

2000

Graduate Teacher Education Program FL Version [2000]

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Graduate Teacher Education Program

Program Brochure

**Master's Degrees
Educational Specialist Degrees
Certification Programs
Recertification Courses**



Florida Version



NOVA SOUTHEASTERN UNIVERSITY

Fischler Graduate School

of Education and Human Services

Graduate Teacher Education Program

1750 NE 167th Street

North Miami Beach, Florida 33162-3017

www.fgse.nova.edu/gtep

800-986-3223

Pictured on cover, top right:

NSU is proud of GTEP graduate Henry Brown, recipient of the 2002 Florida Teacher of the Year award.

Brown is pictured with H. Wells Singleton, Ph.D., education provost and university dean

Introduction to GTEP

Nova Southeastern University's Graduate Teacher Education Program (GTEP) offers an array of majors in education and school administration in a convenient manner, providing opportunities for the working professional to earn a master's or educational specialist degree, and for initial certification and/or recertification of teachers.

The curriculum is designed to be flexible, innovative, and exciting, yet practical. In addition to M.S. and Ed.S. degrees, the curriculum enables teachers to add certification areas and endorsements, renew current certification areas, and increase their levels of expertise within their fields.

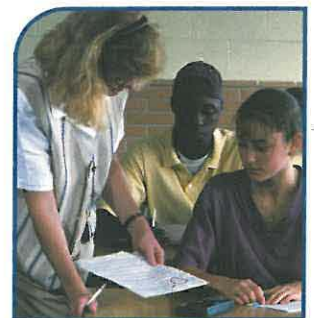
Through the outstanding Supervised Teaching Internship option, GTEP also provides opportunities for people with bachelor's degrees in other fields to enter teaching rapidly and competently.

The program focuses on four areas:

- growth in professional practice
- application of current research and theory to the students' professional work
- acquisition and enhancement of leadership capacities
- achievement of the individuals' career objectives

The Graduate Teacher Education Program recognizes the unique individuality and circumstances of the working professional wishing to advance his or her education. For that reason, GTEP offers different Applied Field Experiences available to all degree-seeking students to complete their studies. These options—unavailable at most other institutions—enable students to choose the Applied Field Experience that best meets their needs and career objectives.

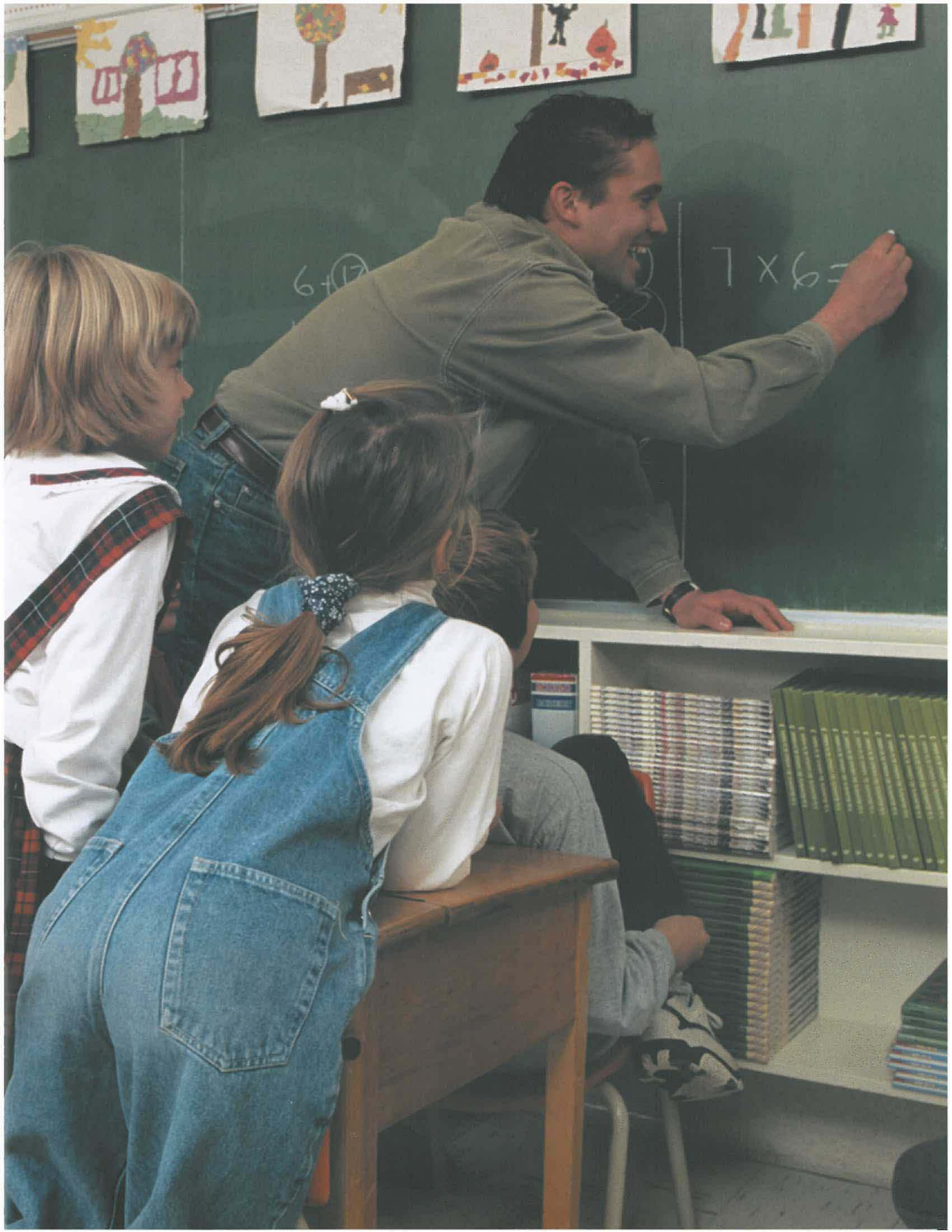
We invite you to review the information in this brochure, and we hope to see you in class next term.



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Nova Southeastern University



Nova Southeastern University is an independent, not-for-profit, fully accredited, coeducational institution founded in 1964 as Nova University of Advanced Technology. The university is internationally known for innovation and quality in both traditional and distance education. In 1994, Nova University merged with Southeastern University of the Health Sciences (Miami, Florida) to form Nova Southeastern University.

