Student must accrue a minimum of 15 clock hours. Prerequisites: AUD 6010, SLP 6005 and SLP 6100 |
## Typical Full-Time Program of Study

### FALL (Long Term)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 6040</td>
<td>Fluency</td>
<td>3</td>
</tr>
<tr>
<td>AUD 6000</td>
<td>Audiology</td>
<td>3</td>
</tr>
<tr>
<td>AUD 6100</td>
<td>Audiology Lab</td>
<td>1</td>
</tr>
<tr>
<td>SLP 6000</td>
<td>Diagnostics-Part I</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6060</td>
<td>Phonological Disorders</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>13</strong></td>
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</table>

### WINTER (Long Term)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 6075</td>
<td>Seminar in Professional Issues</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6005</td>
<td>Diagnostics-Part II</td>
<td>2</td>
</tr>
<tr>
<td>SLP 6070</td>
<td>Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6100</td>
<td>Clinical Lab</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>10</strong></td>
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</tbody>
</table>

### SPRING (Short Term)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUD 6010</td>
<td>Aural Rehabilitation</td>
<td>3</td>
</tr>
<tr>
<td>AUD 6110</td>
<td>Aural Rehabilitation Lab</td>
<td>1</td>
</tr>
<tr>
<td>SLP 6050</td>
<td>Motor Speech Disorders</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6020</td>
<td>Language Disorders in Adults</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6080</td>
<td>Directed Research</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

### SUMMER (Short Term)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 6090</td>
<td>Counseling</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6010</td>
<td>Language Disorders in Children</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6030</td>
<td>Voice Disorders</td>
<td>3</td>
</tr>
<tr>
<td>SLP 6110</td>
<td>Off-Campus Internship</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>11</strong></td>
</tr>
</tbody>
</table>

### FALL (Long Term)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLP 6120</td>
<td>School Internship</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Elective</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>3</strong></td>
</tr>
</tbody>
</table>

### Definition of Semesters

The long semesters run 14 weeks, and classes meet one night per week or on Saturdays. The short semesters run 7 weeks, and classes meet two nights per week. Three-semester-hour credits require 45 clock hours of instruction or 15 hours of instruction per credit hour.

Lab classes require double the contact hours, i.e., a two-hour lab requires 60 contact hours, as defined by the instructor.

See the course schedule.
Typical Part-Time Program of Study

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FALL</td>
<td>SLP 6000</td>
<td>Diagnostics-Part I</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SLP 6060</td>
<td>Phonological Disorders</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>6</strong></td>
</tr>
<tr>
<td>WINTER</td>
<td>SLP 6005</td>
<td>Diagnostics-Part II</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>SLP 6075</td>
<td>Seminar in Professional Issues</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>5</strong></td>
</tr>
<tr>
<td>SPRING</td>
<td>SLP 6050</td>
<td>Motor Speech Disorders</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SLP 6020</td>
<td>Language Disorders in Adults</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>6</strong></td>
</tr>
<tr>
<td>SUMMER</td>
<td>SLP 6010</td>
<td>Language Disorders in Children</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SLP 6030</td>
<td>Voice Disorders</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>6</strong></td>
</tr>
<tr>
<td>FALL</td>
<td>SLP 6040</td>
<td>Fluency</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>AUD 6000</td>
<td>Audiology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>AUD 6100</td>
<td>Audiology Lab</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>SLP 6100</td>
<td>Clinical Lab</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
</tr>
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<td>WINTER</td>
<td>SLP 6070</td>
<td>Research Methods</td>
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<td>SPRING</td>
<td>SLP 6080</td>
<td>Directed Research</td>
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<td>AUD 6010</td>
<td>Aural Rehabilitation</td>
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<td></td>
<td>AUD 6110</td>
<td>Aural Rehabilitation Lab</td>
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<td>SLP 6120</td>
<td>School Internship</td>
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<td>SUMMER</td>
<td>SLP 6090</td>
<td>Counseling</td>
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<td>SLP 6110</td>
<td>Off-Campus Internship</td>
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<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
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</tr>
</tbody>
</table>
Summary of Facts About the Speech-Language Graduate Program

Accreditation:
1. American Speech-Language-Hearing Association
   - Program accredited by the Educational Standards Board in December 1990
   - Graduates meet all requirements for individual certification (CCC-Sp)
2. Florida Department of Education program approval granted in 1985
3. State of Florida registration/licensure
   - Graduates meet all requirements for individual registration/licensure

Time and Residency Requirement:
- May be completed in five to eight semesters
- All students complete a residency in an intensive clinical practicum at the Communication Disorders Clinic (CDC) in Fort Lauderdale.
- Degree must be completed in five years

Advising and Registration:
Registration for classes is held about one month before the beginning of the term. Exact dates will be announced each semester. The student is responsible for meeting with an adviser each semester to determine his or her schedule prior to registration. Failure to attend this meeting may result in delayed registration.

Clinical Practicums:
- The Communication Disorders Clinic carries a census of more than 100 clients of all ages presenting a wide variety of disorders. The CDC is located in the Ralph J. Baudhuin School with satellite services at both campuses of the University School and the Family Center.
- Approximately 50 off-campus sites are contracted for use for the off-campus internships. These facilities represent the spectrum of services offered in the profession.

Faculty:
- Primary faculty includes 11 full-time equivalent (FTE), 4 doctoral-level, and 8 master’s-level positions, all holding appropriate certificates of clinical competence and having many years of academic and clinical experience.

You will find in this document all the information needed to be enrolled as a graduate student in speech-language pathology either as a degree-seeking student or as a special student seeking recertification or updated information. Please feel free to use our toll-free number to call us to discuss your particular professional and academic needs.

Dr. Mills addresses the ground-breaking ceremony.
Graduation Procedures

Documents Required

• Degree application
• ASHA application
• NESPA score*
• Florida application for licensure

Procedure

• Make an appointment with the curriculum coordinator for an exit interview one month prior to graduation.
• File with the coordinator a copy of the degree application, ASHA application, NESPA score*, and application for Florida licensure.

* NESPA Dates

If you intend to graduate in:       You must take the NESPA in:
September                           July (same year)
October
November                           November (previous year)
December
January
February
March
April

May                               March (same year)
June
July
August
Outline of the *New* Standards for the Certificates of Clinical Competence
(Effective for Applications for Certification Postmarked January 1, 1993)

I. **Degree:** Applicants for either certificate must hold a master's or doctoral degree. Effective January 1, 1994, all graduate course work and the clinical practicum required in the professional area for which the certificate is sought must have been initiated and completed at an institution whose program was accredited by the ESB in the area for which the certificate is sought.

II. **Academic Course Work:** 75 semester hours (s.h.)
   A. Basic science course work (27 s.h.):
      • 6 s.h. in biological/physical sciences and mathematics
      • 6 s.h. in behavioral and/or social sciences
      • 15 s.h. in basic human communication processes, to include the anatomic and physiologic bases, the physical and psychophysical bases, and the linguistic and psycholinguistic aspects.
   B. Professional course work (36 s.h.): 30 of the 36 s.h. in courses for which graduate credit was received; 21 of the 30 s.h. must be in the professional area for which the certificate is sought.
      **CCC-SLP**
      • 30 s.h. in speech-language pathology
        - 6 in speech disorders*
        - 6 in language disorders*
      • 6 s.h. in audiology
        - 3 in hearing disorders and hearing evaluation*
        - 3 in habilitative/rehabilitative procedures*
      **CCC-A**
      • 30 s.h. in audiology
        - 6 in hearing disorders and hearing evaluation*
        - 6 in habilitative/rehabilitative procedures*
      • 6 s.h. in speech-language pathology, not associated with hearing impairment
        - 3 in speech disorders*
        - 3 in language disorders*

III. **Supervised Clinical Observation and Clinical Practicum:** 375 clock hours (c.h.)
   A. Clinical observation (25 c.h.) prior to beginning initial clinical practicum
   B. Clinical practicum (350 c.h. total)
      • 250 c.h. at the graduate level in the area in which the certificate is sought
      • 50 c.h. in each of three types of clinical settings.
      **CCC-SLP**
      • 20 c.h. in each of the following 8 categories:
        1. Evaluation: speech** disorders in children
        2. Evaluation: speech disorders in adults
        3. Evaluation: language disorders in children
        4. Evaluation: language disorders in adults
        5. Treatment***: speech disorders in children
        6. Treatment: speech disorders in adults
        7. Treatment: language disorders in children
        8. Treatment: language disorders in adults
        • Up to 20 c.h. in the major professional area may be in related disorders.
        • 35 c.h. in audiology
          - 15 in evaluation/screening
          - 15 in habilitation/rehabilitation

