

2000

Law Library Information Guide

Nova Southeastern University

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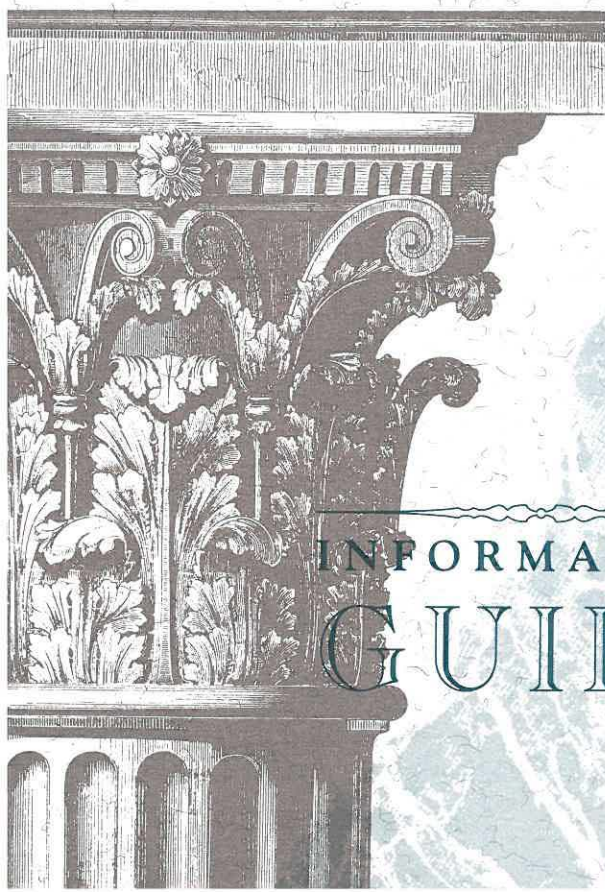
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LAW LIBRARY



INFORMATION
GUIDE

INFORMATION GUIDE

COLLECTION:

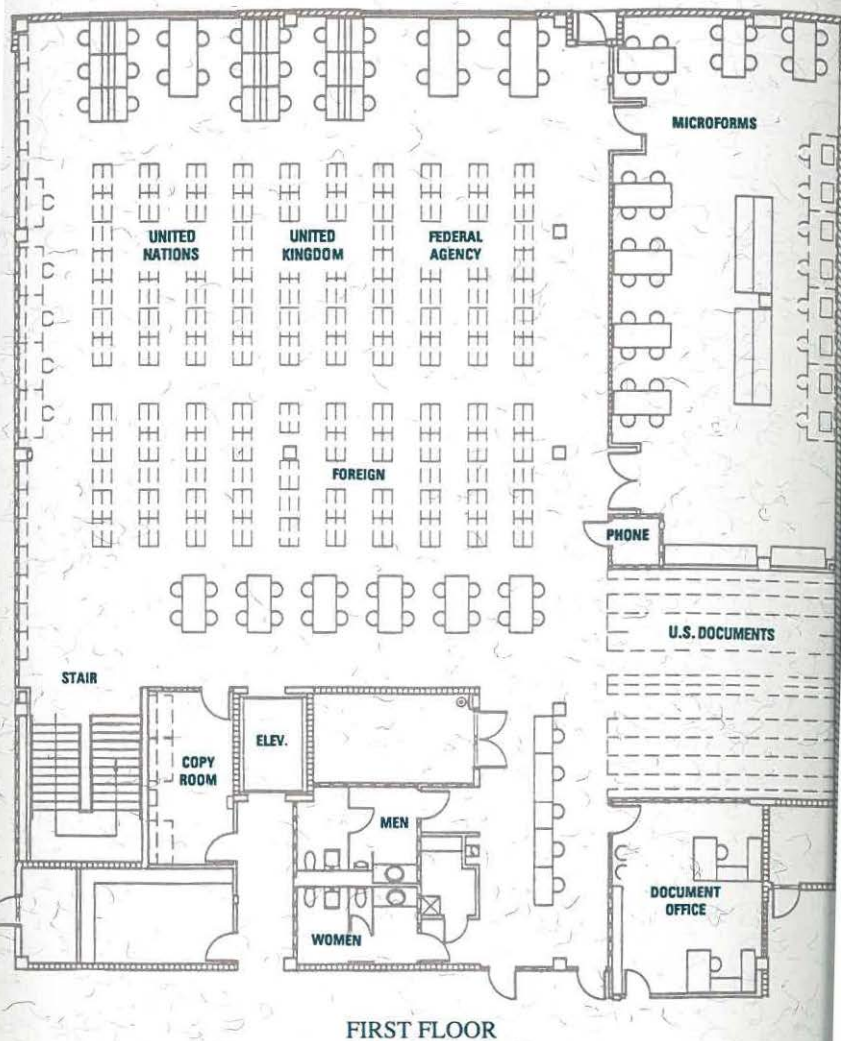
The Law Library contains an extensive collection of research and reference materials in both print and nonprint format. In addition to a strong basic working collection, the Library has specialized collections of taxation, international law, criminal law, jurisprudence, and trial practice materials. The Library is one of the few in the United States designated as a depository for United Nations materials, and it is also designated as a depository for state and federal documents.