The university serves some 21,000 students at undergraduate, postgraduate, and professional levels, and to date, has produced approximately 74,000 alumni. Today, Nova Southeastern University is the largest independent institution of higher education in Florida, and recent figures place NSU as the 12th largest independent institution in the United States. Our students have earned positions of authority and influence in virtually every profession.

NSU awards associate's, bachelor's, master's, educational specialist, doctoral, and first-professional degrees in a wide range of fields, including education, business, counseling, computer and information sciences, osteopathic medicine and related health professions, dentistry, optometry, law, oceanography, psychology, and other social sciences.

The university's library system—including the Health Professions Library; the Electronic Library; the business, law, and oceanographic libraries; and the new Library, Research, and Information Technology Center—is accessible to local and distance education students and faculty members via computer from any point in the world, at any time.

Nova Southeastern University's modern campus near Fort Lauderdale, Florida, is one of the most advanced in the United States. The main campus houses the university administration, the Health Professions Division, the psychology center, the law center, the undergraduate college, student housing and facilities, and other elements. A second Fort Lauderdale campus houses the H. Wayne Huizenga School of Business and Entrepreneurship and the Graduate School of Humanities and Social Sciences. The Graduate School of Computer and Information Sciences is located nearby.

The Fischler Graduate School of Education and Human Services (FGSEHS)—home of the Graduate Teacher Education Program—is housed in its own 18-acre campus in North Miami Beach, Florida. From this location, FGSEHS reaches throughout the world with educational and community programs and services.



The Abraham S. Fischler Graduate School of Education and Human Services

The Fischler Graduate School of Education and Human Services (FGSEHS) provides a number of postgraduate education study programs, including teacher certification and master's, educational specialist, and doctoral degrees encompassing educational leadership, organizational leadership, higher education administration, child and youth studies, communication disorders, distance education and technology, lifelong learning, addiction studies, conflict resolution, and many others. In addition, FGSEHS offers a number of nondegree initiatives and avenues of study. Graduates scored in the 90th percentile and above on the FTCE last year.

FGSEHS is one of the largest graduate schools of education in the western hemisphere, with more than 10,000 students in 50 cities and more than 20 U.S. states, as well as eight other countries.

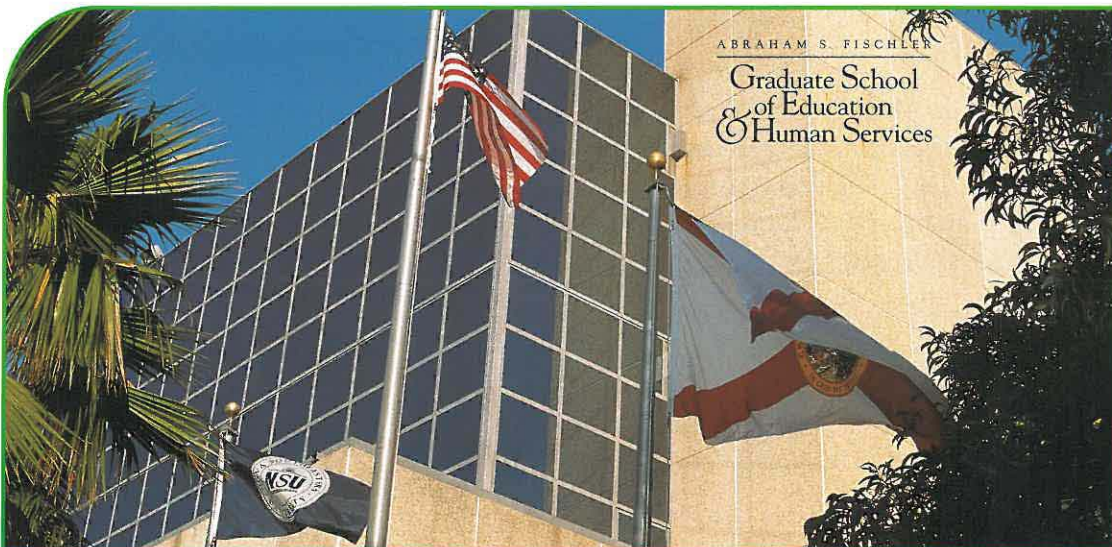
An acknowledged pioneer in distance learning, FGSEHS uses a variety of methods to deliver high-quality education in a manner that adapts to students' work schedules and locations and meets individualized needs and objectives.

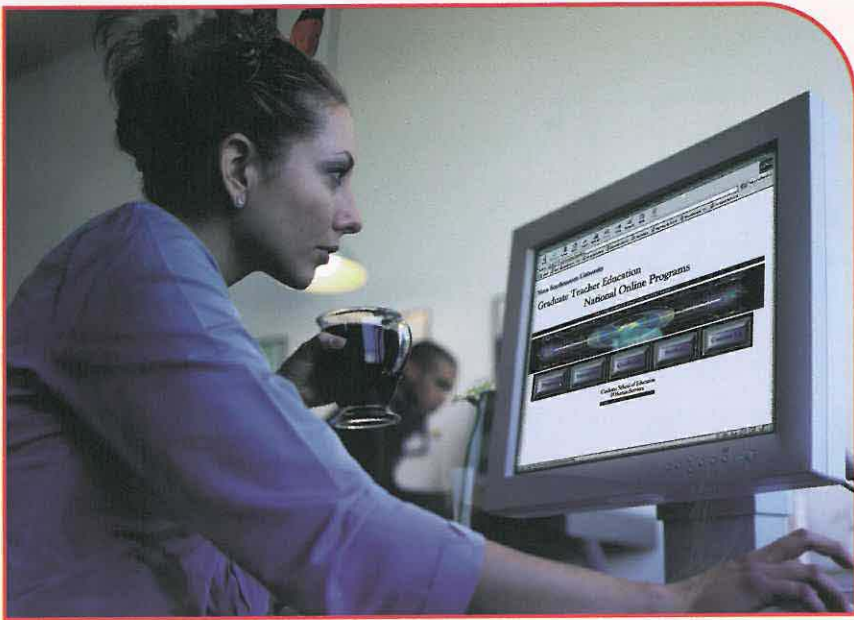
The programs support practitioners' needs to become more effective in their current positions, to fill emerging roles in education, and to be ready to accept

changing responsibilities within their own institutions and organizations.