IV. National Examinations in Speech-Language Pathology and Audiology

V. The Clinical Fellowship

* Academic credit for clinical practicum may *not* be used to satisfy these minimum requirements. However, a maximum of 6 s.h. for the practicum may be applied to the 36 s.h. minimum professional course work.
** "Speech" disorders include disorders of articulation, voice, and fluency.
*** "Treatment" for hearing disorders refers to clinical management and counseling, including auditory training, speech reading, and speech and language services for those with a hearing impairment.
Internship Facilities

Nova University has a formal internship agreement with the following facilities:

West Gables Rehabilitation Hospital  Miami
Baptist Hospital of Miami  Miami
North Shore Medical Center  Miami
Dade County Schools  Miami
RehabWorks of Florida  Palm Beach Gardens
Center for Speech and Language  Vero Beach
Treasure Coast Rehabilitation Hospital  Vero Beach
Andrea Draizar Associates  Miami
Fincresst Rehabilitation Hospital  Delray Beach
Rehabilitation Center for Children and Adults  Palm Beach
South Miami Hospital  Miami
Easter Seal Society of Broward  Plantation
Easter Seal Society of Dade  Miami
Jackson Memorial Hospital  Miami
Mailman Center—Debbie Institute  Miami
Center for Bilingual Speech-Language Disorders  Hollywood
Humana Hospital, Biscayne  Miami
Hollywood Memorial Hospital  Miami
Dimensions  Coral Gables
Hearing and Speech Center of Florida  Sunrise
Sunrise Rehabilitation Hospital  Boynton Beach
Bethesda Memorial Hospital  Fort Lauderdale
Holy Cross Hospital  Florida
Nova Care, Inc.  Miami
HealthSouth Regional Rehabilitation Center
Mount Sinai Medical Center  Miami Beach
Broward County Schools  Broward County
Palm Beach Schools  Palm Beach County
Ambilingual Associates  Hialeah
Miami Fluency Clinic  Miami
Center for Pediatric Therapy  Miami
Center for Pediatric Therapy
Jonas Therapy Associates  Coral Gables
Venice Hospital  Deerfield Beach, Palm Beach
Community Re-Entry Center  Venice
Pediatric Therapy Associates  Fort Lauderdale
Kendall Speech and Language Center  Plantation
Stephanie Stryker Practice  Miami
Rehabilitation Institute of Sarasota  Miami Beach
Scottish Rite Center of All Childrens Hospital  Sarasota
Communispeech, Inc.  Sarasota
Medical Center Hospital  Lauderhill
HCA LW Blake Hospital  Punta Gorda
Mediplex Rehabilitation Bradenton  Bradenton
Morton Plant Hospital  Bradenton
Sarasota Memorial Hospital  Palm Harbor
Lee County Hospital  Sarasota

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ASHA President Patrick Carney visits the campus.

Nova students participate in ground-breaking ceremonies for the new Institute for Hearing, Language and Speech.
Faculty and Staff of the Master's Program in Speech-Language Pathology

THELMA ALBRITTON, M.Ed., CCC-SLP
Associate Director/Program Professor

ALEXANDER BRICE, Ph.D., CCC-SLP
Program Professor

CAROLINE BRICE, M.A., CCC-SLP
Clinical Supervisor

SUZANNE ELMORE, M.A., CCC-SLP
Senior Lecturer

ELANE FRIEDEL, M.S., CCC-A
Coordinator of Internships/Audiologist

FRAN FRIEDMAN, M.A., CCC-SLP
Clinical Supervisor

JOSEPH F. GONZALEZ, Ph.D., CCC-SLP
Coordinator of Curriculum/Research, Program Professor

DIANE GUPTA, M.A., CCC-SLP
Clinical Supervisor/Speech-Language Pathologist

MARDY HALL, M.A., CCC-SLP
Site Coordinator, Fort Pierce

EDIE HAPNER, M.S., CCC-SLP
Clinical Supervisor

DENNIS HOFFMAN, M.Ed.
Site Coordinator, Miami

NANCY MAHECHA, Ph.D., CCC-SLP
Program Professor

JACK MILLS, Sc.D., CCC-SLP-A
Program Director/Program Professor

WREN NEWMAN, M.S., CCC-SLP
Clinical Supervisor

BARBARA PACKER, M.S., CCC-A
Coordinator of Audiology

DANIEL PALMERI, M.A., CCC-SLP
Senior Lecturer

CAROLYN RYLL, M.S., CCC-SLP
Senior Lecturer

NANCY SPENCE, Ph.D., CCC-SLP
Senior Lecturer

MARY SPREMULLI, M.S., CCC-SLP
Senior Lecturer

SHELLY VICTOR, M.A., CCC-SLP
Coordinator of Communication Disorders Clinic

MONICA WOJCICK, M.A., CCC-SLP
Senior Lecturer

Consultants

University faculty/staff who act in a consulting and resource capacity to the graduate program and Communication Disorders Clinic:

CAROLE BENEDICT
Coordinator of Marketing

RICHARD GOLDMAN, Ph.D.
Dean, Abraham S. Fischler Center for the Advancement of Education

ROBERT GREENE, B.A.
Student Adviser

TONI HEPPLER, M.S.
Director, Center for Media and Technology

ELIZABETH A. POLINER, Ed.S.
Director, Information Retrieval Service

Marilyn Segal, Ph.D.
Dean, Family and School Center

Stephens J. Siplet, Ed.D.
Student Affairs

J. Don Stanier, Ph.D.
Assistant Dean, Abraham S. Fischler Center for the Advancement of Education

Linda Swails
Director of Administrative Operations

Susan Talpines, Ed.D.
Director, Ralph J. Baudhuin Oral School
The Code of Student Conduct and Academic Responsibility

Purpose: This code seeks to promote high standards of academic integrity by setting forth the responsibilities of students as members of the University community. Abiding by the code ensures a climate wherein all members of the University community can exercise their rights of membership.

Nova University Statement of Academic Rights and Responsibilities

Nova University, as a community of women and men, is committed to furthering scholarship, academic pursuits, and service to our society. As an institution, our purpose is to assure all students an equal opportunity to fulfill their intellectual potential through pursuit of the highest standards of academic excellence.

Certain rights and obligations flow from membership in any academic community committed to such goals:

- The rights of personal and intellectual freedom, which are fundamental to the idea of a university;
- A scrupulous respect for the equal rights and dignity of others; and
- Dedication to the scholarly and educational purposes of the University and participation in promoting and assuring the academic quality and credibility of the institution.

Students are responsible for obtaining, learning, and observing the established University and center policies as listed in all official publications. In addition, students must comply with the legal and ethical standards of the institution as well as those of Broward County and the State of Florida. All members of the community should inform the appropriate official of any violation of conduct regulations.

A. Academic Standards

The University expects its students to manifest a commitment to academic integrity through rigid observance of standards for academic honesty. The academic honesty standards include:

1. Original Work. Assignments such as course preparations, exams, texts, projects, term papers, practicums, etc., must be the original work of the student. Original work may include the thoughts and words of another author, but if that is the case, those ideas or words must be indicated in a manner consistent with a University-recognized form and style manual. Work is not original that has been submitted previously by the author or by anyone else for academic credit. Work is not original that has been copied or partially copied from any other source, including another student, unless such copying is acknowledged by the person submitting the work for the credit at the time the work is being submitted or unless copying, sharing, or joint authorship is an express part of the assignment. Exams and tests are original work when no unauthorized aid is given, received, or used prior to or during the course of the examination.

2. Referencing the Works of Another Author. All academic work submitted for credit or as partial fulfillment of course requirements must adhere to each center's specific accepted reference manuals and rules of documentation. Standards of scholarship require that proper acknowledgement be given by the writer when the thoughts and words of another author are used. Students must acquire a style manual approved by their center and become familiar with accepted scholarly and editorial practice in their program. Students' work must comport with the adopted citation manual for their particular center.

At Nova University, it is plagiarism to represent another person's work, words, or ideas as one's own without use of a center-recognized method of citation. Deviating from center standards (A)(1) or (A)(2) is considered plagiarism at Nova University.
3. Tendering of Information. All academic work must be the original work of the student. Giving or allowing one's work to be copied, giving out exam questions or answers, or releasing or selling term papers is prohibited.

4. Acts Prohibited. Students should avoid any impropriety, or the appearance thereof, in taking examinations or completing work in pursuance of their educational goals.

   Violations of academic responsibility include, but are not limited to:
   a. Plagiarism;
   b. Any form of cheating;
   c. Conspiracy to commit academic dishonesty;
   d. Misrepresentation;
   e. Bribery in an attempt to gain an academic advantage;
   f. Forging or altering documents or credentials; and
   g. Knowingly furnishing false information to the institution.

