

2018

Human Resources Management Certificate 2018-2019

Nova Southeastern University

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Human Resource Management Certificate 2018-2019

CONTACT US

Graduate Admissions

(954) 262-5168
800-672-7223 ext. 25168
hcbeinfo@nova.edu

The U.S. Department of Labor projects there will be about 4,000,000 new jobs by 2018. As such, a human resource management certificate will help you assume an important role in the HR department of the future. The battle for talent in most industries will never go away, and this certificate will help you put your company at the top of the talent success story list. You will be recognized for the value you add to your organization. In addition, the final course you take will help prepare you for the professional accreditation exam in the field of human resource management. That accreditation continues to grow in stature among American business leaders.

Certificate courses may not be taken while completing graduate degree courses. Students may apply appropriate certificate courses toward the completion of a master's degree if financial aid was not used to help pay tuition and other fees; and if the certificate courses are transferred before completion of the certificate. Students cannot transfer certificate courses toward a Master's Degree after the awarding of the certificate. Consult the [Course Catalog](#) for details.

Program Information:

- Courses offered weeknights on the main campus, online and few courses may be offered alternating weekends
- International students on a F1 visa are not eligible for this program.

Full-time professionals are available to discuss the human resource management certificate curriculum with you in greater detail. Simply call 800.672.7223 Ext. 25168 or contact our [Enrollment Services Staff](#).

Contact Us

The Huizenga College of Business has professional staff members who are eager to assist you - whether you are inquiring for the first time about one of our business degree programs, have a question for one of our academic advisors, or simply have a general query.

If you would like to speak with a Huizenga College of Business representative, a listing of our departmental contact information is provided below. We look forward to assisting and serving you.

Admissions

Recruitment and Admissions Info Enrollment Services Staff

Telephone: 800.672.7223 ext. 25168 or 954.262.5168

Email hcbeinfo@nova.edu

Advising

Academic Advisor Info Academic Advisors

Telephone: 800.672.7223 ext. 25067 or 954.262.5067

Program Offices

Telephone: 800.672.7223 ext. 25000 or 954.262.5000

REQUIRED:

HRM 5310 Managing Human Resources

HRM 5360 Human Resource Development

HRM 5365 Talent Management

HRM 5375 Managing Total Rewards

HRM 5380 Employee Relations

Course Descriptions

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COURSE DESCRIPTIONS

HRM 5310 Managing Human Resources (3.00 cr.)

Students will gain a working knowledge of planning, organizing, and managing human resource systems; and will gain hands-on abilities to design, direct, and assess human resource systems in enhancing relationships with internal and external customers, leading to organizational effectiveness.

HRM 5360 Human Resource Development (3.00 cr.)

This course addresses the entire range of topics that have traditionally been included in an organization's HRD function such as designing systems of instruction as well as content that reflects the future of HRD such as job aids and electronic performance support systems. The course will focus on various aspects of a corporate training and development function, training program design and development, various methods and media for training delivery, 17 different

training applications, and various resources available for HRD efforts. Students will analyze an aspect of their organization's HRD efforts. Prerequisite: HRM 5310 or HRM 5030.

HRM 5365 Talent Management (3.00 cr.)

This course focuses on the strategies and tools that human resource professionals use to create organizational excellence by identifying high quality talent; creation of technological strategies to recruit high quality talent; development of systems that will provide highest levels of both personal and professional development and growth within the organization; creation of promotional and cross-functional systems that will talent strength the organization; development of retention strategies that tie rewards to performance of talent; creation of workforce planning systems that will provide succession planning of best talent within the organization; and utilization of technological systems to support these functions within human resources. Prerequisite: HRM 5310 or HRM 5030.

HRM 5375 Managing Total Rewards (3.00 cr.)

This course examines the strategies and options available to maintain employee health, as well as compensation administration. Job evaluation, incentive systems, and work sampling will be considered. A strong course focus will be on pay for performance. Innovative approaches that have been used by a variety of organizations will be studied. Prerequisite: HRM 5310 or HRM 5030.

HRM 5380 Employee Relations (3.00 cr.)

An in-depth examination of labor relations, covering collective bargaining, contract negotiation, contract administration, mediation, arbitration, and other types of dispute resolution case problems based on actual situations that are utilized to acquaint students with union-management relations. Prerequisite: HRM 5375.

Nova Southeastern University
Graduate certificate in Human Resources Management/Personnel
Administration, General
Program Length: 69 weeks
[Print](#)

Students graduating on time

57% of Title IV students complete the program within 69 weeks

Program Costs*

\$13,485 for tuition and fees

\$2,436 for books and supplies

Other Costs

Visit website for more program cost information

*The amounts shown above include costs for the entire program, assuming normal time to completion.

Note that this information is subject to change.

Students Borrowing Money

The typical graduate leaves with

N/A* in debt

*Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.

The typical monthly loan payment

N/A* per month in student loans with an interest rate of **N/A***.

*Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.

Graduates who got jobs

N/A* of program graduates got jobs

*We are not currently required to calculate a job placement rate for program completers.

Program graduates are employed in the following fields:

[Compensation and Benefits Managers](#)

[Human Resources Managers](#)

[Training and Development Managers](#)

[Human Resources Specialists](#)

[Labor Relations Specialists](#)

[Compensation, Benefits, and Job Analysis Specialists](#)

[Training and Development Specialists](#)

Licensure Requirements

The following do not have licensure requirements for this profession:

Florida

Additional Information

Date Created 3/16/2018

These disclosures are required by the U.S. Department of Education