The Graduate Teacher Education Program (GTEP) currently has approximately 5,000 students in Florida, Nevada, and California, pursuing one of 25 specializations in a wide range of teacher education fields and teacher leadership.

In addition to the degree-granting programs, the Fischler Graduate School is actively involved in a variety of other initiatives that lead to degrees, certificates of specialization, or innovative programs of study. These initiatives include certificate programs in educational technology and distance education, initial teacher certification for those currently in nonteaching fields, partnerships with local schools, charter and magnet school development and evaluation, collaborations with family counseling organizations, conflict resolution in education training, school-community partnerships, teacher idea and resource development, partnerships for professional development with principals and other educational leaders, national certification for teachers, professional development for pre-k and daycare teachers, substance abuse counseling education, international programs, and much more.





Distance Education

GTEP students participate in graduate coursework through various methods at local sites throughout Florida, California, and Las Vegas. These include video-conferencing, email, Internet-based instruction, and other methods. Additionally, international clusters are now active in Athens, Greece; Paris, France; Kingston, Mandeville, and Montego Bay, Jamaica; Nassau, Bahamas; and Panama City, Panama.

The school and university employ a cadre of well-trained support personnel to help students gain technological and learning skills needed to successfully participate in the program.

All students are eligible for an electronic account for access to the university's library and instructional systems and for communication with the faculty members, staff members, and fellow students.

A variety of courses and degrees are available completely online, and the list is growing rapidly. Additionally, many site-based courses use electronic chatrooms and threaded discussions through which students can interact.

Eight Steps to Success

Follow these eight steps to enrich your career and life:

1. Contact Us

To request an information packet, call us at 800-986-3223 or (954) 262-8500.

2. Apply

Complete the application form in the back of this booklet or the electronic application form that can be found at www.fgse.nova.edu/gtep and submit all required admissions documents. (See admission requirements.)

3. Get Advised

Complete the advising process with our trained personnel to develop a program of study personalized to your individual needs and career objectives. Please call academic advising to make an appointment (ext. 1559) or email oladvise@nova.edu.

4. Complete Coursework

Participate with students in courses designed to meet specific learning goals taught by practitioners in the field of education.

5. Complete the Applied Field Experience

Complete one of the options available to your specialization (www.fgse.nova.edu/gtep/fldex).

6. Submit a Completed Portfolio

The portfolio begins in EDU 601 during the first semester and is completed in EDU 602 at the end of the program. The portfolio documents the Accomplished Practices for Teachers of the 21st Century.

7. Submit a Passing Score

If seeking certification, submit a passing score on all required Florida Teacher Certification Exams.

8. Apply for Your Degree

(www.nova.edu/cwis/registrar/faq.html).

Graduate Teacher Education Program

"At a Glance"

Types of Students and Related Information

Students seeking a graduate degree and initial certification within an approved program

Description	Student has no teaching certificate or license and wishes to earn teacher certification or licensure in one of GTEP's approved program areas. Current approved areas include computer science education and exceptional student education.
Specific requirements	<ul style="list-style-type: none">■ Must have passed all components of CLAST or PRAXIS I, or GRE (1000 between verbal and quantitative sections)■ Must meet "GTEP Academic Benchmarks"■ Must take student internship/supported externship
Degree conferral	Must pass all components of the FTCE (General Knowledge Test, Subject Area, and Professional Area Exams); submit scores; and complete all academic requirements

Students seeking a graduate degree and new preparation certification within an approved program

Description	Student has a teaching certificate or license and wishes to add a new, but different teaching certification/licensure area within a specialization in which GTEP offers certification or licensure.
Specific requirements	<ul style="list-style-type: none">■ Must hold an acceptable teaching certificate or license■ Must meet "GTEP Academic Benchmarks"
Degree conferral	Must pass the Subject Area Exam of the FTCE, submit scores, and complete all academic requirements

Students seeking a graduate degree and new preparation certification within a specialization (major) that requires Department of Education course-by-course analysis

Description	Student has a teaching certificate or license and wishes to add a new, but different teaching certificate or licensure area within a specialization in which GTEP does not have an approved program. In Florida, these areas are secondary math, social studies, science, and English. Florida students must have the Florida DOE conduct a course-by-course analysis to get a certificate within this category (secondary education areas).
Specific requirements	<ul style="list-style-type: none">■ Must hold an acceptable teaching certificate/license■ Must meet "GTEP Academic Benchmarks"
Degree conferral	Must pass the Subject Area Exam of the FTCE, submit scores of area studied, and complete all academic requirements

M.S. and Ed.S. students not seeking certification or licensure (noncertification M.S. and Ed.S. degrees)

Description	Student does not wish to earn teacher certification or licensure. Student only wants a degree—an M.S. or an Ed.S. Student is not required to hold a teaching certificate or license.
Specific requirements	Must meet "GTEP Academic Benchmarks"
Degree conferral	Complete all academic requirements; no exams are needed.

Nondegree and noncertification or licensure students

Description	Student wishes to take courses for recertification and/or other purposes such as professional growth. Student can take up to 15 credits within this category.
Specific requirements	"GTEP Academic Benchmarks" are not required.

GTEP—Graduate Degree and “New Preparation” Certification

www.fgse.nova.edu/gtep

Florida Admission Requirements

Student has a teaching certificate and wishes to add a new, but different teaching certification area (new preparation) within a specialization in which GTEP offers certification.

Program: M.S.

GTEP Florida seeking graduate degree and new preparation certification

Students seeking a master's degree in all GTEP specializations exclusive of educational leadership or initial certification

NOTE: Students seeking initial certification or educational leadership certification must meet additional admission requirements.