5. Additional Matters of Ethical Concern. Where circumstances are such as to place students in positions of power over University personnel, inside or outside the institution, students should avoid any reasonable suspicion that they have used that power for personal benefit or in a capricious manner.

B. Conduct Standards

1. Students should not interfere with the rights, safety, or health of members of the University community nor interfere with other students' right to learn. Students are expected to abide by all University, center, and program rules and regulations and all local, state, and federal laws. Violations of conduct standards include, but are not limited to:
   a. Theft;
   b. Vandalism;
   c. Disruptive behavior;
   d. Possession or use of firearms, fireworks, explosives, or other dangerous substances or items;
   e. Possession, transfer, sale, or use of illicit drugs;
   f. Appearance in class or on campus under the apparent influence of alcohol or illicit drugs or chemicals;
   g. Violations of housing regulations;

   h. Any act or conspiracy to commit an act which is harassing or abusive or which invades an individual's right to privacy, including, but not limited to, sexual harassment and abuse against members of a particular racial, ethnic, religious, or cultural group;
   i. Threats of or actual damage to property or physical harm to others; and
   j. Failure to pay tuition and fees in a timely manner.

2. Students must have authorization from the University to have access to University documents, data, programs, and other types of information and information systems. Any use of the above without authorization is prohibited.

C. Supplementary Standards

Students are expected to comply with the legal and ethical standards of this institution and those of their chosen field of study, including the code of ethics for computer usage. The University and each center or program may prescribe additional standards for student conduct as would comport with the letter and spirit of this code.

D. Violations

Any violation(s) of any of the academic standards, conduct standards, or supplemental standards may result in a complaint being filed against a student to enforce the Code of Student Conduct and Academic Responsibility. Deans or directors may, in their discretion, immediately suspend students pending a hearing on charges of academic conduct or supplemental standard violations. Any student found guilty of a violation of the academic, conduct, or supplemental standards will be subject to disciplinary action, including expulsion from the University.

Drug-Free Schools and Campuses

In order to comply with the Drug-Free Schools and Communities Act (Pub. L. No. 101-226, Title 34 C.F.R., part 86), Nova University has adopted the following policy for all work place, school, campus, and field-based programs.
The unlawful manufacture, distribution, dispensation, possession, or use of illicit drugs* and the abuse of alcohol are prohibited in and on Nova University owned or controlled property and as a part of any of its activities. No Nova University employee or student is to report to work or school while under the influence of illicit drugs or alcohol.

There are serious health risks associated with the abuse of drugs and alcohol (see attached "Controlled Substances—Uses and Effects"). If you, a fellow student, teacher, or co-worker has a problem with abuse of drugs and/or alcohol, help can be provided at the following locations:

**On Campus:**

Nova University Student Counseling Service  
Mailman Building  
(305) 475-7552

Nova University Community Mental Health Clinics in Davie, Lauderhill, and Coral Springs

**Community:**

Florida Department of Education  
Educational Prevention Center  
Knott Building  
Tallahassee, Florida 32399  
(904) 488-6304

Department of Health and Rehabilitative Services  
Alcohol and Drug Abuse Program  
1317 Winewood Boulevard  
Tallahassee, Florida 32399  
(904) 488-0900

When you use or deal in drugs, you also risk incarceration and/or fines. The attached federal sentencing guidelines indicate federal penalties for trafficking in drugs.

In addition to the federal sanctions, Florida state statutes provide sanctions in regard to the use, possession, and/or sale of illicit drugs and the abuse of alcohol. Punishment varies dependent upon the amount and type of drug and/or alcohol involved. Felony convictions range from one year to life imprisonment. Possession of not less than 20 grams of cannabis is punishable as a misdemeanor of the first degree. Punishment for misdemeanors ranges from less than 60 days to one year imprisonment.

Under §893.13, Florida Statutes, it is unlawful for any person to sell, purchase, manufacture, deliver, or possess with intent to sell, purchase, manufacture, or deliver a controlled substance. Violation of this statute is a felony and is punishable under Chapter 775 of the Florida Statutes.

Under §316.1936, Florida Statutes, it is unlawful for any person to possess an open container of alcoholic beverage while operating a vehicle in the state or while a passenger in or on a vehicle being operated in the state. Violation of this law will result in a noncriminal moving traffic violation, punishable as provided in Chapter 318 of the Florida Statutes, with fines and points on a driving record leading to driver's license suspension.

Under §316.193, Florida Statutes, a person is guilty of driving under the influence if such a person is driving or in actual physical control of a vehicle within the state and the person is under the influence of alcoholic beverages or any controlled substance when affected to the extent that his or her normal faculties are impaired or the person has a blood alcohol level of .10 percent or higher. First conviction on such a DUI charge shall result in a fine not less than $250 or more than $500 and imprisonment not more than six months. A second conviction results in a fine of not less than $500 or more than $1,000 and not more than nine months' imprisonment. Third conviction will result in not less than a $1,000 fine or more than a $2,500 fine and imprisonment for not more than 12 months.

By applying for a driver's license and accepting and using a driver's license, a person holding the driver's license is deemed to have expressed his or her consent to submit to breath, blood, and urine tests for alcohol, chemical substances, or controlled substances. Nova University requires that an employee notify the employer of any criminal drug statute conviction for a violation occurring in the work place no later than five (5) days after such conviction. In order to comply with federal law, Nova University must notify any federal contracting agency within ten (10) days of having received notice that an employee engaged in the performance of a federal contract or grant has had a criminal drug statute conviction for a violation occurring in the work place. Any criminal drug convictions in the work place must be reported by the employee to his or her University supervisor or department head within five (5) days of the date of such conviction. The University will discipline any

*The term “illicit drugs” refers to all illegal drugs and to legal drugs obtained or used without a physician’s order. It does not prohibit the use of prescribed medication under the direction of a physician.
employee who is so convicted or require the employee's satisfactory participation in a drug/alcohol abuse assistance or rehabilitation program within thirty (30) days of notice of such conviction.

Any Nova University employee or student determined to have violated this policy shall be subject to referral for prosecution by the appropriate authorities. Other sanctions include evaluation/treatment for drug use disorder, which may include mandatory completion of a drug/alcohol abuse rehabilitation program, expulsion, and/or termination.

All Nova University faculty and staff members will, as a condition of their employment, abide by the terms of this policy. All Nova University students will, as a condition of their enrollment, abide by the terms of this policy.
## Federal Trafficking Penalties

<table>
<thead>
<tr>
<th>PENALTY</th>
<th>Quantity</th>
<th>DRUG</th>
<th>Quantity</th>
<th>PENALTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSA</td>
<td>2nd Offense</td>
<td>1st Offense</td>
<td>1st Offense</td>
<td>2nd Offense</td>
</tr>
<tr>
<td>Not less than 10 years.</td>
<td>Not less than 5 years.</td>
<td>Not more than 40 years.</td>
<td>Not less than 10 years.</td>
<td>Not less than 20 years.</td>
</tr>
<tr>
<td>If death or serious injury, not less than life.</td>
<td>If death or serious injury, not less than 20 years.</td>
<td>Not more than life.</td>
<td>Not less than 20 years.</td>
<td>Not more than life.</td>
</tr>
<tr>
<td>Fine of not more than $4 million</td>
<td>Fine of not more than $2 million</td>
<td>$10 million other than individual.</td>
<td>Fine of not more than $8 million</td>
<td>$20 million other than individual.</td>
</tr>
</tbody>
</table>

### Methamphetamine
- **Quantity**: 10-99 gm or 100-999 gm mixture
- **First Offense**: Not less than 10 years, not more than life. If death or serious injury, not less than 20 years, not more than life. Fine not more than $4 million individual, $10 million other than individual.
- **Second Offense**: Not more than 30 years. If death or serious injury, life. Fine not more than $8 million individual, $20 million other than individual.

### Heroin
- **Quantity**: 100-999 gm mixture
- **First Offense**: Not less than 5 years, not more than 40 years. If death or serious injury, not less than 20 years, not more than life. Fine not more than $2 million individual, $5 million other than individual.
- **Second Offense**: Not less than 10 years, not more than life. If death or serious injury, not less than life. Fine not more than $4 million individual, $10 million other than individual.

### Cocaine
- **Quantity**: 500-4,999 gm mixture
- **First Offense**: Not more than 20 years. If death or serious injury, life. Fine $2 million individual, $10 million other than individual.
- **Second Offense**: Not more than 30 years. If death or serious injury, life. Fine $2 million individual, $10 million other than individual.

### Cocaine Base
- **Quantity**: 5-49 gm mixture
- **First Offense**: Not more than 5 years. Fine not more than $250,000 individual, $1 million not individual.
- **Second Offense**: Not more than 10 years. Fine not more than $500,000 individual, $1 million not individual.

