Nova University Graduate Program in Public Administration

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NSUWorks Citation
Nova University, "Nova University Graduate Program in Public Administration" (1992). Fischler Undergraduate Course Catalogs. 22. https://nsuworks.nova.edu/abe_ugcoursecatalogs/22

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Nova University Graduate Program in Public Administration

A nationwide in-career executive leadership program designed especially for those experienced in public management who wish to earn an advanced degree (MPA or DPA) without interrupting their professional careers. Study centers are being organized throughout the country. Most sessions are scheduled for monthly two-day meetings.
more realistic by explicit comparison of efficiencies and costs based on comprehensive analysis. He must make management
honest and set with the incident with the management
in planning the human resources of his organization,
completeness with numbers, computer and various management
and community reaction to social change. He must deal
The modern administrative must understand human behavior
require the skill of specialists and the insight of generalists
maximum use of limited resources. Modern public affairs
and information of services. Assess programs and make
services, administrations must deal with the design
modern society in consequence a wide array of complex issues
explosion and other factors generate rapid change throughout
a knowledge and expertise. Modern administrative success is due to
reduction. These specialities represent the specialities involved in the
knowledgeable administrator, whose education, experience, and
factors of public involve the use of these forces. These forces include the
problems of changing and increasing urbanized society
specialties of national, state and local institutions to meet the
development of public administration and influence to the
economy and a creative approach to institutional change, especially
in the recognition of the complexities of public management
The inception of the program reflects a sense of urgency in
union leaders engaged in public affairs may also need
planning, personnel and law. Elected officials and business and
the military service, housing and welfare, as well as finance,
in social services. Public affairs and public works,
program is designed for administrators in public and

professorial centers.

Doctor of Public Administration (without internship). New
managerial changes (degree of Public Administration), which
stress the importance of public administration to urban areas
understanding of administrative processes and techniques. It
to develop a broader management perspective and a greater
in public administration. It provides practicing administrators an opportunity
Program for Career Administrators reading to graduate degree

Nova University offers a nationally management leadership

A Program for Practicing Public Administrators
Emphasize specific problems, with which they are involved.

Situational flexibility to enable individual participants to
implement their own policies of government. It is
important that each program in the development and
management of specialist training in the development and
perception and comprehension of the new generalist who must
have a thorough understanding of needs and develop the
basis on which leads to a graduate degree. It seeks to involve
program which leads to a graduate degree. It seeks to involve
the Nova ED Program to develop a management leadership.

Programs must be constantly being rethought and adjusted
with the administrative wisdom and skills to make leaderships
consistent and flexible. By nature, but

Capacity for leadership may be endowed partly by nature, but

Emphasized by recent studies and reports

Proper public management programs have been
work that the general administration in skill areas needs a
professional specialization in influencing public health or social
professional confidence as the career develops. The
understanding of public officials, program power, program policy and the basic
protocol setting and policy directives of public affairs as well
in the development of programs. They must fully understand the
Study Groups Located Throughout The Country

A principal feature of the two-year program is the cluster or study group, located throughout the country, bringing the university to the practitioner. Participants meet at conveniently located centers. Each cluster consists of 30 to 40 participants (divided into two sections) who go through the entire program together, developing a close working relationship to which all contribute and from which all benefit.

Monthly Two-Day Intensive Discussion Sessions

In the Nova Program most class sessions are concentrated in a series of monthly two-day meetings (generally Friday and Saturday). This approach provides opportunities for a variety of educational techniques. Its principal advantage is the continuity of concentration on the issues specifically under consideration.

National Workshops

There will be regular ten-day National Workshops in Fort Lauderdale. They will establish national relationships between participants and assist in developing a broader perspective among administrators. They will provide a series of seminars in various fields of administration, such as public health, social welfare, regulatory agencies, police administration or general municipal administration.
Academic Leadership

The plan of study makes it possible to utilize professional teacher-scholars and public officials from all parts of the country. Their role is to promote and guide discussion rather than to lecture. The program will be served by visiting preceptors and local program directors.