Official acceptance to program

- Have an earned baccalaureate or graduate degree from a regionally accredited college, university, or an administratively approved equivalent and submit a copy of your transcript
- Submit a completed admission application with required fee
- Submit a photocopy of your teaching certificate

Within 90 days, students must provide to the Office of Admissions

- All official transcripts from all schools attended

Within the first two 8-week sessions of participation in the program, new preparation certification students must meet the “GTEP Academic Benchmarks” which are the following:

- A 3.0 cumulative grade point average in area of specialization (9 semester credits) taken at NSU to include CUR 526 (grade of C or higher)
- Successful completion of EDU 5000, Technology Seminar (effective for all students entering after January 1, 2001)
- Successful completion of EDU 601

Degree conferral exit requirements

Students are required to pass the Subject Area Exam of the FTCE in the new preparation area (add-on certificate) as a requirement of degree conferral.

Program: Nondegree Seeking

GTEP Florida seeking graduate degree and new preparation certification

Students who are NOT seeking a degree but are registering for courses in one or more of the following areas: certification renewal courses, conference credit courses, workshops, or professional development courses; may also include students with a bachelor's or master's degree who are seeking new preparation (add-on) certification

Official acceptance to program

- Have an earned baccalaureate or graduate degree from a regionally accredited college or university or an administratively approved equivalent
- Provide a photocopy of your transcript of the highest degree earned
- Submit a completed admission application with required fee (**NOTE:** for conference credit courses only, the application fee is sometimes waived.)

Important Notes for Students

- NOTE 1:** Students who can document that they have successfully completed an undergraduate program in education and qualify for an initial teaching certificate, but who have not yet received the certificate from the state, may be provisionally admitted to the program. They must submit appropriate documentation [example of documentation—a letter from the school district stating they have made application to the Florida Department of Education (DOE) on behalf of the student] and a written request to GTEP administration for consideration of provisional admission based on submitted documentation. Students are required to submit a copy of the initial teaching certificate when received from the state.
- NOTE 2:** Students who have applied and been granted a Florida DOE certificate, yet have not received it, must obtain a letter from the DOE stating the certificate has been awarded and will soon be mailed. With such a letter, the student can be accepted into the program BUT must provide a copy of the certificate once received from the Florida DOE.
- NOTE 3:** Expired teaching certificates: Students must submit documentation that renewal of certificate has been applied for to the state. In addition, evidence of renewal work completed must be submitted.
- NOTE 4:** For students who hold a B.S. in education with certification accepted by Florida DOE and who are seeking certification in a new preparation area (formerly referred to as “add-on” or “additional” certification) it is assumed these students have passed all parts of the FTCE (CLAST or GKT, Professional Area Exam or Subject Area Exam) of their prior certification area. Students are required to pass the Subject Area Exam of the FTCE in the new preparation area as a requirement of degree conferral.
- NOTE 5:** For students who hold a B.S. degree and a teaching certificate accepted by the Florida DOE who are seeking a master’s degree in the same area, no additional Florida state exams are required.
- NOTE 6:** For ICP admissions, PRAXIS I or GRE can replace the CLAST.
- NOTE 7:** ICP students who were exempt from any section of the CLAST prior to July 1, 2002, take the corresponding section of PRAXIS I or take the GRE (1000 between verbal and quantitative sections).
- NOTE 8:** ICP students who failed a section of the CLAST take the corresponding section of the GKT (General Knowledge Test).
- NOTE 9:** County-issued certificates are not officially recognized as Florida DOE teaching certificates. Students who hold county-issued certificates only may request a review of their county-issued certificate. The review will be conducted by the dean of student services and the executive dean for academic affairs and/or their designee. The request must be in writing.
- NOTE 10:** Certification is awarded by the Florida DOE. The requirements for certification are subject to change.



GTEP Initial Teacher Certification

www.fgse.nova.edu/gtep

Florida Admission Requirements

Student has no teaching certificate and wishes to earn teacher certification in one of GTEP's approved program areas. Current approved areas include computer science education and exceptional student education.

Other initial teacher certification areas: elementary education (K-6), pre-k/primary education (age three to grade three), and educational media

Program: Initial certification with or without an M.S.

GTEP Florida seeking graduate degree and initial teacher certification

Students seeking a graduate degree and initial certification within an approved program

- Official acceptance to program
- Have an earned baccalaureate or graduate degree from a regionally accredited college, university, or an administratively approved equivalent and submit a copy of your transcript
 - Provide a photocopy of your transcript for the highest degree earned
 - Submit a completed admission application with application fee
 - Successful test scores from all sections of the CLAST or PRAXIS I, or GRE (1000 between verbal and quantitative sections) and 2.5 overall undergraduate GPA

Within 90 days, students must provide to the Office of Admissions

- All official transcripts

Within first two 8-week sessions of participation in the program, initial certification students must meet the "GTEP Academic Benchmarks," which are the following:

- A 3.0 cumulative grade point average in area of specialization (nine semester credits) taken at NSU to include CUR 526 (grade of C or higher) and EDU 514
- Successful completion of EDU 5000, Technology Seminar (effective for all students entering after January 1, 2001)
- Successful completion of EDU 601
- Successful completion of EDU 514 (must be taken within first eight weeks of participating in the program)

Students who hold a B.S. degree in an area outside of education who are seeking initial teacher certification with or without a degree in an approved program

Degree conferral exit requirements

- Must participate in the Initial Certification Plan and Internship/Externship
- Must pass all components of FTCE (General Knowledge Test, Professional Area Exam, and Subject Area Exam)

GTEP Noncertification Degrees Admission Requirements

Program: Noncertification degrees

Students seeking a graduate degree with no certification attached.

GTEP Teaching and Learning—M.S. with following focus areas:

- Charter School Education/Leadership
- Computer Science Education
- Early Literacy
- Educational Media
- Elementary Education
- English Education
- Exceptional Student Education
- Gifted Education
- Innovative Teaching in Mathematics
- Interdisciplinary Arts
- Jewish Education
- Mathematics Education
- Multicultural Early Intervention
- Pre-k/Primary Education (age three to grade three)
- Preschool Education
- Reading Education
- Science Education
- Sports Management
- Teaching and Learning—International
- TESOL

National Graduate Teacher Education Online Program (NGTE)—M.S. with following specializations:

- Curriculum, Instruction, and Technology
- Educational Technology
- Education of Young Children
- Education: Teaching and Learning
- Elementary Curriculum and Instruction
- Management and Administration of Educational Programs
- Social Studies Education
- Special Education

National Graduate Teacher Education Online Program (NGTE)—Ed.S. with following specializations:

- Curriculum/Instructional Management and Administration
- Technology Management and Administration



www.nova.edu/fgse/edl

GTEP Noncertification Degrees Admission Requirements (continued)

www.fgse.nova.edu/gtep

Program: M.S.