### PCP
- **Quantity**: 10-99 gm or 100-999 gm mixture
- **First Offense**: Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine not more than $4 million individual, $10 million not individual.
- **Second Offense**: Not more than 30 years. If death or serious injury, life. Fine not more than $8 million individual, $20 million other than individual.

### LSD
- **Quantity**: 1-10 gm mixture
- **First Offense**: Not more than 5 years. Fine not more than $250,000 individual, $1 million not individual.
- **Second Offense**: Not more than 10 years. Fine not more than $500,000 individual, $1 million not individual.

### Fentanyl
- **Quantity**: 10-99 gm mixture
- **First Offense**: Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine not more than $4 million individual, $10 million not individual.
- **Second Offense**: Not more than 30 years. If death or serious injury, life. Fine not more than $8 million individual, $20 million other than individual.

### Fentanyl Analogue
- **Quantity**: 100 gm or more mixture
- **First Offense**: Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine not more than $4 million individual, $10 million not individual.
- **Second Offense**: Not more than 30 years. If death or serious injury, life. Fine not more than $8 million individual, $20 million other than individual.

### Marijuana

#### Quantity
- 1,000 kg or more; or 1,000 or more plants
- 100 kg to 1,000 kg; or 100-999 plants
- 50 to 100 kg
- 10 to 100 kg
- 1 to 100 kg
- 50-99 plants
- Less than 50 kg
- Less than 10 kg
- Less than 1 kg

#### Description
- Marijuana
- Mixture containing detectable quantity
- Hashish
- Hashish Oil

#### First Offense
- Not less than 10 years, not more than life. If death or serious injury, not less than 20 years, not more than life. Fine not more than $4 million individual, $10 million other than individual.
- Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine not more than $2 million individual, $5 million other than individual.
- Not more than 5 years. Fine not more than $250,000 individual, $1 million not individual.
- Not more than 3 years. Fine not more than $250,000 individual, $1 million not individual.
- Not more than 1 year. Fine not more than $100,000 individual, $250,000 not individual.

#### Second Offense
- Not less than 20 years, not more than life. If death or serious injury, not less than 20 years, not more than life. Fine not more than $8 million individual, $20 million other than individual.
- Not more than 30 years. If death or serious injury, life. Fine not more than $8 million individual, $20 million other than individual.
- Not more than 10 years. Fine not more than $5 million individual, $10 million other than individual.
- Not more than 6 years. Fine not more than $5 million individual, $10 million other than individual.
- Not more than 2 years. Fine not more than $2 million individual, $5 million other than individual.

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1 Law as originally enacted states 100 gm. Congress requested to make technical correction to 1 kg.  
2 Does not include marijuana, hashish, or hash oil.
## Controlled Substances – Uses & Effects

<table>
<thead>
<tr>
<th>DRUGS’ CSA SCHEDULES</th>
<th>TRADE OR OTHER NAMES</th>
<th>MEDICAL USES</th>
<th>DEPENDENCE</th>
<th>TOLERANCE</th>
<th>DURATION (HOURS)</th>
<th>USUAL METHODS OF ADMINISTRATION</th>
<th>POSSIBLE EFFECTS</th>
<th>EFFECTS OF OVERTURE</th>
<th>WITHDRAWAL SYNDROME</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NARCOTICS</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Opium</td>
<td>III</td>
<td>Dover’s Powder, Perregoric Parapertolin</td>
<td>Analgesic, antidiarrheal</td>
<td>High</td>
<td>High</td>
<td>Yes 3-6</td>
<td>Oral, smoked</td>
<td>Euphoria, drowsiness, respiratory depression, constipated pupils, nausea</td>
<td>Stomach and shallow breathing, clammy skin, convulsions, coma, possible death</td>
</tr>
<tr>
<td>Morphine</td>
<td>III</td>
<td>Morphone, MS-Contin, Roxanol, Roxanol SR</td>
<td>Analgesic, antitussive</td>
<td>High</td>
<td>High</td>
<td>Yes 3-6</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Codeine</td>
<td>III</td>
<td>Tylenol w/Cod, Robitussin AC, Empirin</td>
<td>Analgesic, antitussive</td>
<td>Moderate</td>
<td>Moderate</td>
<td>Yes 3-6</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heroin</td>
<td>I</td>
<td>Diacetylmorphine, Horse, Smack</td>
<td>None</td>
<td>High</td>
<td>High</td>
<td>Yes 3-6</td>
<td>Injected, snifffed, smoked</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hydromorphone</td>
<td>II</td>
<td>Dilaudid</td>
<td>Analgesic</td>
<td>High</td>
<td>High</td>
<td>Yes 3-6</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meperidine (Pethidine)</td>
<td>II</td>
<td>Demerol, Mepergan</td>
<td>Analgesic</td>
<td>High</td>
<td>High</td>
<td>Yes 3-6</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Methadone</td>
<td>II</td>
<td>Dolophine, Methadone, Methadose</td>
<td>Analgesic, antidiarrheal, antitussive</td>
<td>High-Low</td>
<td>High-Low</td>
<td>Yes Variable</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Narcotics</td>
<td>III</td>
<td>Numorphan, Percodan, Percocat, Tylox,</td>
<td>Analgesic, antidiarrheal, antitussive</td>
<td>High-Low</td>
<td>High-Low</td>
<td>Yes Variable</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Depressants</td>
<td>III</td>
<td>Zanapine, Valium, Stilnox, Talwin</td>
<td>Hypnotic</td>
<td>Moderate</td>
<td>Moderate</td>
<td>Yes 5-8</td>
<td>Oral</td>
<td>Slurred speech, disorientation, drunken behavior, without odor of alcohol</td>
<td>Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death</td>
</tr>
<tr>
<td>Chloral Hydrate</td>
<td>IV</td>
<td>Noctec</td>
<td>Hypnotic</td>
<td>Moderate</td>
<td>Moderate</td>
<td>Yes 1-6</td>
<td>Oral</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Benzodiazepines</td>
<td>IV</td>
<td>Alivian, Diamine, Linmin, Lormin, Diazepam, Xanax, Sarax, Valium, Tranxene, Versed, Verstran, Hiacon, Paxipam</td>
<td>Antanxiety, anticonvulsant, sedative, hypnotic</td>
<td>Low</td>
<td>Low</td>
<td>Yes 4-8</td>
<td>Oral</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Methaqualone</td>
<td>I</td>
<td>Quaalude</td>
<td>Sedative, hypnotic</td>
<td>High</td>
<td>High</td>
<td>Yes 4-8</td>
<td>Oral</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Glutethimide</td>
<td>III</td>
<td>Doriden</td>
<td>Sedative, hypnotic</td>
<td>High</td>
<td>High</td>
<td>Yes 4-8</td>
<td>Oral</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Depressants</td>
<td>III</td>
<td>Equani, Milwood, Noludur, Placidyl, Vaimid</td>
<td>Antanxiety, sedative, hypnotic</td>
<td>Moderate</td>
<td>Moderate</td>
<td>Yes 4-8</td>
<td>Oral</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>DEPRESSANTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>STIMULANTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cocaine</td>
<td>II</td>
<td>Coke, Flare, Snow, Crack</td>
<td>Local anesthetic</td>
<td>Possible</td>
<td>High</td>
<td>Yes 1-2</td>
<td>Snifffed, smoked, injected</td>
<td>Increased alertness, excitement, euphoria, increased pulse rate &amp; blood pressure, insomnia, loss of appetite</td>
<td>Agitation, increase in body temperature, hallucinations, convulsions, possible death</td>
</tr>
<tr>
<td>Amphetamines</td>
<td>II</td>
<td>Biphetamine, Delacose, Desoxyn, Dexedrine, Obetrol</td>
<td>Attention deficit disorders, narcolepsy, weight control</td>
<td>Possible</td>
<td>High</td>
<td>Yes 2-4</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phenmetrazine</td>
<td>II</td>
<td>Preludin</td>
<td>Weight control</td>
<td>Possible</td>
<td>High</td>
<td>Yes 2-4</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Methylphenidate</td>
<td>II</td>
<td>Ritalin</td>
<td>Attention deficit disorders, narcolepsy</td>
<td>Possible</td>
<td>Moderate</td>
<td>Yes 2-4</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Stimulants</td>
<td>III IV</td>
<td>Addipex, Cyfer, Didrex, Ionamin, Mefiat, Plecine, Sanorex, Tenate, Tepanil, Prelu-2</td>
<td>Weight control</td>
<td>Possible</td>
<td>High</td>
<td>Yes 2-4</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>HALUCINOGENS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LSD</td>
<td>I</td>
<td>Acid, Microdot</td>
<td>None</td>
<td>None</td>
<td>Unknown</td>
<td>Yes 8-12</td>
<td>Oral</td>
<td>Illusions and hallucinations, poor perception of time and distance</td>
<td>Longer, more intense &quot;trip&quot; episodes, psychosis, possible death</td>
</tr>
<tr>
<td>Mescaline and Peyote</td>
<td>I</td>
<td>Mesc, Buttons, Cactus</td>
<td>None</td>
<td>None</td>
<td>Unknown</td>
<td>Yes 8-12</td>
<td>Oral</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amphetamine Variants</td>
<td>I</td>
<td>2.5-DMA, PMA, STP, MDA, MDMA, TMA, DOM, DOB</td>
<td>None</td>
<td>Unknown</td>
<td>Unknown</td>
<td>Yes Variable</td>
<td>Oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phencyclidine</td>
<td>II</td>
<td>PCP, Angel Dust, Hog</td>
<td>None</td>
<td>Unknown</td>
<td>High</td>
<td>Yes Days</td>
<td>Smoked, oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phencyclidine Analouges</td>
<td>I</td>
<td>PCE, PCPy, TCP</td>
<td>None</td>
<td>Unknown</td>
<td>High</td>
<td>Yes Days</td>
<td>Smoked, oral, injected</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Hallucinogens</td>
<td>I</td>
<td>Bufotenine, Ibogaine, DMT, DET, Psilocybin, Psilocyn</td>
<td>None</td>
<td>Unknown</td>
<td>Unknown</td>
<td>Possible</td>
<td>Smoked, oral, injected, snifffed</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CANNABIS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marijuana</td>
<td>I</td>
<td>Pot, Acapulco Gold, Grass, Reefer, Sinsemilla, Thai Sticks</td>
<td>None</td>
<td>Unknown</td>
<td>Moderate</td>
<td>Yes 2-4</td>
<td>Smoked, oral</td>
<td>Euphoria, relaxed inhibitions, incrased appetite, disoriented behavior</td>
<td>Fatigue, paranoia, possible psychosis</td>
</tr>
<tr>
<td>Tetrahydrocannabinol</td>
<td>I II</td>
<td>THC, Marinarol</td>
<td>Cancer chemotherapy antinauseant</td>
<td>Unknown</td>
<td>Moderate</td>
<td>Yes 2-4</td>
<td>Smoked, oral</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish</td>
<td>I</td>
<td>Hash</td>
<td>None</td>
<td>Unknown</td>
<td>Unknown</td>
<td>Yes 2-4</td>
<td>Smoked, oral</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish Oil</td>
<td>I</td>
<td>Hash Oil</td>
<td>None</td>
<td>Unknown</td>
<td>Unknown</td>
<td>Yes 2-4</td>
<td>Smoked, oral</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1 Designated a narcotic under the CSA
2 Not designated a narcotic under the CSA
Smoking and Nonsmoking

