

1983

Center for the Study of Administration Off-Campus Masters Program Schedule-Block II, April-June 1983

Nova University

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Nova University

CENTER FOR THE STUDY OF ADMINISTRATION

3301 College Avenue, Fort Lauderdale, Florida 33314 • 305/475-7300

BLOCK II, APRIL - JUNE 1983

OFF-CAMPUS MASTERS PROGRAM SCHEDULE

MBA,HRM,MPA, MSCJ

MASTER OF BUSINESS ADMINISTRATION
MASTER OF PUBLIC ADMINISTRATION
MS/HUMAN RESOURCE MANAGEMENT
MS/CRIMINAL JUSTICE

REGISTRATION PERIOD:
Contact Local Cluster
Coordinator for
registration information

Nova University
3301 College Avenue
Ft. Lauderdale, Florida 33314

TELEPHONES:
Admissions/Counseling
(305) 475-7689
475-7646
Florida Watts:
(800) 432-5021
ext.7646

WEEKEND SESSION	SEQUENCE I	SEQUENCE II	CLASS/SECTION/TIMES
FIRST	April 8, 9	April 15, 16	Early: Friday 6-8 PM Saturday 8-12 Noon
SECOND	April 29, 30	May 6, 7	
THIRD	May 20, 21	June 3, 4	Late: Friday 8:15-10:15 PM Saturday 1-5 PM
FOURTH	June 10, 11	June 17, 18	
FIFTH	June 24, 25	June 24, 25	Note: Second letter of section indicates Early or Late.

*MID-TERM EXAMS FOR SEQUENCE I CLASSES WILL BE HELD SATURDAY, MAY 14, 1983 AS APPLICABLE
MID-TERM EXAMS FOR SEQUENCE II CLASSES WILL BE HELD SATURDAY MAY 21, 1983 AS APPLICABLE

KEY TO ABBREVIATIONS FOR MASTERS COURSES

CR-Required, Core Course
EL-Elective
HR-Required, HRM Program

MB-Required, MBA Program
MP-Required, MPA Program
PP-Program Prerequisite
CJ-Criminal Justice Program

NOTE: COURSES REQUIRED FOR ONE PROGRAM MAY BE TAKEN AS AN ELECTIVE IN ANOTHER PROGRAM

STUDENTS DESIRING A SPECIALIZATION SHOULD TAKE ALL ELECTIVES IN THEIR AREA OF CONCENTRATION!

**SCHEDULE OF MASTERS PROGRAMS OFF-CAMPUS APRIL JUNE 1983

BRADENTON

SEQUENCE II

CLUSTER COORDINATOR

Meeting at:

Airport Ramada Inn
U.S. #19
Bradenton/Sarasota

Mr. Dallas Grover
1103 Palma Sola Blvd.
Bradenton, FL 33505
H: (813) 792-7062

GMP 5550 BE Sales Management

TURNER

GMP 5090 BL Business Policy

WAGNER

BOCA RATON/MITEL-MBA

SEQUENCE I

CLUSTER COORDINATOR

Meeting at:

Mitel Corporation
Training Classroom
5400 Broken Sound Blvd.
Boca Raton, FL 33431

Mr. Al Valzone
Mitel Corporation
5400 Broken Sound Blvd.
Boca Raton, FL 33431
H: (305) 395-3973

GMP 5001 CE Introductory Accounting

~~TBA~~ **L. LIPNER** ? ✓

GMP 5030 CL Human Resource Management

BURNER

CEDAR RAPIDS III-MBA/HRM

SEQUENCE II

CLUSTER COORDINATOR

Meeting at:

Kirkwood Community College
6301 Kirkwood Boulevard
Cedar Rapids, Iowa 52404

Mr. Bob McDonnell
269 Highland Drive, N.W.
Cedar Rapids, Iowa 52405
H: (319) 365-2194

GMP 5010 CE Environment of Organizations

~~TBA~~ **BAXTER** ✓

GMP 5020 CL Organizational Behavior & Development

~~TBA~~ **BAXTER** ✓

COCOA/BREVARD-MBA

SEQUENCE I

CLUSTER COORDINATOR

Meeting at:

Brevard Community College
Room 220
1520 Clearlake Road
Cocoa, Florida

Ms. Clara Glover
418 Skylark Blvd.
Satellite Beach, FL 32937
H: (305) 773-7363
O: (305) 632-1111