GTEP Florida seeking graduate degree with no certification

Students seeking an M.S. degree with no certification

- Provisional admission to program
- Have an earned baccalaureate or graduate degree from a regionally accredited college, university, or an administratively approved equivalent and submit a copy of your transcript
 - Provide a photocopy of your transcript for the highest degree earned
 - Submit a completed admission application with application fee

Within 90 days, students must provide to Office of Admissions

- All official transcripts and all documents

Within first two 8-week sessions of participation in the program, graduate degree students within these programs must meet the "GTEP Academic Benchmarks," which are the following:

- A 3.0 cumulative grade point average in required courses for the specialization taken at NSU including a grade of C or higher in CUR 526 (Research)
- Successful completion of EDU 5000 (effective for all students entering after January 1, 2001) and EDU 601

Degree conferral exit requirements: Completion of program outline—no exams

Program: Ed.S.

Students seeking a specialist degree with no certification

- Provisional admission to program
- Have an earned master's degree from a regionally accredited college, university, or an administratively approved equivalent and submit a copy of your transcript
 - Provide a photocopy of your transcript for the highest degree earned
 - Submit a completed admission application with application fee

Within 90 days, students must provide to Office of Admissions

- All official transcripts and all other documents

Within first two 8-week sessions of participation in the program, graduate degree students within these programs must meet the "GTEP Academic Benchmarks," which are the following:

- A 3.0 cumulative grade point average in required courses for the specialization taken at NSU including a grade of C or higher in EDU 708 (Research)
- Successful completion of EDU 5000 (effective for all students entering after January 1, 2001)

Degree conferral exit requirements: Completion of program outline—no exams



Educational Leadership Florida Admission Requirements

Students seeking a graduate degree and/or certification in educational leadership

Program: M.S.

Florida Educational Leadership

Students seeking educational leadership certification and a master's degree in educational leadership

- Provisional admission to program
- Have an earned baccalaureate or graduate degree from a regionally accredited college, university, or an administratively approved equivalent and submit a copy of your transcript
 - Submit a completed admission application with application fee
 - Submit a copy of current professional teaching certificate (issued through the Florida DOE or a professionally recognized educational association such as private school associations, vocational schools, other state DOE, etc.; such certificates will be reviewed by an NSU Review Board)
 - Documentation of two complete years of successful teaching experience in an academic K–12 classroom setting (official documentation must come from employing county)
 - One of the following criteria must be met:
 1. have a minimum grade point average of 3.0 (on a 4.0 point scale) in the last 60 hours of the undergraduate degree

Or

 2. a minimum combined score of 1000 on the verbal and quantitative scales of the Graduate Record Exam (GRE)

Or

 3. a minimum score of 50 on the Miller Analogies Test (MAT)

Within 90 days, students must provide to Office of Admissions

- All official transcripts

Program: Ed.S.

Florida Educational Leadership

Students seeking educational leadership certification and a specialist degree in educational leadership

- Provisional admission to program
- Have an earned master's degree from a regionally accredited college, university, or an administratively approved equivalent and submit a copy of your transcript
 - Submit a completed admission application with application fee
 - Submit a copy of current professional teaching certificate (issued through the Florida DOE or a professionally recognized educational association such as private schools associations, vocational schools, other state DOE, etc.; such certificates will be reviewed by an NSU Review Board)
 - Documentation of two complete years of successful teaching experience in an academic K–12 classroom setting (official documentation must come from employing county)

Within 90 days, students must provide to Office of Admissions

- All official transcripts

Program: Modified Core (Certification Only)

Florida Educational Leadership

Students who are NOT seeking a degree but only certification in educational leadership

- Provisional admission to program
- Have an earned master's degree from a regionally accredited college, university, or an administratively approved equivalent and submit a copy of your transcript
 - Submit a completed admission application with application fee
 - Submit a copy of current professional teaching certificate (issued through the Florida DOE or a professionally recognized educational association such as private school associations, vocational schools, other state DOE, etc.; such certificates will be reviewed by an NSU Review Board)
 - Documentation of two complete years of successful teaching experience in an academic K–12 classroom setting (official documentation must come from employing county)

Within 90 days, students must provide to Office of Admissions

- All official transcripts

www.nova.edu/fgse/edl

Transfer of Credit

Six graduate credits from a regionally accredited college or university in teacher education may be accepted in the Graduate Teacher Education Program.

The credits must be less than five years old, with a grade of B or better. Some majors require matching courses for transfer.

For academic and certification advising, call the advising office. (All times EST)

8:30 a.m.–7:00 p.m. Monday–Thursday

8:30 a.m.–6:00 p.m. Friday

8:30 a.m.–1:30 p.m. Saturday

Broward County, Florida
(954) 262-1559

Miami-Dade County, Florida
800-986-3223, ext. 1559

United States
800-986-3223, ext. 1559

Withdrawal and Tuition Refund Policy

Students who cancel their registration before the first class session are entitled to a full tuition refund. GTEP's fees are not refundable. After the first class, students who inform the program of their intention to withdraw will receive a prorated refund of tuition. Students must submit withdrawal requests in writing at the site, by fax, by mail, or by email to ensure that documentation of their request is on file. Refunds will be based on the date of receipt of the request.

100 percent refund

Written notice of a change of registration is submitted before the start of the first class meeting.

50 percent refund

Written notice of a change of registration is submitted before the start of the second class meeting.

25 percent refund

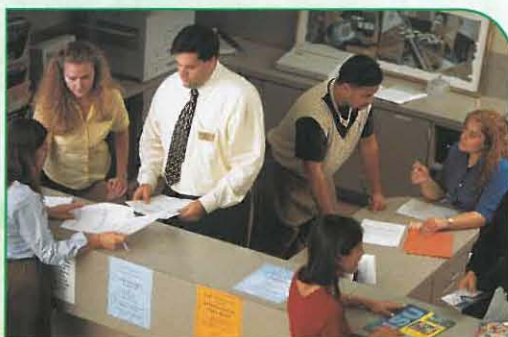
Written notice of a change of registration is submitted before the start of the fifth class meeting.

