

2000

The Master of Public Administration [2000]

Nova Southeastern University

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The Master of Public Administration

without interrupting your career

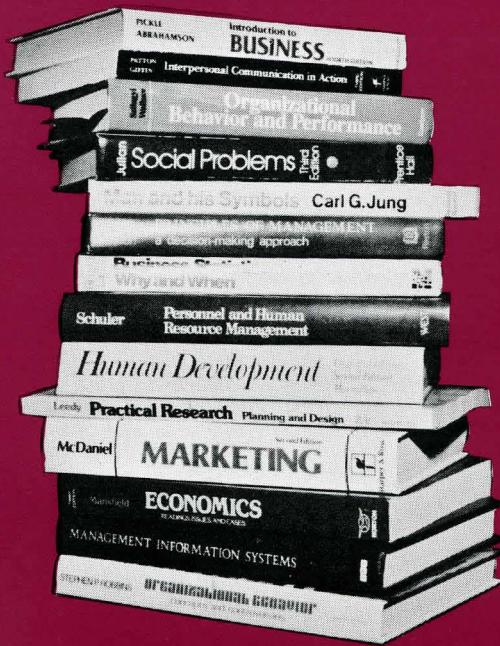


 **Nova University**
CENTER FOR THE STUDY OF ADMINISTRATION

Nova University is accredited by the Southern Association of Colleges and Schools and admits students of any race, color, and national or ethnic origin.

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The Master of Public Administration

Introduction The objectives of the MPA program at Nova University emphasize a three-fold series of concerns for the career oriented administrator in the public service:

ACADEMIC GROWTH

ANALYTICAL PROFICIENCY

PROFESSIONAL DEVELOPMENT

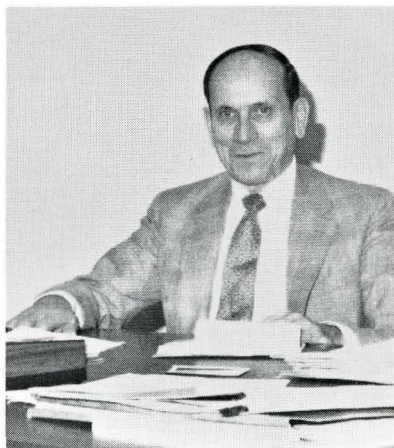
Each of these concerns is integrated in the course curriculum, program workshops, and a professional research project. The MPA Program has been designed with the needs of the adult, in-service student in mind.

Format The program utilizes the non-traditional cluster format with class meetings on Friday evenings and Saturdays at locations convenient to your home. Classes are scheduled in thirteen week Blocks or semesters, with each course meeting every third weekend. Students generally enroll in two courses per Block. The entire degree program may be completed in as short as 21 months. Courses are scheduled in logical sequence so that a student is able to track her/his entire program at the time of admission to the program. The Program can be delivered on location to a minimum of 25 students.

Faculty All MPA courses are conducted by professors with advanced academic qualifications as well as extensive practical experience in public management. A national core adjunct faculty augments Nova's full time professional staff. The diverse backgrounds and years of experience of the faculty facilitate in depth discussion across a broad spectrum. A special effort is made to integrate practical with theoretical points of view.

Financial Assistance

Students who may be eligible for Veterans Administration benefits are invited to consult the VA counselor at the University. Individuals can also be assisted in applying for low cost Federal Insured Student Loans.



"The Nova Program appealed to me because of its unique cluster concept and flexibility. It enabled me to continue my education without disrupting my professional life."

Mr. Wayne A. McCumber—Administrative Assistant to Director of Fiscal Services Hillsborough County (Florida) Aviation Authority



"I have found the program to be very worthwhile. The instructors have been excellent, very helpful, knowledgeable, and nice people to know. The class scheduling has been very compatible with my work schedule."

Program—M.P.A. with C.J. Specialization

*Jean Larner—Criminal Justice Institute-
B.C.C.*

Law Enforcement Instructor

Tuition and Fees

Application Fee	\$ 25.00
Tuition per term (for two courses)	\$ 660.00
Registration per term	\$ 15.00
Graduation Fee	\$ 15.00
Total Cost of Program	\$ 4545.00

* Tuition and fees are subject to change.

Course Terms (Blocks)

Students can enroll in the Master of Public Administration program at the beginning of each of the following months.

- January
- April
- July
- October

Course Profile Core Management and Public Administration Courses

- The Political and Legal Environment of Organizations
- Organizational Behavior and Development
- Human Resource Management (Personnel Administration)
- Quantitative Methods in Management
- Managerial Economics
- Public Administration Theory and Practice
- Administrative Law
- Planning, Budgeting and Control
- Public Policy Analysis and Procedure

Selected MPA Electives (Choice of Three)

- Public Grants and Contracts
- Public Productivity Improvement: Techniques and Evaluation
- Decision Making and Problem Solving in Public Management
- Collective Bargaining and Labor Relations in the Public Sector
- State and Local Government and Administration
- Comparative Public Administration

Electives Program electives are discussed with cluster members and the Director of the Master's Program during the initial Block and are selected on the basis of greatest advantage to cluster members.

Admission Requirements Admission requirements for the student wishing to matriculate in the Master of Public Administration Program are:

1. A Baccalaureate Degree in Public Administration or related discipline from an accredited college or university.
2. Three semester hours of undergraduate work in each of the following categories; American government, economics and statistics.
3. Satisfactory performance on the Graduate Record Examination (GRE) or the Graduate Management Admission Test (GMAT).
4. A completed application form accompanied by a \$25 application fee.

Master's Degree Requirements To complete the Master of Public Administration, a student is required to successfully complete forty specified credit hours of study. A Master's Project (included in the 40 credits) is required of all students. A student may substitute two specified courses in place of the Master's Project.

**For Immediate Information Call:
(305) 475-7681 or 475-7646
Florida toll free: 1-800-432-5021 ext. (7681)**

INFORMATION REQUEST FORM

YES, Please send me complete application materials for the Master in Public Administration Program at Nova.

NAME _____

ADDRESS _____

CITY _____

STATE _____ ZIP _____

TELEPHONE: OFFICE (_____) _____

HOME (_____) _____



Nova University Founded in 1964, Nova University celebrates its 18th anniversary as a leader in higher education this academic year. It is an independent university which is nonsectarian, nonprofit, and racially nondiscriminatory.

Unusual among institutions of higher education, Nova is a university for all ages. Nova's 10 academic centers provide Bachelor's, Master's and Doctoral, as well as pre-school through high school programs.

Nova University offers courses of study in greater Fort Lauderdale, throughout the State of Florida, and in 20 states nationwide.



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CENTER FOR THE STUDY OF ADMINISTRATION

Master's Program

3301 College Avenue, Fort Lauderdale, Florida 33314