ORGANIZATION:

Most materials are assigned a Library of Congress classification number. This number appears on the side of the item and corresponds to the record in our computerized catalog, Bibliofile. Other materials are arranged alphabetically.

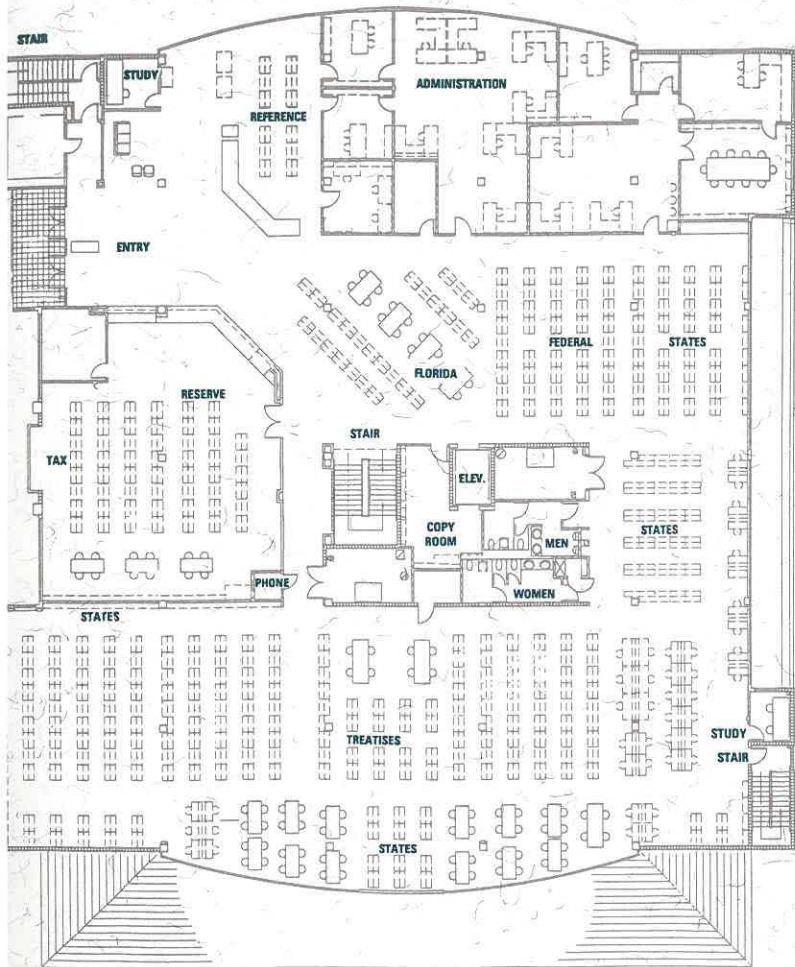
POLICIES:

The Law Library serves Nova law students, faculty, alumni, and staff. Other users will be accommodated as space and time permit. Students and alumni must present valid I.D. cards to the Circulation Desk staff in order to check out material. Alumni can obtain I.D. cards from the Law Center's Office of Alumni Relations.



LOANS:

Since the Library is primarily a research collection, many items do not circulate. Those that do circulate may be checked out by Nova law students or alumni. These materials circulate for two-week periods. Most loans can be renewed if no one else has requested the item.