No refunds will be made after the end of the fifth class meeting of the session.

Financial Aid

Nova Southeastern University's Office of Student Financial Assistance administers comprehensive federal, state, institutional, and private financial aid programs. For information, call 800-806-3680, or see the information on NSU's Web site www.nova.edu/cwis/finaid/. Degree-seeking students may be eligible for financial aid in the form of student loans and work-study programs.

Critical Teacher Shortage, Forgivable Loan Programs, and Reimbursement Programs may be available in some specializations.



Schedule Information

GTEP's official schedule of classes for sites, clusters, and online is available via the Web at www.nova.edu/gtep/sites/. Please note that several classes in each GTEP specialization are available online.

Students should refer only to the above Web site for schedule information and NOT to the schedule information via the link at <http://webstar.nova.edu>.

Registering via Webstar

Registration via the Web (Internet) is required for all continuing GTEP students. In order to register, you will need to complete the following steps.

1. You must have your PIN (personal identification number). If you have not received or have misplaced this number you can request it by emailing pinhelp@nova.edu or by calling (954) 262-4850 or 800-986-3223, ext. 4850, (make sure that we have your correct mailing address). Your PIN will be mailed to you within a few days.
2. Once you have located this number, you must go to the course schedule located at www.nova.edu/gtep/sites/. Courses appear as they are shown on the GTEP schedule. Locate the Banner Code for each course you wish to register for (in the second column) and term offered (e.g., Fall I, Fall II, etc.) for the appropriate course. Write them down.
3. Now that you have your PIN and the Banner Code number for the course(s) you wish to register for, you may go to Webstar registration. You can access this page by going to www.nova.edu, clicking on the current students icon, and then on the student information system link located below the student services menu. Also, you may access directly by going to <http://webstar.nova.edu/>.
4. Once on the Webstar system, click on the login to secure area icon, which is located at the bottom of the menu of items. You will enter with your user ID (Social Security number), and your PIN number, then click the login button. You will be required to reenter your PIN and press the login button again. At this point, you should be logged into the system—if not, try again.
5. When you are logged in, point and click on the student services and financial aid link. Then click the registration link.
6. Click on select term, and choose the current term for which you are registering. Next, click the submit term icon. The system will automatically take you back to the previous screen.
7. Click on the registration and add/drop classes link, scroll down to the lower part of the page and, for each class, enter the Banner Code number (CRN) from step 2 in the appropriate box. Click on register/submit changes button. You are now registered.
8. Now, go back to the student services and financial aid link and click on it. Once there, you will want to click the student records link, then click on the account summary link in order to view the balance owed for tuition.

Areas of Study

Elementary and Prekindergarten/Primary Programs

For teachers and future teachers interested in working with children, the Pre-k/Primary Education (age three to grade three) Program is a certification for working with young children. The Elementary Education Program, on the other hand, is a certification for working with children from grades K–6 in Florida.

Secondary Areas

These specializations are for teachers interested in teaching English, mathematics, science, or social studies. Students who are interested in these programs must hold a current teaching certificate/license or apply to the noncertification degree program. Secondary areas are not available to students seeking initial certification. The social studies specialization (without certification) is available entirely online through our National Graduate Teacher Education Online program.

K–12 Programs

The Graduate Teacher Education Program offers specializations that cover all grades, K–12. Computer science education, educational media, teaching English to speakers of other languages (TESOL), and exceptional student education are available to all students—both current and prospective educators. The reading education and gifted education programs are for people already in the education profession.

Educational Leadership

This degree is for experienced educators interested in becoming administrators in their school settings. Certification in educational leadership is obtainable by completing a master's degree, educational specialist degree, or the modified core program. For admissions information and complete degree requirements for both Nevada and Florida, please consult the Educational Leadership brochure or the Web site at www.nova.edu/fgse/edl.



Applied Field Experiences

Specializations in the Graduate Teacher Education Program include core courses formerly known as capstone experiences and practicums. These courses require an education-related project that enables each student to conclude the degree with an applied learning experience that precisely matches the student's professional goals and needs. Although not all options are appropriate for every specialization, the choices are listed below.

Options for GTEP students who are not seeking initial certification:

Online

- FasTRACK Field-Based Project (OLP 688, CSE 690/790, EM 690/790)

At the sites

- Field-Based Project (APR 650/750, EC 505, RED 588)
- Teacher Leadership Institute (EDU 699)

Independent Study

- Field-Based Project (APR 688)

Options for GTEP students seeking initial certification:

- Supervised Teaching Internship (EDU 688—Students who are completing initial certification complete this option.)
- Supported Teaching Externship (EDU 689—Students who become employed as teachers prior to completion of EDU 688 complete this option.)

Minimum qualifications for all Applied Field Experiences:

- Full admit status and nine credits (six credits in the specialization plus a research course: CUR 526—M.S.; EDU 708—Ed.S.)
- Access to an appropriate setting for project implementation
- NSU email account and personal Internet service provider

- Basic computer skills including navigating, creating files, uploading, downloading, and email use

Additional information and the required online application form are available at www.fgse.nova.edu/gtep/fldexp/

FasTRACK Field-Based Project (3 credits or 6 credits)

OLP 688—Online only

The FasTRACK Field-Based Project relies entirely on online instruction, peer support, and professional guidance of a coach. The 10 online meetings include instruction, chats, and virtual conferences. The 16-week course is held two times a year, starting in August and in January.

Three phases complete the project:

- Phase I, Writing an annotated proposal
- Phase II, Implementing a 10-week intervention
- Phase III, Completing a summative Web page

Applications are accepted online only at www.fgse.nova.edu/gtep/fldexp/.

Field-Based Project

(3 credits or 6 credits)

APR 650/750, CSE 690/790, EC 505, EM 690/790, RED 588 (Sites or clusters, three credits)

APR 688 (Independent study, six credits)

The field-based project is an individualized learning experience in which GTEP students apply what they have learned through the planning and implementation of an education-related project as part of the requirements for a master's or educational specialist degree. The project is a collaborative effort involving a local mentor and other professionals in the implementation setting. Students design strategies to solve problems and address issues that need improvement in an appropriate education-related setting.