Smoking is prohibited in any Nova University facility where, regardless of physical separation, nonsmokers share a ventilation system with smokers. This policy does not apply to living quarters (dormitories) which are subject to a separate smoking policy. Nor does this policy in any way supersede the Florida Clean Indoor Air Act.

Alcohol and Other Drugs

Nova University, as an institution of higher education, is dedicated to the well-being of all members of the University community—students, faculty, staff, and administrators. Concerned with the misuse of alcohol and other drugs (both licit and illicit), it is the policy of the University to endeavor to prevent substance abuse through programs of education and prevention. The University recognizes alcoholism and drug abuse as illnesses or treatable disorders, and it is the University's policy to work with members of the University community to provide channels of education and assistance. However, it is the individual's responsibility to seek help. The University also recognizes that the possession and/or use of certain substances is illegal, and the University is obligated to comply with local, state, and federal laws.

1. While on campus or engaged in any University related activity, members of the University community must be in a fit condition to perform appropriately. Being under the influence of alcohol and/or drugs is prohibited and may subject the individual to disciplinary action including the possibility of dismissal.

2. Employees will be evaluated only on their work performance. If alcohol consumption or the use of any other drug affects an employee's performance, assistance is available. However, if an employee's performance continues to deteriorate, the University will discipline the employee based on his or her job performance. Poor job performance will lead to discharge.

3. Professional assistance for substance abuse is given on a confidential, professional, and voluntary basis. The purpose of this assistance is to help the individual member of the University community who has a substance abuse problem lead a productive work and/or academic life free of substance abuse.

4. Members of the University community who engage in any illegal activity involving alcohol or other drugs are subject to dismissal.

Substance Abuse Awareness, Education, and Prevention

Nova University's activities in substance abuse awareness, education, and prevention exist to encourage members of the University community to avoid the use of illicit drugs, to use alcohol and other licit drugs in a responsible manner, and to avert the need for direct intervention. The specific goals of the program are the following:

• To educate all members of the community that the use and possession of certain substances are illegal and may result in adverse consequences
• To inform members of the University community concerning the physical and psychological effects of alcohol and other drugs and to develop an awareness of potential problems that can result from the use of these substances
• To support those who choose not to drink alcohol or to use other drugs
• To teach those who choose to drink alcohol to do so responsibly
• To help those who abuse alcohol or other drugs.

In order to achieve these goals, the University operates and/or engages in the following programs and activities:

1. Alcohol and Drug Resource Center. The Resource Center is directed by an existing staff member. Additional staff consists of student employees, practicum students, and/or student volunteers. The center has the primary responsibility for the University's prevention and education programs. It coordinates the various activities and serves as a clearinghouse for alcohol and drug information. Each academic center designates a contact person who works with the Resource Center staff to disseminate information within their centers.
2. **Advisory Committee.** This is a group of administrators, faculty, and student leaders who are appointed by the vice-president for academic affairs to serve as advisers and resource persons. The committee is chaired by the director of the Alcohol and Drug Resource Center. The group meets monthly to discuss and develop program plans and activities.

3. **Alcohol and Drug Awareness Activities.** Under the direction of the Resource Center, there are regular and ongoing activities designed to disseminate information about alcohol and drug use. The audience of the information is all students, employees, and faculty of the University, both on and off campus. The awareness activities can include posters, media campaigns, films, exhibits, and literature. The University supports the National Alcohol Awareness Week and schedules activities at that time to promote awareness on campus.

4. **Student Organizations.** The student governments are encouraged to establish chapters of organizations such as BACCHUS (Boost Alcohol Consciousness Concerning the Health of University Students) and SADD (Students Against Drunk Driving).

5. **Alcohol and Drug Workshops.** Workshops are provided for student leaders and for employees as part of the University's staff development program. These workshops provide the opportunity for participants to discuss the information they receive. Student leaders are required to complete such workshops before they can plan parties that involve drinking.

6. **Academic Courses.** Several academic centers have put identifiable units on alcohol and drugs into appropriate existing courses. Additionally, several academic centers have established elective courses in substance abuse and/or recommend students to take such courses in other centers. Assistance is available to the academic centers from the Alcohol and Drug Abuse Resource Center to ensure the substance abuse content of courses is consistent with University policies.

7. **Orientation.** Academic centers include information on drugs and alcohol in the orientation sessions and materials for new students. The orientation provides a general orientation to the problems of substance abuse and includes a statement of the University's policy on drugs and alcohol. The information is presented in a positive manner. The Resource Center works with the academic centers to prepare the materials presented.

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**Communicable Diseases Policy Guidelines**

It is the intent of the University to protect students and employees from exposure to communicable diseases that pose reasonable risk of harm to members of the University community. It is also the intent of the University to protect the rights of those infected with a communicable disease pursuant to the Sick Leave Policy of the University. Employees and students of the University who do become infected with a communicable disease are subject to the guidelines listed below.

All employees diagnosed with any communicable disease will receive the same benefits and privileges extended to any employee under the Sick Leave Policy and shall be afforded confidentiality for all related issues.

The University will be flexible in its response to incidents of communicable disease, evaluating each occurrence in light of this policy and current available medical information.

**Guidelines**

1. For the purpose of this policy, the term "employee" shall include all persons employed by the University, either full time or part time, including adjuncts and off-site coordinators, but shall not include the following persons:
   a. Members of the Board of Trustees
   b. Guest lecturers
   c. Vendors

   The term "student" shall include all persons enrolled at the University, either part time or full time, from preschool through graduate studies.

   The term "infected person" shall include students and employees who have been medically diagnosed as infected with a communicable disease.

