

1982

Center for the Study of Administration Off-Campus Masters Program Schedule-Block II, April-June, 1982

Nova University

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**NOVA
UNIVERSITY**

3301 COLLEGE AVENUE, FORT LAUDERDALE, FLORIDA 33314 • 305/475-7300
CENTER FOR THE STUDY OF ADMINISTRATION

BLOCK II, APRIL - JUNE, 1982

OFF-CAMPUS MASTERS PROGRAM SCHEDULE

MBA,HRM,MPA,MSCJ

MASTER OF BUSINESS ADMINISTRATION (MBA)
MASTER OF PUBLIC ADMINISTRATION (MPA)
MS/HUMAN RESOURCE MANAGEMENT (MS/HRM)
MS/CRIMINAL JUSTICE (MS/CJ)

REGISTRATION PERIOD:
Contact local cluster
coordinator for
registration information

NOVA UNIVERSITY
3301 COLLEGE AVENUE
FT. LAUDERDALE, FL 33314

TELEPHONES:
Admissions/Counseling
(305) 475-7481
Masters Program Office
(305) 475-7644
-7646

Florida Wats:
(800) 432-5021
ext.7646

WEEKEND SESSION	SEQUENCE I	SEQUENCE II	CLASS/SECTION/TIMES
FIRST	Apr. 16,17	Apr. 23,24	<u>EARLY</u> : Friday 6-8 pm Saturday 8-12 noon
SECOND	Apr. 30,1	May 7,8	<u>LATE</u> : Friday 8:15-10:15 pm Saturday 1-5 pm
THIRD	May 14,15	May 21,22	
FOURTH	June 11,12	June 18,19	NOTE: Second letter of section defines whether course is Early or Late
FIFTH	June 25,26	June 25,26	

* MID-TERM EXAMS FOR SEQUENCE I CLASSES WILL BE HELD SATURDAY MAY 8, 1982 AS APPLICABLE
MID-TERM EXAMS FOR SEQUENCE II CLASSES WILL BE HELD SATURDAY MAY 15, 1982 AS APPLICABLE

KEY TO ABBREVIATIONS FOR MASTERS COURSES

CR - Required, Core Course
EL - Elective
HR - Required, HRM Program

MB - Required, MBA Program
MP - Required, MPA Program
PP - Program Prerequisite
CJ - Criminal Justice Program

NOTE: COURSES REQUIRED FOR ONE PROGRAM MAY BE TAKEN AS AN ELECTIVE IN ANOTHER PROGRAM

STUDENTS DESIRING A SPECIALIZATION SHOULD TAKE ALL ELECTIVES IN THEIR AREA OF
CONCENTRATION!

SCHEDULE OF MASTERS PROGRAM OFF-CAMPUS COURSES APRIL - JUNE 1982

VIRGINIA BEACH II - MSCJ

SEQUENCE I

CLUSTER COORDINATOR:

Meeting at:

Lake Taylor School
Norfolk, VA

Merlin Waldron
6348 Chestnut Hill Road
Virginia Beach, VA 23464
H: (804) 420-1431
O: (804) 627-4811

GMP 6080 AE Contemporary Corrections

BAIRD

GMP 6090 AL Community Corrections, Probation & Parole

BAIRD

VIRGINIA BEACH II - SPECIAL
Option Courses

SPECIAL DATES

GMP 5400 BE Grants and Contracts

CHINN

GMP 5800 BL Policy Analysis & Program Evaluation

CHINN

TAMPA EAST - MPA/HRM

SEQUENCE II

CLUSTER COORDINATOR:

Meeting at:

Memorial Hospital
Ed. Bldg.
2901 Swann Avenue
Tampa, FL

Richard Cipriano
2711 Grandview Place
Brandon, FL 33511
H: (813) 685-3200

GMP 5240 BE Advanced Organizational Development

HOFFMAN

GMP 5470 AL Planning, Budgeting and Control

DALE

GMP 5480 BE Public Policy Analysis & Procedure

DALE

MIAMI-SOUTHERN BELL - MBA/HRM

SEQUENCE II

CLUSTER COORDINATOR:

Meeting at:

Southern Bell Facility
7750 N.W. 50 Street
Miami, FL 33166

Jeff Siebold
7750 N.W. 50 Street
Miami, FL 33166
O: (305) 593-5340

GMP 5080 BE Financial Management

DiPAOLO

GMP 5940 AL Topics in Computer Systems Management

TBA

ORLANDO I - MBA/HRM

SEQUENCE II

CLUSTER COORDINATOR:

Meeting at:

Orlando Regional
Medical Center
Education Training Classroom
1414 Kuhl Avenue
Orlando, FL

Jim Bartz
Orlando Regional Medical
Center
1414 Kuhl Avenue
Orlando, FL
O: (305) 841-5111 ext. 5955

GMP 5070 BE Marketing Management

LASH

GMP 5260 AL Labor Relations: Principles, Problems, & Cases

BENNETT

CEDAR RAPIDS II - MBA

SEQUENCE I

CLUSTER COORDINATOR:

Meeting at:

Kirkwood Community College
6301 Kirkwood Blvd.
Cedar Rapids, Iowa 52405

Bob McDonnell
269 Highland Dr., N.W.
Cedar Rapids, Iowa 52404
H: (319) 365-2194
O: (319) 366-7611

GMP 5070 CE Marketing Management

PESTELLA

GMP 5080 CL Financial Management

HAIGHT

ST. PETERSBURG/BAY PINES

SEQUENCE I

CLUSTER COORDINATOR:

Meeting at:

Bay Pines Medical Center
St. Petersburg, FL
Bldg. 1, 2nd Floor s.