Study-While-You-Work Features

All participants are required to prepare written studies including a major project report/dissertation. The DPA project must be a study, using sophisticated techniques to analyze a significant administrative problem and must propose program and organizational actions and assess possibilities of implementation.

The program stresses the need for intense prior preparation by the candidates through individual study.

To facilitate this, a statement of approximately 30 pages will be issued for each of the program components.

The use of problem case studies provides opportunities to relate the specific problems facing the administrator to general knowledge and methods derived from accumulated experience.

Admission

The basic requirement for admission is that the applicant hold an administrative or management post in public or community service. A second basic requirement is a bachelor’s degree from an accredited institution. In exceptional cases candidates will be accepted on the basis of demonstrated experience and professional competence without a formal academic record.

Costs And Financial Assistance

Tuition for the master’s program is $1,750 per study year.

Tuition for the doctoral program is $2,000 per study year.

Included in the tuition cost is the provision of curriculum statements and study publications. Travel and living costs are additional expenditures. Participants in the program are eligible for Federally Insured Loans. The program is also approved for Veterans Administration Education Assistance Allowance. Many employers will provide tuition assistance or reimbursement.

For further information and application forms write:

Director, Graduate Program in Public Administration,
Nova University, Fort Lauderdale, Florida 33314.
The Graduate Program in Public Administration leads to a Master of Public Administration (MPA) and a Doctorate in Public Administration (DPA).

The Integrated Program of Study

The program aims at developing the capacity of public administrators for leadership in basic management roles. The MPA candidates will undertake the following six sequences.

**Political Partner**
- To develop a perception of the pluralist political nature of government in its national, state and local components:
  - The Complex of National, State and Local Institutions (Executive, Legislative and Judicial)
  - Basic Doctrines, Persistent Political Images and Prevailing Public Moods Affecting Administration
  - Communities, Interests and Parties

**Information User**
- To provide the administrator with an understanding of the necessary skill in research and evaluation for his role as a user of information:
  - Information Models and Their Uses
  - Techniques of Data Analysis
  - Techniques of Data Collection

**Policy Formulator**
- To provide a conspectus of the major imperative governmental functions:
  - Protective Functions
  - Environmental and Economic Development Functions
  - Social and Human Functions

**Organization Coordinator**
- To increase the understanding of the administrative system and the behavior of those working within it:
  - Organization Principles and Management Practices
  - Administrative Responsibility and Ethics
  - Group Dynamics and Interpersonal Skills

**Resource Mobilizer**
- To enhance the appreciation of constraints and of the resources
Program Mover

To consider basic processes and means used to accomplish management objectives:

- Planning and Program Development
- Resource Allocation and Budgeting
- Performance Measurement and Control

The DPA candidates will undertake eight sequences: the six prescribed for the MPA candidates and two additional ones.

Research and Development Directing

To develop an understanding of the formulation and organization building for research and development programs and of the evaluation and projection of the consequences of such programs:

- Research Program Formulation and Organization Building
- Development Program Formulation and Organization Building
- Research and Development Evaluation; Progress and Consequences

Systems Changing

To evaluate the system of administration in a given area of the United States against comparable areas in other countries, to appreciate the impact of culture on administrative concepts and practices and to perceive alternate strategies and tactics in that area of the United States:

- National and State
- Urban-Metropolitan
- Strategy and Tactics of Continuity and Change

For the more traditional system of separate courses and credits, the program substitutes an integrated treatment of management leadership related to the experience of the participants. This interactive participation by administrators of varied experience and viewpoints in a common program of study enriches the program and adds to its educational effect.

Nova University

Nova University was chartered in 1964 as a graduate university. It offers the Ph.D. in Behavioral Sciences, Life Sciences and Oceanography; the Ed.D. for public school administrators and community college faculty; and master’s degrees in counseling and guidance, early childhood and instructional systems. It is accredited by the Southern Association of Colleges and Schools as a special purpose university which does not offer undergraduate degrees. Nova is a private, nonprofit, racially nondiscriminatory institution.