   In the event that any employee, administrator, or student has a concern about the potential for the spread of a communicable disease within the University community, those concerns...
should be brought to the assistant director of human resources for review consistent with the current available information on the spread of the particular communicable disease. After review and evaluation of the concerns, if there appears to be a reasonable likelihood of the spread of the disease within the University community by an infected person, the assistant director of human resources will, after notification of the issues presented to the University president, contact the Broward County Health Department for recommendations of appropriate action consistent with state law.

The University will make available to its employees and students information about the transmissibility of communicable diseases and precautions that can be taken to prevent the spread of various communicable diseases.

2. An infected person can continue to work and study so long as he or she is able to continue to perform regular responsibilities satisfactorily and so long as the best available medical evidence indicates that his or her continued status does not present a health or safety threat to self or others. Infected employees with diseases that threaten the safety of others are eligible for the same leave of absence provisions of current University policy for sick or annual leave.

3. An infected person returning to work or school after a leave of absence for reasons related to a communicable disease must provide a statement from his or her treating physician indicating current medical status. An employee shall submit the physician's statement to the director of human resources or a delegated representative. Students shall submit their statement to their program dean.

4. Within reason, the University shall make accommodations to the infected persons, whenever possible, to ensure continuity in employment or in the classroom. Such measures may include, subject to administrative limitations, job reassignment or class reassignment to place the infected person in a less demanding position.

5. No infected person (employee or student) may be dismissed from the University solely on the basis of a diagnosis of an infection of a contagious disease. A decision to dismiss or discharge will only be made after reasonable accommodation has been attempted and an examination of facts demonstrate that the infected person can no longer perform as required or poses a reasonable threat to the health and safety of those around him or her.

6. Disciplinary measures are available to the University when any employee fails or refuses to work at his or her assigned job with an infected person who has not been deemed to pose a present health or safety threat to self or to others. Student disciplinary measures shall range from counseling to expulsion.

7. As with any medical condition, employees must not disclose information regarding another employee or student to anyone except those employees with a medical or administrative need to know. The University shall take every precaution to ensure that confidentiality is maintained. Breach of such confidentiality by any employee shall result in disciplinary action.

Policy on Sexual Harassment

It is the intent of Nova University to protect all employees and students from sexual harassment. Sexual harassment is a violation of Title VII. Sexual harassment undermines the integrity of the employment and academic environment, debilitates morale, and interferes with the effectiveness of employees and students. In accordance with Equal Employment Opportunity Commission-promulgated guidelines, unwelcome sexual advances, unwanted requests for favors of a sexual nature, and any other verbal or physical conduct of a sexual nature are considered sexual harassment if:

(a) Explicit or implicit submission to sexual overtones is made a term or condition of employment.

(b) Employment decisions are made on the basis of whether submission to or rejection of sexual overtones occurred.

(c) An individual's work performance is unreasonably interfered with by a sexually intimidating, hostile, or offensive atmosphere.
A. At Nova University, sexual harassment of or by employees includes:

1. Unwelcome or unwanted sexual advances. This includes unwelcome physical contact or sexual advances considered unacceptable by another individual.

2. Requests or demands for sexual favors. This includes subtle or blatant pressures or requests for any type of sexual favor accompanied by an implied or stated promise of preferential treatment or negative consequence concerning one's employment status.

3. Verbal abuse that is sex-oriented or considered unacceptable by another individual, as well as sexually derogatory comments. This includes commenting about an individual's body or appearance when such comments go beyond mere courtesy; telling jokes that are clearly unwanted and considered offensive by others; or other tasteless, sexually-oriented comments or innuendoes or actions that offend others.

4. Engaging in any type of sexually-oriented conduct that would unreasonably interfere with another's work performance. This includes extending unwanted sexual attention to someone that reduces personal productivity or time available to work at assigned tasks.

5. Creating a work environment that is intimidating, hostile, or offensive because of unwelcome or unwanted sexually-oriented conversations, suggestions, requests, demands, physical contacts or attentions.

Nova University will not tolerate sexual harassment. Sexual harassment is an insidious practice. It demeans individuals being treated in such manner and creates unacceptable stress for the entire organization. Persons harassing others will be dealt with swiftly and vigorously.

Normal, noncoercive interaction that is acceptable to both parties is not considered to be sexual harassment.

All allegations of sexual harassment of or by an employee, client, or vendor will be promptly and thoroughly investigated by the Human Resources Department and should be reported promptly to the director of human resources.

B. At Nova University, sexual harassment by employees of students is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is made to appear to be a term or condition of enrollment, attendance, or participation in a class;

2. Submission to or rejection of such conduct affects academic decisions; or

3. Such conduct has the purpose or effect of unreasonably interfering with a student's academic performance or creating an intimidating, hostile, or offensive academic environment;

4. Unwelcome patting, pinching, or touching;

5. Offensive or demeaning sexual remarks, jokes, or gestures.

Students aggrieved by a violation of this policy may file a grievance under their center's grievance procedure.

Any employee who violates any portion of this policy shall be subject to disciplinary action.

At Nova University, romantic and sexual relationships between a faculty member and a student are subject to the prohibition against sexual harassment.

Romantic or sexual relationships between a faculty member and a student then enrolled in the faculty member's class (including supervised student activities for which academic credit is given) may appear to be coercive and are discouraged. Even when no coercion is present, such relationships create an appearance of impropriety and favoritism that can impair the academic experience of all students in that class. It is, therefore, improper conduct for a faculty member to engage in a romantic or sexual relationship with a student then enrolled in the faculty member's class.

Privacy of Records

Nova University maintains a system of records that includes application forms, letters of recommendation, admission test scores, and transcripts of students' previous academic records and performance while in residence. These records are available for review by present and former students upon written request to the registrar's office. However, the registrar will not release transcripts of students' academic records until all their accounts, both academic and nonacademic, have been paid.

The law limits access by and disclosure to a third party. Such access is given only upon consent of the student or if required by law, except for the following information, which
may be released as directory information:
a) student's name; b) dates of attendance;
c) degree and awards received. Requests for
such information must be submitted in writing
to the registrar. The University reserves the
right to refuse the above information if the
reason for the request is not considered to be a
sufficient need to know.

Any student or parent not wishing to have
this information disclosed should notify the
Office of the University Registrar in writing
prior to September 1 of the relevant school
year.

A person does not have the right of access to
educational records until he or she has been
admitted to and has actually begun attending
Nova University. There is no prohibition from
disclosing such information to the parents of
students who are listed on their parents' federal income tax forms.

Parents or eligible students will be provided
a hearing by the University if they wish to
challenge the content of the record. If they are
still not satisfied, the parents or eligible stud­
ten may add explanatory or rebuttal matter
to the record.

If the students or parents are denied access
to a hearing or if the records are alleged to
have been illegally disclosed to a third party,
the students or parents may file a complaint
with the U.S. Department of Education.

Reservation of Power

Nova reserves the right to amend, modify, add
to, or delete its rules, policies, and procedures
affecting its institutional relationship with
students as deemed necessary by the adminis­
tration. Any such amendment, modification,
addition, or deletion shall not be considered a
violation of the relationship between the
University and the student. Such right in­
cludes modification to academic requirements,
curriculum, tuition, and/or fees when in the
judgment of the administration such changes
are required in the exercise of its educational
responsibility.

Grievances

When questions about procedures, decisions, or
judgments occur, counseling is available for
discussion and resolution of differences. Stu­
dents may also have recourse to more formal
avenues of appeal and redress. An appeals
policy is available upon request from the
Student Affairs Department of the Abraham S.
Fischler Center for the Advancement of
Education.
Policies Governing Student Relations

General
Nova University has established specific policies, procedures, and guidelines defining its relationship with its students. The term "student" defines the student, or parents of the student if the student qualifies as a dependent under the provisions of the Internal Revenue Code.

Institutional and Academic Information
Nova and its academic schools and centers periodically publish bulletins or catalogs describing Nova and its programs. These bulletins are available to enrolled and prospective students through the various admissions offices associated with academic units or from the Office of the University Registrar. Each academic unit, group of units, and/or the registrar's office maintains at least one full-time employee to assist students in obtaining information.

Veterans' Benefits
All programs described in this catalog are approved for the training of veterans and other eligible persons by the Bureau of State Approval for Veterans' Training, Florida Department of Veterans' Affairs. Eligible veterans and veterans' dependents should contact the Office of the University Registrar, 3301 College Avenue, Fort Lauderdale, Florida 33314, telephone (305) 370-5685 or toll free (800) 541-6682, Ext. 5685.

Housing
Located on the main campus is the Nova Residential Living Complex. A new, 304-bed residence hall is available for undergraduate students, beginning in the fall of 1992. Also available is a multitude of one- and two-bedroom apartments in four buildings for graduate students. Housing is available year-round. Leases include utilities, cable television, and central air conditioning. Rates will be furnished on request from the Office of Residential Life, Nova University, 3301 College Avenue, Fort Lauderdale, Florida 33314.