Applied Field Experiences (continued)

www.fgse.nova.edu/gtep

Three phases complete the project:

- Phase I, Writing a proposal
- Phase II, Implementing an intervention
- Phase III, Completing a written report

The three-credit field-based project (APR 650/750, CSE 690/790, EC 505, EM 690/790, RED 588) can be started at three points in the academic year—August, January, and June—and is completed in a 16-week term. There are three on-site meetings and an 8-week implementation period.

The six-credit project (APR 688) can be started in August or January only and it can be completed in one year or less. It is a one-on-one independent study with a supervisor and has a 12-week implementation period.

The field-based project can also be taken in the FasTRACK Online format (OLP 688). Either three credits or six credits can be earned through FasTRACK with start dates in August and January only.

Applications are accepted online only at www.fgse.nova.edu/gtep/fldexp/.

Teacher Leadership Institute (6 credits)

The Teacher Leadership Institute is designed to provide participants with opportunities for professional development that will enhance leadership skills as teachers. The 16-week institutes are held two times a year, starting in August and in January. Clusters are available in Fort Lauderdale, Jacksonville, Las Vegas, Orlando, and Tampa. The three on-site meetings are enhanced by the use of online communication for submitting initial assignments and peer discussion boards. The Teacher Leadership Institute is composed of three stages:

■ The Assessment Stage

The assessment stage encourages self-evaluation by participants and reflection on the assessment day. Students attend a one-day assessment center that serves as an orientation and introduction to this applied field experience.

■ The Leadership Stage

The leadership stage of the institute is a self-discovery of a unique and creative style that incorporates the personality of the



Applied Field Experiences (continued)

individual with his/her particular strengths and talents. Participants develop their project by working collaboratively with team members and a mentor/coach. By electronically communicating through email with their mentor/coach, team members, institute coordinators, and facilitators, students are encouraged to ask questions, discuss ideas, and share their knowledge and thoughts concerning the development of their artifact. In addition, the participants take part in a second full-day workshop.

■ The Product Stage and Artifact Presentation

During the product stage, a scholarly artifact is developed. The artifact component consists of developing and implementing an innovative change that impacts the school or community. The artifact is presented at the third institute meeting and is evaluated by the mentors/coaches, coordinators, and facilitators.

Three meetings are held with each cluster:

- Assessment: one full day
- Leadership development: one full day
- Change presentation: one half day

Applications are accepted online only at www.fgse.nova.edu/gtep/fldexpl/.

Supervised Teaching Internship (EDU 688) and Supported Teaching Externship (EDU 689)

(9 credits)

The internship and externship are field experiences designed for those students who already hold a bachelor's degree in a field other than education. The purpose is to provide an opportunity to perform the duties of a classroom teacher within a classroom setting.

Supervised Teaching Internship

- nine credits
- minimum 12 weeks of supervision

- work with cooperating teacher
- demonstrate accomplished practices

The Supervised Teaching Internship, under the guidance of an experienced cooperating teacher and a Nova Southeastern University supervisor, is conducted with the intern assigned full-time to a school for at least 12 weeks. Opportunities are provided for all facets of teaching gradually building to full time teaching with that class. The NSU supervisor makes at least four supervisory visits during this time and verifies the use of the accomplished practices for beginning teachers.

Supported Teaching Externship

- nine credits
- full-time teaching position
- support during the first 96 days in the classroom (minimum)
- demonstrate accomplished practices

The Supported Teaching Externship was designed for those students who acquire teaching positions* prior to completing the Supervised Teaching Internship. The student works with the guidance of a Nova Southeastern University supervisor to assist with classroom management, lesson planning, short-term and long-term planning, using effective instructional strategies, and parent/teacher conferences. The NSU supervisor makes at least four supervisory visits during this time and verifies the use of the accomplished practices for beginning teachers.

*Externship students must successfully complete the Florida Teacher Certification Exam and provide evidence of employment.



National Graduate Teacher Education Online Programs

www.fgse.nova.edu/ngeonline

National Graduate Teacher Education Online Programs

FGSEHS also offers more than 50 courses in a highly flexible and innovative program for teachers whose busy schedule might otherwise interfere with attending classes.

Master of science in education (M.S.) and educational specialist (Ed.S.) degree candidates will begin and complete their specialization online through the National Graduate Teacher Education (NGTE) Online Program.

Certification requirements vary by state and district, therefore, students should contact their state department of education for guidance in obtaining certification or licensure. They should contact their local school district for approval in fulfilling district-level incentive programs. These degrees are not directly linked to certification, but may fulfill certification requirements in your state. It is the student's obligation to determine certification status of the selected program. Participants entering degree programs will follow program outlines listed for that degree and must comply with program requirements for completion. Several specializations are available. See information in this brochure or visit our Web site at www.nova.edu/ngeonline/.

Students seeking a degree through the NGTE Online Program will be assigned a cluster or cohort group. Cluster participants will follow program outlines listed and must comply with program requirements for degree candidacy and completion.

Participants should contact their state department of education for guidance in obtaining certification or licensure or local school district for approval in fulfilling district level incentive programs. Certification requirements vary by state and district.

The following degrees and specializations are now available entirely online:

M.S. in Education

- Curriculum, Instruction, and Technology (CIT)
- Education of Young Children (EYC)
- Education—Teaching and Learning (ETL)
- Educational Technology (ETEC)
- Elementary Curriculum and Instruction (ECI)
- Environmental Education (OCEE)
- Special Education (EXE)
- Management and Administration of Educational Programs (MAEP)
- Social Studies Education (SST)

Ed.S. in Education

- Curriculum/Instruction Management and Administration
- Technology Management and Administration

For more information about NGTE online education programs, registration, or to find out if online is for you, visit our Web site at www.nova.edu/ngeonline/.

Teacher Universe™

Teacher Universe™

Teacher Universe™ offers a totally new concept evolving at Nova Southeastern University's Fischler Graduate School of Education and Human Services. Teacher Universe™ is an international clearinghouse of educational resources and provides comprehensive professional development opportunities to improve student achievement and teacher education. Teacher Universe™ is the perfect atmosphere for teachers, administrators, and families to network, collaborate, share ideas, learn new techniques and strategies, sample the latest technology, and create an exciting learning environment.

