

2018

# Fundamentals of Project Management Program 2018-2019

Nova Southeastern University

Follow this and additional works at: [https://nsuworks.nova.edu/hsb\\_pgcoursecatalogs](https://nsuworks.nova.edu/hsb_pgcoursecatalogs)



Part of the [Business Commons](#)

---

## NSUWorks Citation

Nova Southeastern University, "Fundamentals of Project Management Program 2018-2019" (2018). *Huizenga Postgraduate Course Catalogs*. 198.

[https://nsuworks.nova.edu/hsb\\_pgcoursecatalogs/198](https://nsuworks.nova.edu/hsb_pgcoursecatalogs/198)

This Program Overview is brought to you for free and open access by the NSU Course Catalogs and Course Descriptions at NSUWorks. It has been accepted for inclusion in Huizenga Postgraduate Course Catalogs by an authorized administrator of NSUWorks. For more information, please contact [nsuworks@nova.edu](mailto:nsuworks@nova.edu).

# Fundamentals of Project Management Program 2018-2019

1 Full Day | .7 CEUs

Project Management is an in-demand skill set and one of the fastest growing professional disciplines in North America. This project management program will provide you with working knowledge of the basics of project management and its processes.

## Program Description

This one-day program covers the following:

### ~ Project Management Foundations

This segment introduces the basic concepts of project management and provides an overview of some of the tools and techniques from the Project Management Body of Knowledge (PMBOK). Other areas covered include the project life cycle, organizational and environmental influences on projects, the five required project process groups, and the multi-dimensional nature of project management.

### ~ Project Management Process Groups

This segment addresses the five process groups of project management and practical techniques to apply Project Management methodology to any work environment. The process groups discussed include:

- **Initiating Process** – Focuses on those processes performed to define a new project or a new phase of an existing project by completing a Project Charter and obtaining authorization to start the project or phase while ensuring the project is in line with the organizations Strategic Objectives.
- **Planning Process** – Defining the scope and objectives of the project and developing the course of action required to meet these objectives is the focus of this process. Knowledge areas that will be discussed include, time management, cost management, quality management, human resource management, communications management, risk management and procurement management.
- **Execution Process** – Those processes that need to be performed to complete the work defined in the project management plan will be presented, along with techniques and tools on how to ensure project objectives are met.
- **Monitoring and Controlling Process** – Techniques and processes will be shared to ensure concise tracking of the progress of the project is maintained to ensure the performance objectives defined in the project management plan are met.
- **Closing Process** – Focuses on the processes to be performed to finalize all activities across all project management process groups to formally close the project or phase.

## Learning Outcomes

Participants in this program will:

- ~ Determine whether their planning is for a project, a program or a routine
- ~ Identify the customer and stakeholders in their project
- ~ Write a scope statement clearly identifying the objective of their project
- ~ Analyze the steps needed to actually carry out the project

- ~ Create a workable plan to ensure the successful completion of their project
- ~ Understand how to control and manage their project to completion

## Audience

This program is designed for individuals that have not been exposed to Project Management and desires to learn the fundamentals or any individual that finds themselves exploring the many career opportunities and wishes to understand if Project Management is for them before committing to gaining a PMP® Certification.

## Delivery

Any of the executive education programs offered by the Hudson Center of Entrepreneurship and Executive Education (HCEEE) can be delivered to your organization at your location Please [contact us](#) for more information.

## Program Fee

Program fee varies based on the size of your group and includes tuition, instructional materials and lunch. Please [contact us](#) for more information.

## Instructor

**Kim Caruthers**, PMP

Kim Caruthers, PMP, has over twenty years of experience in project management across multiple industries including transportation, education, telecommunications and technology. She has a BFA from Florida State University and an MBA from Florida International University. Kim has been teaching project management for sixteen years, and was certified to teach "Leadership for Strategic Execution"; a course within the Stanford Advanced Project Management (SAPM) program. She taught this program on site for companies such as IBM, Cisco, Visa, and Google.

Kim is currently the Centric Consulting South Florida Practice Lead. Prior to this Kim served as Director of Program Management for CSX Transportation, a Fortune 500 company. Kim was also Director of Operations for Kaplan University where she oversaw the development of a new online marketing product. As a consultant, Kim has been Project Manager for Cayman Airways, and project manager for the merger of two Caribbean airlines. Kim also served as Director, Operations Systems for Spirit Airlines, where she developed the first published guide for corporate project management best practices, including a methodology and a training program. Clients have included organizations such as Nortek, CSX Transportation, American Express, Ryder, Boys & Girls Clubs of America, FPL, Puerto Rico's Hacienda (tax authority), McKesson HBOC and the U.S. Southern Command headquarters.

## Course Customization

Using core programs, we can customize the material to fit your corporate training needs. With our extensive resources and program facilitators, we will design a program that is **tailored to fit your specified objectives and requirements**.

## Contact Information

For additional program information, please contact us at:

Hudson Center of Entrepreneurship and Executive Education  
H. Wayne Huizenga College of Business and Entrepreneurship

Nova Southeastern University  
3301 College Avenue, Carl DeSantis Building, Suite 2088  
Fort Lauderdale-Davie, FL 33314  
Tel: [954.262.5119](tel:954.262.5119)  
Toll Free: [800.672.7223](tel:800.672.7223), ext. 25119  
Fax: 954.262.3188  
E-mail: [execed@nova.edu](mailto:execed@nova.edu)

Want more information about this program or any of our course offerings? Fill out the form below and an executive education enrollment counselor will respond to your message within the next 24-48 hours. Thank you for your interest in the executive education programs from NSU's Huizenga College of Business!