GMP 5090 CE Business Policy

PASTERNAK

GMP 5580 AL International Business

PASTERNAK

DAYTONA BEACH-MBA

SEQUENCE I

CLUSTER COORDINATOR

Meeting at:

Daytona Beach Community College
Building #27, (Allied Health)
Room #117
Daytona Beach, Florida

Mr. John McGhee
647 North Street
Daytona Beach, FL 32014
H: (904) 255-5225

GMP 5040 DE Quantitative Methods in Management

GAYLE

GMP 5030 DL Human Resource Management

BRANTLEY

FT. MYERS-MBA/HRM

SEQUENCE I

CLUSTER COORDINATOR

Meeting at:

J. Hamilton Welch Academy
3049 McGregor Blvd.
Ft. Myers, Florida

Mr. Dennis Andrews
Rt. 2, Box 716
Ft. Myers, FL 33903
H: (813) 995-0225
O: (813) 995-2131

GMP 5080 BE

Financial Management

TURNER

GMP 5240 BL

Advanced Organizational Development

GROVER

GAINESVILLE-MBA

SEQUENCE II

CLUSTER COORDINATOR

Meeting at:

TBA

Mr. Ed Dice
Santa Fe Community College
4300 S.W. 13 St.
Gainesville, FL 32608
H: (904) 378-2329

GMP 5010 DE

Environment of Organizations

GREENWOOD

GMP 5020 DL

Organizational Behavior & Development

GREENWOOD

Cancelled

MIAMI SPRINGS

SEQUENCE I

CLUSTER COORDINATOR

Meeting at:

Miami Springs Sr. H.S.

Mr. William Spade
Nova University
Ft. Lauderdale, FL 33314
475-7646
940-7940 ext. 7646

GMP 5002 BE

Introductory Quantitative Analysis

BARRITT

GMP 5010 EL

Environment of Organizations

SAND

NORTH PALM BEACH-MBA

SEQUENCE I

CLUSTER COORDINATOR

Meeting at:

Seacoast Utilities
Training Classroom
4200 Hood Road
Palm Beach Gardens, FL

Ms. Margie Morley
4225 Linden Avenue
Palm Beach Gardens, FL
33410
H: (305) 622-2799

GMP 5040 EE

Quantitative Methods in Management

RIVERS

GMP 5030 EL

Human Resource Management

GOODSTEIN

OCALA-MBA

SEQUENCE I

CLUSTER COORDINATOR

Meeting at:

Monroe Regional Medical Center
Conference Classroom
First Floor
131 S.W. 15 Street
Ocala, Florida

Ms. Nancy Vallario
P.O. Box 652
Williston, FL 32696
(904) 528-3867

GMP 5002 MF

Please set up course!

GMP 5040 FE

Quantitative Methods in Management

LEE

GMUER

GMP 5030 FL

Human Resource Management

ESTES

ORLANDO II-MBA/HRMSEQUENCE ICLUSTER COORDINATOR

Meeting at:

City Hall/Fire Station
Education Classroom
175 Newburgport Avenue
Altamonte Springs, FLMs. Linda Partin
102 Canada Avenue
Altamonte Springs, FL 32701
H: (305) 831-6521

GMP 5080 CE

Financial Management

HARVEY

GMP 5240 CL

Advanced Organizational Development

REES

ORLANDO III-MBASEQUENCE IICLUSTER COORDINATOR

Meeting at:

City Hall/Fire Station
Education Classroom
175 Newburgport Avenue
Altamonte Springs, FLMs. Linda Partin
102 Canada Avenue
Altamonte Springs, FL 32701
H: (305) 831-6521

GMP 5040 GE

Quantitative Methods in Management

GMUER

GMP 5030 GL

Human Resource Management

REES

ST. PETERSBURG-MBA/HRMSEQUENCE ICLUSTER COORDINATOR

Meeting at:

Tampa College
4950 34 St., North
St. Petersburg, FLMr. Darwin Driggers
11736 Wesson Circle
Tampa, FL 33618
H: (813) 962-3830
O: (813) 272-2360

GMP 5090 DE

Business Policy

POCZTER

GMP 5100 B

Masters' Project

BLACKWELL

SOUTH MIAMI-MBA/HRMSEQUENCE IICLUSTER COORDINATOR

Meeting at:

Baptist Hospital
Education Classroom
8900 N. Kendall Avenue
Miami, FL 23176Ms. Sara Nelson
7735 S.W. 145 Court
Miami, FL 33183
H: (305) 387-9012

GMP 5060 BE

Managerial Accounting

LIPNER

GMP 5410 BE

Health Systems

LIEBOWITZ

GMP 5320 BL

Managerial Communications

BURNER

STUART/ST.LUCIE-MPA/HRM

SEQUENCE II

CLUSTER COORDINATOR

Meeting at:

Martin Memorial Hospital
1st Floor Education Classroom
Hospital Avenue
Stuart, FL 33494

Mr. Micky Ezell
1430 Dyer Point Road
Palm City, FL 33490
(305) 283-7070

Cancelled no go



GMP 5010 FE

Environment of Organizations

BAXTER

GMP 5020 FL

Organizational Behavior & Development

BAXTER

TAMPA/CLEARWATER II-MBA/MPA

SEQUENCE II

CLUSTER COORDINATOR

Meeting at:

Tampa College
Mercury Building, Rm. 203
Tampa, Florida

Mr. Richard Cipriano
2711 Grandview Place
Brandon, FL 33511
H: (813) 685-3200

GMP 5050 BE

Managerial Economics

PELLET

GMP 5450 BL

Public Administration Theory and Practice

TRAVIS

WEST PALM BEACH II-MBA

SEQUENCE I

CLUSTER COORDINATOR

Meeting at:

Conniston Jr. High School
673 Conniston Road
(I-95 & Southern Blvd.)

Mr. Dick Morley
4225 Linden Avenue
Palm Bch. Gardens, FL
33401
H: (305) 622-2799
O: (305) 471-3560 P.M.

GMP 5090 EE

Business Policy

PICKLER

GMP 5910 AL

Business Information Systems

PICKLER

RICHLAND, WA-MBA

SEQUENCE II

CLUSTER COORDINATOR

Meeting at:

International Dunes Rivershore
50 Comstock
Richland, WA

Mr. Robert Van Meter
Rockwell Handford Opera-
tions, P.O. Box 800,
Bldg. 2750 E., 200 E.
Richland, WA 99352
O: (509) 272-3809

GMP 5381 BE

Managing Stress

~~TBA STILES~~

GMP 5090 FL

Business Policy

~~TBA~~ **ROBERTS**

ROBERTS

RICHLAND-MBA

SEQUENCE II

CLUSTER COORDINATOR

Meeting at:

International Dunes Rivershore
50 Comstock
Richland, WA

Ms. Joy Riggan
1301 Maple Lane
West Richland, WA
H: (509) 967-9398
O: (509) 967-2544

GMP 5040 HE

Quantitative Methods in Management

HALL

GMP 5030 HL

Human Resource Management

~~TBA~~ **STILES**

STILES

TUITION

Graduate tuition is \$330 per course. Tuition for program prerequisite courses is \$300. Students receiving employer reimbursements are expected to pay tuition in advance and secure reimbursement from their employers. Promissory notes for partial payment will be issued only to those students who are waiting for student loans to be processed. Approval to sign promissory notes must be obtained from the comptroller's office.

REFUNDS

Refunds are made solely at the option of the University for conditions beyond the students' control. Refunds must be requested in writing on the Add/Drop, Withdrawal Forms. Requests are based on the date of the written request form. When granted, the tuition credit will be as follows: After the first weekend 75%, after the second weekend 50%, then 0%.

TEXTBOOKS

Textbooks are to be purchased through the Cluster Coordinator

REGISTRATION

Registration is to be made through the Cluster Coordinator.

REGISTRATION
FEE

A registration fee of \$15 applies to each registration form processed by the University. Include the registration fee with the tuition and other applicable fees.

DIRECTOR'S
NOTE

Springtime is a time of reflection on our efforts of the previous fall and winter seasons. As you are well aware, our enrollment has enjoyed unprecedented growth during the last six months. We attribute this to many factors, the most important of which is the enthusiastic endorsement of our programs by our students and graduates, and their employers. This year we have focused great attention on expanding our offerings in the fields of computer systems management; microcomputer applications in management, accounting, marketing, and international business; and banking and financial institution management. Certificate programs in these and other fields are now available to students both on campus in Fort Lauderdale, and throughout our vast field-based delivery system. As in the past, we are committed to meet the educational needs of career professionals in their ever-expanding, managerial roles.

Neuman F. Pollack
Director