Nondiscrimination
Nova fully subscribes to and practices a policy of nondiscrimination in admissions and enrollment. No applicant or enrolled student shall be discriminated against because of religion, sex, handicap, color, or national or ethnic origin. The University registrar is designated as the policy coordinator to assure compliance with all federal, state, and local laws and regulations relative to nondiscrimination.

Learning Resources

Library Resources
The Albert and Birdie Einstein Library is located in the Louis W. Parker Building on the main campus and houses the University's major collection of books and periodicals. This collection encompasses the disciplines of the behavioral sciences, the humanities, public administration, computer sciences, business administration, legal studies, and education.

The University School Media Center has an integrated collection of print and nonprint materials designed to provide curriculum enrichment resources for students from preschool through high school.

The William Springer Richardson Library, at the Oceanographic Center, houses a specialized collection of books and periodicals related to research in physical, biological, and chemical oceanography.

The Law Library is in the Leo Goodwin, Sr., Hall. The library collection, now more than 235,000 volumes and volume equivalents, contains the standard materials required for legal study and research. In addition to this basic collection, the library includes extensive materials in the areas of taxation, land use planning, and international law. It is one of the few collections designated as a depository for United Nations documents.

Students enrolled at off-campus sites may arrange to have the University's library holdings available by overnight mail. In addition, references pertaining to current courses are held on reserve at the site.

Student Identification: students must have a student I.D. card for library use.
Off-Campus Library Services

Off-Campus Library Services is a department of Nova University Libraries that provides off-campus students with most of the library services available on campus. Students may order books, request articles, search catalogs and indexes, and talk directly with a reference librarian. To contact OCLS by phone, call (800) 541-6682, Ext. 7050 or 7508.

Information Retrieval Service

This service houses the entire microfiche collection of the Educational Resources Information Center. The ERIC collection now numbers more than 335,000 documents and is growing at the rate of about 1,200 documents per month. Using widely available printed indexes or computer searches, students may identify needed documents and obtain them from Nova's Information Retrieval Service (IRS) free of charge. Since it began operation in September 1976, the IRS has distributed more than 110,000 documents on microfiche.

The IRS assists Nova University in its continuing efforts to improve the dissemination of educational documents. Within the ERIC microfiche collection, participants have access to more than 500 documents developed by Nova University students that have been indexed and copied on microfiche by ERIC. Students may request microfiche copies of these documents at no fee. The IRS also houses a microfiche collection of students’ practicums and major applied research projects from the Abraham S. Fischler Center for the Advancement of Education of Nova University. Upon request, students may purchase duplicate copies of these microfiches.

In addition to ERIC, the IRS has computer access to more than 400 databases, including many social and behavioral science databases, such as PsycINFO, Sociological Abstracts, Federal Index, and Books in Print, that contain related information. The computer files to which IRS has access contain more than 260 million records. The IRS does computer searches of these files for program students, graduates, and staff. This service helps users identify journal articles, books, doctoral dissertations, research reports, government publications, and other print and nonprint materials needed for practicums and other projects. The IRS also may obtain information from SpecialNet, a special education telecommunications system; Advocnet, a vocational education telecommunications system; and NEXIS, a system that allows access to newspapers, magazines, and wire services.

Computing Facilities

The University's Computer Center provides data processing facilities and services for meeting the instructional, research, and administrative needs of the University. The central site is located on campus in the Mailman-Hollywood Building.

Center for Media and Technology

Consisting of a TV studio equipped to video-record in color, a well-equipped audio studio, and a graphics room, the laboratory provides media production services for students and faculty. The recording facilities of the studio are used regularly as a means of enriching student learning. The Center houses a growing library of instructional materials such as 16mm films, videotapes, filmstrips, slide/tape presentations, audiotapes, and kits for student and faculty use. Full audiovisual equipment services are also available through the department.

Textbooks

Main campus classes purchase books at Nova Books, located in the Rosenthal Student Center, phone (305) 476-4750 (or toll free (800) 541-6682, Ext. 4750). Hours are 8:30 A.M. to 6:00 P.M., Monday through Friday, and 10:00 A.M. to 1:00 P.M. Saturday.

Books for off-campus classes are available at the first class meeting and may be purchased by check or credit card.
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<th>Position and Affiliation</th>
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<td>B.S. Defiance College</td>
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<td>ROBERT C. MILES</td>
<td>Director of Licensure and State Relations</td>
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<td>JACK MILLS</td>
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<td>PETER K. MILLS</td>
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<td>AL P. MIZELL</td>
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<td>Program Professor, GEM Program</td>
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<td>WREN NEWMAN</td>
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<td>Director, Information Retrieval Service</td>
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- Business Administration (D.B.A.)
- International Management (D.B.A./I.M.)

**Doctor of Education** (Ed.D.) in:
- Adult Education
- Child and Youth Studies
- Computer Education
- Educational Leadership
- Higher Education
- Vocational, Technical, Occupational Education

**Doctor of International Business Administration** (D.I.B.A.) in:
- International Business Administration

**Doctor of Science (Sc.D.)** in:
- Computer Science
- Information Science
- Information Systems
- Training and Learning

**Doctor of Philosophy (Ph.D.)** in:
- Clinical Psychology
- Family Therapy
- Oceanography

**Doctor of Psychology (Psy.D.)** in:
- Clinical Psychology

**Doctor of Public Administration (D.P.A.)** in:
- Public Administration

**Juris Doctor (J.D.)** in:
- Law

**Specialist Degrees**

**Educational Specialist (Ed.S.)** in:
- Computer Education
- Computer-Based Learning Education (18 majors)

**Master's Degrees**

**Executive Master of Business Administration** in Banking (M.B.A./Ex.) in:
- Business Administration

**Executive Master of Business Administration in Real Estate Development and Management** (M.B.A./R.E.) in:
- Business Administration

**Master of Accounting** (M.Acc.) in:
- Accounting

**Master of Business Administration** (M.B.A.) in:
- Business Administration

**Master of International Business Administration** (M.I.B.A.) in:
- International Business Administration

**Master of Public Administration** (M.P.A.) in:
- Public Administration
- Public Administration/Coastal Zone Management
- Public Administration/Environmental Resources Management

**Master of Science (M.S.)** in:
- Child and Youth Care Administration
- Child Care Administration
- Coastal Zone Management
- Computer-Based Learning
- Computer Education
- Computer Information Systems
- Computer Science
- Education (18 majors)
- Elder Care Administration
- Family Support Studies
- Family Therapy
- Gerontology
- Health Services Administration
- Human Resource Management
- Human Services
- Information Systems
- Information Technology and Resource Management
- Marine Biology
- Mental Health Counseling
- School Guidance and Counseling
- Speech-Language Pathology
- Training and Learning

**Master of Arts (M.A.)** in:
- Liberal Studies

**Bachelor's Degrees**

**Bachelor of Science (B.S.)** in:
- Accounting
- Administrative Studies
- Applied Professional Studies
- Business Administration
- Community Psychology
- Computer Engineering
- Computer Information Systems
- Computer Science
- Computer Systems
- Elementary Education
- Exceptional Education
- General Psychology
- General Studies
- Hospitality Management
- Legal Studies (prelaw)
- Life Sciences (premedical)
- Ocean Studies
- Professional Management
- Secondary Education

**Bachelor of Arts (B.A.)** in:
- Liberal Arts
The provisions set forth in this document are not to be regarded as an irrevocable contract between the student and Nova University. Regulations and requirements, including tuition and fees, are necessarily subject to change without notice at any time at the discretion of the administration. The University further reserves the right to require a student to withdraw at any time, as well as the right to impose probation on any student whose conduct is unsatisfactory. Any admission on the basis of false statements or documents is void upon discovery of the fraud, and the student is not entitled to any credit for work that he or she may have done at the University. Upon dismissal or suspension from the University for cause, there will be no refund of tuition or fees. The balance due Nova University will be considered receivable and will be collected.

A transcript of a student's academic record cannot be released until all of his or her accounts, academic and nonacademic, are paid.

Any Nova University student has the right to inspect and review his or her educational record. The policy of the University is not to disclose personally identifiable information contained in a student's educational record without prior written consent from the student, except to University officials, to officials of another school in which the student seeks enrollment, to authorized representatives of federal or state agencies, to accrediting organizations, to parents of dependent students, under judicial order, to parties in a health or safety emergency, or when verifying graduation with a particular degree.

A student also has the right to petition Nova University to amend or correct any part of his or her educational record that he or she believes to be inaccurate, misleading, or in violation of the privacy or other rights of students. If the University decides it will not amend or correct a student's record, the student has a right to a hearing to present evidence that the record is inaccurate, misleading, or in violation of the privacy or other rights of students.