SECOND FLOOR

OVERDUE FINES:

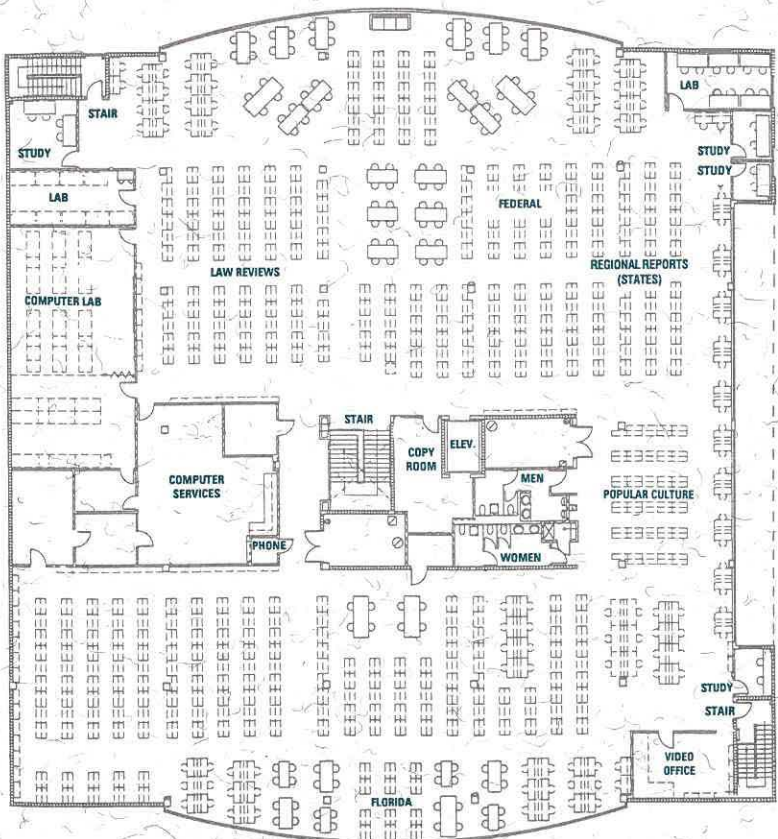
The Library charges an overdue fine of 50 cents per book per day for all except reserve items. Reserve book fines are 50 cents per hour.

COMPUTER SERVICES:

The Law Library has an extensive student computer lab that supports Word Perfect on a Novell network. Students must bring their own 3½- or low-density 5¼-inch disks. In addition to word processing, a number of research databases are also available to Nova law students. Other work stations are available throughout the Library for patrons who have their own software and hardware.

INTERLIBRARY LOAN:

Books and periodicals that are not available in the Library can be obtained from other libraries by completing an "interlibrary loan form." The forms are available at the Circulation Desk. The Law Library participates in a number of library consortia that help to speed the borrowing process. This service is available for Nova law students, faculty, and staff.



THIRD FLOOR

OTHER SERVICES:

Computer Research Service: A lawyer-librarian will perform computer research for alumni and members of the bar. There is a fee for this service.

Photocopiers: Copiers are available on each floor of the Library. All copiers accept copicards; some accept change. Copicard dispensers and change machines are located in the copy rooms on the second and third floors.

Study/conference rooms are located on the second and third floors of the Library.

Location guides are posted by the stairs on each floor.

White HELP telephones located on columns and in the copy rooms will connect you to the Circulation Desk if you need assistance.

Public phones are located on the first, second, and third floors of the Library.

Restrooms are located on the east side of the building on each floor.

NOVA LAW LIBRARY HOURS

The normal operating hours of the library are:

Monday-Thursday	8:00 A.M.-12:00 MIDNIGHT
Friday	8:00 A.M.-10:00 P.M.
Saturday	9:00 A.M.-9:00 P.M.
Sunday	10:00 A.M.-12:00 MIDNIGHT

Hours may vary during holidays and the summer term.

FOR INFORMATION, CALL (305) 452-6200.

NO EATING OR SMOKING ALLOWED.



NOVA UNIVERSITY
SHEPARD BROAD LAW CENTER
Law Library
3305 College Avenue
Fort Lauderdale, Florida 33314