

11-1-2018

## 11-01-2018 Curriculum Committee Meeting Minutes

## **Curriculum Committee**

### **Minutes**

**November 1, 2018**

**1:30 pm – 3:00 pm**

**Room 154**

**Present:** Gina, Angie, Zandra, Victor, Wayne, Marcelo, Angela

#### **I. Recap of Last Year/Goals for this Year/Schedule of Meetings (Ken)**

Ken reviewed the 2017-18 committee activities, which included reestablishing the structure following the Curriculum & Assessment Committee split; downsizing the number of representatives; updating the procedures; and approving several new syllabi.

The group also discussed goals for the year, and two areas we will focus on include the following:

- Emphasizing a more multidisciplinary approach in the FCE curriculum.
- Being more inclusive and inviting all faculty, included adjuncts, to attend the meetings (via Zoom). This will be especially important as we move through the Curriculum Review of all FCE programs.

#### **II. Completing By-laws and Procedures (Ken, All)**

The By-laws and Procedures still need to be completed, and Ken will focus on finishing these documents by January. Angela also provided documents from the DJHS Curriculum Committee, which will be helpful resources.

#### **III. Orientation for Angie and Gina (Ken, All)**

Ken will meet with Angie and Gina to review the specifics of membership on the Curriculum Committee

#### **IV. Review and Approval of New Course Syllabus: EDUC 1200-The Edge for Life (Ken)**

A three-person task force consisting of Gina, Georgina and David Griffin will review the EDUC 1200 syllabus and provide feedback at our next meeting on Wednesday, November 28.

**V. Electing a Curriculum Committee Chair (Ken)**

Ken will send an email requesting nominations for chair of the Curriculum Committee. Nominations will be due on Friday, November 9. Voting will be via email during the following week.

**VI. Next Meeting:**

Our next meeting will be on **Wednesday, November 28 at 1:30 pm**