If these rights are violated, a student may file a complaint with the Department of Education. A student may obtain a copy of the Educational Privacy Act policy by requesting it in writing from the Office of the University Registrar, Nova University, Parker Building, 3301 College Avenue, Fort Lauderdale, Florida 33314. A schedule of fees and a listing of the types and locations of educational records are contained in this policy.

Nova University does not discriminate on the basis of handicap, sex, race, religion, or national or ethnic origin in admission, access, or employment for any of its programs and activities. The University registrar and director of human resources have been designated as student and employee coordinators, respectively, to assure compliance with the provisions of the applicable laws and regulations relative to nondiscrimination.

The school is authorized under federal law to enroll nonimmigrant alien students.

The Nova University general policies on student relations are on file in the Office of the University Registrar.

Nova University programs are approved for the training of veterans and other eligible persons by the Bureau of State Approval for Veterans' Training, Florida Department of Veterans' Affairs. Eligible veterans and veterans' dependents should contact the Office of the University Registrar, 3301 College Avenue, Fort Lauderdale, Florida 33314, telephone (305) 370-5685.
Communicating with hearing impaired children eager to talk.
Application and Admissions Packet

The following materials may be torn out of the catalog and used by those who wish to apply for admission to the Master's Program in Speech-Language Pathology. Included here are:

- A graduate admissions application
- Two transcript request and transmittal forms
- Three recommendation forms
- A Plan of Study worksheet.
Dear Applicant:

Admission forms for the speech-language program have been perforated for easy separation. Please use the following check list to assure that you have submitted or requested the required documents:

- Graduate Admissions Form with a $40 application fee made payable to Nova University. Complete all information front and back, and sign the back of the application form, and mail it directly to the address listed on the form.

- Transcript Request and Transcript Transmittal Forms, to be sent to your undergraduate and graduate degree-conferring institutions and to any institution from which you have received credits. All must be sent to the speech-language program at Nova.

- Recommendation Forms, to be distributed to three persons who can comment on your academic and professional ability to be successful in graduate study (former professors, colleagues, supervisors, and the like).

- A photocopy of your teaching certificate (if certified in Florida).

In addition to the requirements, resident alien students are required to submit a copy of their alien registration card.

All of the above should be sent to:

Associate Director
Speech-Language Program
Nova University
3375 SW 75th Avenue
Fort Lauderdale, Florida 33314

Your admission may be delayed if any of the above items is incomplete.

Again, welcome to the program.

Sincerely,

Thelma Albritton, M.Ed.
Associate Director
# Graduate Admissions Application

**Master's Program in Speech-Language Pathology**

**ATTENTION:** Speech-Language Pathology Graduate Program

This application must be accompanied by a $40 nonrefundable fee.

(Please print or type)

Expected starting date ______/______/____ Site location

Mo.  Day  Year

City  State

Soc. Sec. # ______/______/____ Sex: ( ) M  ( ) F

Date of birth ______/______/____

Mo.  Day  Year

Last name  First name  M.I.  Maiden name

Legal/permanent address  Street and Number  Apartment

City  State  Zip  Home telephone  Business telephone

Mailing address while attending Nova

City  State  Zip

**EMERGENCY CONTACT:**

Name  Street and Number  Apartment

City  State  Zip  Home telephone  Business telephone

**ACADEMIC GOAL:** Master's □  Florida DOE Certification □  ASHA Certification □  Recertification □

Planned major field of study ________________________________

Please list all colleges and universities attended. Official transcripts from all institutions are required.

Send them to: Master's Program in Speech-Language Pathology
Nova University
3375 SW 75th Avenue
Fort Lauderdale, Florida 33314

<table>
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<tr>
<th>Name of College</th>
<th>State</th>
<th>Date Started (Mo/Yr)</th>
<th>Date Ended (Mo/Yr)</th>
<th>Major Field</th>
<th>Degree (Mo/Yr)</th>
<th>G.P.A.</th>
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Please complete information on back.
Do you intend to transfer any graduate-level credits toward your degree?

____ Yes  ____ No  
If yes, list course number, title, institution, and dates:

__________________________

CITIZENSHIP STATUS:  
____ U.S. citizen  
____ Nonresident alien  
____ Resident alien

INTERNATIONAL STUDENTS:
Do you require an I-20?  ____ Yes  ____ No
If you have a visa, indicate status code __________________
Country of citizenship ____________________________
Native language ____________________________

Resident alien students are required to submit a copy of their alien registration card. For more information, contact the International Student Office, (305) 370-5695.

ETHNIC ORIGIN DATA (this information is requested for reporting purposes only):
Check one of the following:
____ White (not of Hispanic origin)  
____ Hispanic origin  
____ Black (not of Hispanic origin)  
____ Asian or Pacific Islander  
____ American Indian or native Alaskan

APPLICANT STATUS AT TIME OF APPLICATION:
First time attending Nova University:  ____ Yes  ____ No
If No, in what program were you enrolled?
Dates of attendance

TEACHING CERTIFICATION:
State ____________________________
Areas of certification ____________________________ /  /  /  /  

FINANCIAL AID:
Have you applied for financial aid?  ____ Yes  ____ No
Have you filed a College Scholarship Service financial aid form (F.A.F.)?  ____ Yes  ____ No
If yes, when was the F.A.F. sent to Princeton, New Jersey?  ____________________________

I declare that the above information, to the best of my knowledge, is complete and accurate. I agree to abide by all rules and regulations of Nova University.

Applicant’s signature ____________________________  Date ____________________________

Nova University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor’s, master’s, educational specialist, and doctoral degrees. Nova University practices a policy of nondiscrimination in employment and admission. Nova University does not discriminate on the basis of race, color, age, sex, religion or creed, national or ethnic origin, or handicap. Nova University holds accreditation in speech-language pathology by the Educational Standards Board of the American Speech-Language-Hearing Association.
Transcript Request and Transmittal Form
Master's Program in Speech-Language Pathology

STUDENT: To request that a transcript be sent from your former school to Nova University, fill in the blanks in both sections.

Dear Alma Mater:

Please send to Nova University an official transcript of all academic work taken while attending your institution. Please return the transmittal with my official transcripts.

A. I attended your school from ____________________________ to ____________________________

B. While in attendance my name on your records was:

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<tr>
<th>Last</th>
<th>First</th>
<th>Middle/maiden</th>
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</table>

C. My student identification number was: ____________________________

Thank you for your assistance.

Student: ____________________________ Sincerely,

Address: ____________________________

______________________________
Signature

______________________________

TRANSCRIPT TRANSMITTAL FORM

DEAR ALMA MATER: PLEASE RETURN THIS FORM WITH TRANSCRIPT. THANK YOU.

Name

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Address

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Social Security # _______ / _______ / _______ Date ____________________________

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Fort Lauderdale, Florida 33314
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______________________________  Signature

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__________________________________ Signature

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Name

Last First Middle/maiden

Address

Street and number

City State Zip

Social Security # ______/_____/________ Date ________________________

PLEASE SEND _____ COPIES TO: Master's Program in Speech-Language Pathology
Nova University
3375 SW 75th Avenue
Fort Lauderdale, Florida 33314
Recommendation Form
Master's Program in Speech-Language Pathology

Name of applicant __________________________________________ (Please print or type)
Last _______ First _______ Middle _______
Social Security Number _______/_______/_____
Home address ____________________________________________
Street and number ________________________________________
City _______ State _______ Zip _______
Telephone (______) ________________________________

The person named above is seeking admission to an M.S. program designed for speech-language pathologists. Please address the potential of the applicant and, to the best of your ability, the likelihood of the applicant's succeeding in a program requiring high graduate standards and serious academic work. (Continue statement on reverse, if necessary.)

Do not return this form to applicant. Please mail your statement directly to: Master's Program in Speech-Language Pathology, Nova University, 3375 SW 75th Avenue, Fort Lauderdale, Florida 33314.

Name ______________________________________ Position ______________________________
(Please print or type)

Address ______________________________________
Street and number ______________________________
City _______ State _______ Zip _______
Telephone (______) ______________________________

Signature ______________________ Date ___________
**Recommendation Form**

**Master's Program in Speech-Language Pathology**

<table>
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Social Security Number / / 

Home address

- Street and number
- City
- State
- Zip

Telephone ( ) 

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Telephone ( ) 

Signature ___________________ Date ________________
## Recommendation Form

### Master's Program in Speech-Language Pathology

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Telephone (___) ______________________

Signature ___________________ Date _________________
NOVA UNIVERSITY PROPOSED PLAN OF STUDY
SPEECH-LANGUAGE PATHOLOGY

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