Teacher Universe™ explores new ways to think about teaching and learning while developing innovative ways to share knowledge. All activities are led by real teachers who are recognized experts in these areas. We offer the following at Teacher Universe™:

- support for the National Board of Professional Teacher Standards certification process
- participation and access to research
- access to information about the wide range of degree programs
- product demonstration areas
- computer stations
- reading rooms
- instructional materials, both reviewing and creation
- online chatrooms
- FCAT preparation and administration for faculty members and students

- conferences featuring accomplished educators and authors
- recognition programs, such as Teacher of the Year and "Out of this World" Educator

In addition, Teacher Universe™ is thrilled to house Crayons to Computers, a free store for teachers that provides materials and supplies donated by businesses and individuals to educators throughout South Florida at no charge. Crayons to Computers is a portrait of efficiency—surplus and obsolete items that businesses and individuals would normally discard are used to enrich the educational lives of children and youth. Our operation encourages a reusing philosophy and provides an effective method to use surplus materials.

For more information about Teacher Universe™ or Crayons to Computers, please contact Denise Kelly at 800-986-3223, ext. TU4U (8848), or (954) 262-8848.

Email: denisek@nova.edu

Web site: www.fgse.nova.edu/teacheruniverse.

www.fgse.nova.edu/gtep



Graduate Teacher Education Program Class Site Locations

www.fgse.nova.edu/gtep

Each site is represented by a site administrator. Student services are provided by the main campus.

Daytona Beach, Florida

Nova Professional Building
3930 South Nova Road, Suite 102
Port Orange, Florida 32127
Robert Wilson, M.S., site administrator
wilsonr@nova.edu
(386) 756-4227 (Site)
(386) 761-6689 (Home)

Fort Lauderdale, Florida

University Park Plaza South
3530 South University Drive
Fort Lauderdale, Florida 33314
Jamie Manburg, M.S., site administrator
jmaburg@nova.edu
(954) 262-8380 (Site)

Fort Myers/Naples/ Bonita Springs, Florida

8951 Bonita Beach Road, Suite 280
Bonita Springs, Florida 34135
Douglas Santini, Ed.D., site administrator
santini@nova.edu
(239) 992-1711 (Site)
(239) 458-0082 (Home)

Jacksonville, Florida

Century Plaza Building
3733 University Boulevard West, Suite 302
Jacksonville, Florida 32217
Etoile Graves-Smith, Ed.D., site administrator
etoile@nova.edu
(904) 443-2885 (Site)
(904) 642-8688 (Home)

Las Vegas, Nevada

McCarran Corporate Plaza
5740 South Eastern Avenue, Suite 160
Las Vegas, Nevada 89119
Maureen Diaz, M.S., site administrator
maurdiaz@nova.edu
(702) 365-6682 (Site)
(702) 566-0795 (Home)

Miami, Florida

8585 SW 124th Avenue
Miami, Florida 33183
Brenda Van Hoose, B.S., site administrator
vanhoose@nova.edu
(305) 274-1021 (Site)
(954) 434-0450 (Home)

Orlando, Florida

Nova Southeastern University Building
445 North Wymore Road
Winter Park, Florida 32789
Cedric Thompson, M.S., site administrator
cedrice@nova.edu
(407) 647-3389 (Site)
(407) 523-1847 (Home)

Tampa, Florida

9503 Princess Palm Avenue
Tampa, Florida 33619
Deborah Coyle, Ed.D., site administrator
coyle@nova.edu
(813) 740-2774 (Site)
(813) 963-3065 (Home)

West Palm Beach, Florida

North Corporate Center
3970 RCA Boulevard, Suite 7000
Palm Beach Gardens, Florida 33410
Mel Coleman, Ed.D., site administrator
mcoleman@nova.edu
(561) 622-8041 (Site)

Accreditation

Nova Southeastern University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097, Telephone number: 404-679-4501) to award associate's, bachelor's, master's, educational specialist, and doctoral degrees.

Cluster Locations

Clusters in various specializations meet in the following cities. Contact information for each cluster coordinator is given below:

California

Ed Harcharik, state coordinator
harchari@nova.edu

College of the Canyons
University Center Bldg. Y-113
26455 Rockwell Canyon Road
Santa Clarita, California 91355
(949) 837-3896

Lake City, Florida

Christine Bond, cluster coordinator
bond_c01@fvm.edu

Route 17, Box 849
Lake City, Florida 32055
(386) 752-3309

Lakeland, Florida

Holly Strickland, Ed.D., cluster coordinator
drstrick@nova.edu

1161 Eloise Loop Road
Winter Haven, Florida 33884
(863) 326-6749

Melbourne, Florida

Walt Taylor, M.Ed., cluster coordinator
taylorw@nova.edu

Brevard Educational Services
2799 Judge Fran Jamieson Way
Viera, Florida 32940-6699
(321) 633-1000, ext. 332

Kissimmee, Florida

Cheryl Stepp, Ed.S., cluster coordinator
steppc@nova.edu

Instructional Media and
Technology Department
817 Bill Beck Boulevard
Kissimmee, Florida 34744
(407) 870-4669

Vero Beach, Florida

Michael Ferrentino, Ed.D., cluster coordinator
ferrentm@nova.edu

The Freshman Learning Center (VBHS)
1507 19th Street
Vero Beach, Florida 32960
(772) 564-4953

Ocala, Florida

Skip Archibald, Ed.D., cluster coordinator
archib@nova.edu

P.O. Box 500
Summerfield, Florida 34492
(352) 288-8011

If you are interested in the formation of a cluster in your area, please contact Walt Taylor, GTEP's coordinator of cluster development, at taylorw@nova.edu or by phone at (321) 633-1000, ext. 332.

Mailing Address

Nova Southeastern University
Fischler Graduate School of Education
and Human Services
Graduate Teacher Education Program
1750 NE 167th Street
North Miami Beach, Florida 33162-3017

NOTICE OF NONDISCRIMINATION

Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying disability, religion or creed, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school, and does not discriminate in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

ABRAHAM S. FISCHLER

Graduate School
& of Education
Human Services

www.fgse.nova.edu/gtep

800-986-3223

