1985

Master of Science in Human Services

Nova University

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Master of Science
in
HUMAN SERVICES

COURSE DESCRIPTIONS

NOVA UNIVERSITY
BEHAVIORAL SCIENCES CENTER

3301 College Avenue/Fort Lauderdale, Florida 33314
The Master of Science in Human Services is designed to meet the needs of both the individual who is currently employed in a public or private social service setting and someone who would like to obtain academic training for a professional role in the field.

Courses in the program have both a theoretical and practical orientation so that students have opportunities to learn new skills while acquiring a theoretical base for their knowledge. The curriculum is directed at developing and refining competencies essential to the professional delivery of human services.

Students are required to complete 36 semester credits of course work consisting of ten required courses and two electives. One requirement is fulfilled via completion of a practicum project or an internship/field placement. The practicum is an action-oriented problem-solving project which is done in the student’s job setting under the supervision of a faculty advisor. The internship/field placement is for cross-training or initial experience conducted at a social service setting compatible with the student’s career goals.

In order to be admitted into the program the student must have a baccalaureate degree from a regionally accredited institution. If the student is not presently employed in a human service setting they will be required to volunteer in such setting for part of the program.

Matriculation as a master’s degree candidate occurs when the student has completed the first four courses with a minimum 3.0 average.

Application Procedures

1. Complete and return the Admissions Application form along with $15.00 application fee to Admissions and Records at Nova University.
2. Arrange to have your official transcript(s) sent from the University(s) attended. Transcripts must be received before completion of the first cycle you attend at Nova.

Course Registration Procedures

Once your application has been received you are eligible to register for classes. Paid registrations will be accepted three weeks before classes begin, until the first day of class. Registration forms can be obtained by calling the University. Registrations received after classes begin will be assessed a late fee.

Up to six semester hours of graduate credit with a B or better grade may be transferred from a regionally accredited institution.
Individuals with a baccalaureate may take a maximum of two courses without enrolling in a degree program by indicating “special student” on the application form.

Classes meet for four hours per week for nine class sessions. Courses are scheduled in five nine week cycles per year with courses provided on a rotating basis.

At present, classes are held on the main Nova Campus, in West Palm Beach, and Miami; other sites are being planned.

### REQUIRED COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>HS-500</td>
<td>Community Needs &amp; Social Support Systems</td>
</tr>
<tr>
<td>HS-514</td>
<td>Interpersonal Relations and Group Process</td>
</tr>
<tr>
<td>HS-510</td>
<td>Theoretical Foundations of Human Service</td>
</tr>
<tr>
<td>HS-512</td>
<td>Theory &amp; Practice in Working with Individuals</td>
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<tr>
<td>HS-513</td>
<td>Theory &amp; Practice in Working with Groups</td>
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<tr>
<td>HS-520</td>
<td>The Law &amp; Human Service</td>
</tr>
<tr>
<td>HS-525</td>
<td>Writing and Management of Grants</td>
</tr>
<tr>
<td>HS-530</td>
<td>Evaluation of Human Service Programs</td>
</tr>
<tr>
<td>HS-540</td>
<td>Staff Development &amp; Supv’n in Human Service Programs</td>
</tr>
<tr>
<td>HS-588</td>
<td>Practicum in Human Service</td>
</tr>
<tr>
<td>HS-596</td>
<td>Internship in Human Service</td>
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</tbody>
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### ELECTIVE COURSES

Two Electives are required to complete program

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>HB-504</td>
<td>Human Development</td>
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<tr>
<td>HS-544</td>
<td>Child Welfare</td>
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<tr>
<td>HS-545</td>
<td>Juvenile Justice</td>
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<td>HS-546</td>
<td>Human Service &amp; the Problems of Aging</td>
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<td>HS-547</td>
<td>Vocational Rehabilitation</td>
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<tr>
<td>HS-548</td>
<td>Community Mental Health</td>
</tr>
<tr>
<td>HS-549</td>
<td>Crisis Intervention</td>
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</tbody>
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For Further Information Call:  
Broward 475-7555  
Dade 940-7940, 944-1236  
Palm Beach 732-6600, 732-6601  
Elsewhere in Florida 1-800-432-5029

Or Write—Human Services  
Behavioral Sciences Center  
Nova University  
3301 College Avenue  
Ft. Lauderdale, FL 33314
Course Descriptions

All courses are three semester hours unless otherwise indicated.

HS 500  Community Needs and Social Support Systems
The interrelation of economic, political and social systems with community and individual needs. Information and referral strategies will be discussed.

HS 514  Interpersonal Relations and Group Process

HS 510  Theoretical Foundations of Human Service
Fundamental concepts and principles in the field of human service. Values, ethics and historical background of the helping professions will be discussed in relation to working with individuals in complex problem situations.

HS 512  Theory and Practice in Working with Individuals
Methods and principles of helping individuals solve problems and improve functioning in society. Information gathering, intervention strategies, interviewing techniques, will be included.

HS 513  Theory and Practice in Working with Groups
Methods and principles of helping individuals in a group context to solve problems and function more effectively in society. Family intervention strategies will be discussed.

HS 520  The Law and Human Service
Aspects of Federal, State and local laws as applied to the field of human services. The right, responsibilities and restrictions of law as applied to the human service professional.

HS 525  Writing and Management of Grants
Fundamentals of researching, writing, obtaining and managing grants secured from public and private sectors.

HS 530  Evaluation of Human Service Programs
Nature and function of evaluation as applied to Human Service Programs.

HS 540  Staff Development and Supervision
Theory and Practice of effective management techniques as applied to the Social Service Agency.

HS 544  Child Welfare
This course will discuss a number of aspects of the child welfare system including legal aspects, dependent, neglected, exceptional children, child abuse, institutional care, etc.

HS 545  Juvenile Justice
Origins of Juvenile delinquency and techniques dealing with it. A discussion of the juvenile justice system and the problems of adolescents in a changing society.

HS 546  Human Service and the Problems of Aging
Physical, economic, social and emotional problems of the aging and techniques for dealing with these problems within the Human Service System structure.

HS 547  Vocational Rehabilitation
A discussion of the field of Vocational Rehabilitation including techniques for planning and counseling individual needs and legal requirements for retraining individuals and groups.

HS 548  Community Mental Health
Social and cultural issues of mental health and their relationship to theory and responsibility for delivery of community services.

HS 549  Crisis Intervention
Techniques for dealing with clients in crisis states. Referral strategies and stress management will be included.

HS 588  Practicum
Applications of principles of human service to the solution of a practical problem within a specific sub-specification field.

HS 596  Internship (Field Placement)
A supervised internship within the field of human services. This must be separate and distinct from the student's employment role.

Nova University is accredited by the Southern Association of Colleges and Schools and practices a policy of nondiscrimination in employment and in all its programs.