Darwin Driggers
11736 Wesson Circle, West
Tampa, FL 33618
H: (813) 962-3830
O: (813) 272-2360

GMP 5050 BE Managerial Economics for Decision Making

SPRENG

GMP 5205 AL Managerial Environment

LOFFREDO

BRADENTON - MBA/HRM

SEQUENCE II

CLUSTER COORDINATOR:

Meeting at:

Manatee Memorial Hospital
1st Floor Classroom

Dallas Grover
1103 Palma Sola Blvd.
Bradenton, FL 33505
H: (813) 792-7062

GMP 5050 CE Managerial Economics

GOODSTEIN

GMP 5205 BL Managerial Environment

BRANTLEY

WEST PALM BEACH II - MBA/HRM

SEQUENCE II

CLUSTER COORDINATOR:

Meeting at:

Health Dept.
Conference Room
901 Evernia St.
West Palm Beach, FL

Dick Morley
4225 Linden Avenue
Palm Beach Gardens, FL 33401
H: (305) 622-2799
O: (305) 837-3352

GMP 5030 CL Human Resource Management

ROBERTS

GMP 5040 CE Quantitative Methods

RIVERS

ORLANDO II - MBA/HRM

SEQUENCE I

CLUSTER COORDINATOR:

Meeting at:

City Hall/Fire Station
Education Classroom
175 Newburgport Ave.
Altamonte Springs, FL

Linda Partin
102 Canada Avenue
Altamonte Springs, FL 32701

GMP 5030 DL Human Resource Management

REES

GMP 5040 DE Quantitative Methods

RIVERS

<u>CAPE CANAVERAL/BREVARD - MBA/HRM</u>	<u>SEQUENCE II</u>	<u>CLUSTER COORDINATOR:</u>
Meeting at:	Brevard Community College Room 220 1520 Clearlake Rd. Cocoa, FL	Clara Glover 418 Skylark Blvd. Satellite Beach, FL 32937 H: (305) 773-7363 O: (305) 632-1111 ext. 224
GMP 5030 EL	Human Resource Management	REES
GMP 5040 EE	Quantitative Methods	GMUER

<u>FT. MYERS - MBA/HRM</u>	<u>SEQUENCE I</u>	<u>CLUSTER COORDINATOR:</u>
Meeting at:	Ft. Myers Public Library 2050 Lee Street Ft. Myers, FL	Dennis Andrews 555 Harper Road Ft. Myers, FL 33908 O: (813) 481-2350
GMP 5030 FL	Human Resource Management	HOFFMAN
GMP 5040 FE	Quantitative Methods	GMUER

<u>RICHLAND WASHINGTON - MBA/HRM</u>	<u>SEQUENCE II</u>	<u>CLUSTER COORDINATOR:</u>
Meeting at:	International Dunes- Rivershore 50 Comstock Richland, Washington Seville Room	Robert Van Meter Rockwell Hanford Operations P.O. Box 800 Bldg. 2750 E., 200 E Richland, Washington 99352 O: (509) 373-3809
GMP 5030 GL	Human Resource Management	GAST
GMP 5040 GE	Quantitative Methods	EMMETT

<u>NORFOLK NAVAL SHIPYARDS - MBA/HRM</u>	<u>SEQUENCE I</u>	<u>CLUSTER COORDINATOR:</u>
Meeting at:	Kees Business College 1510 Norview Ave. Norfolk, VA	Earl Chinn 1833 Jolliff Rd. Chesapeake, VA 23321 H: (804) 465-0258 O: (804) 393-5100
GMP 5010 CE	Environment of Organizations	GOODSTEIN
GMP 5020 CL	Organization Behavior and Development	BAXTER

TUITION The graduate tuition fee is \$300 per course, or \$330 outside the continental USA. The tuition for program prerequisite courses is \$270. Students receiving employer tuition reimbursement are expected to pay tuition in advance, and then secure reimbursement from their employer. Promissory notes for partial payment will be issued only to those students who are waiting for student loans to be processed. Approval to sign promissory notes must be gained from the comptrollers office.

REFUNDS Refunds are made solely at the option of the university for conditions beyond the student's control. Refunds must be requested in writing, and the refund is based on the date of the written request form. When granted, the tuition credit will be as follows: After the first weekend 75%, after the second weekend 50%, then 0%. The Add/Drop withdrawal form must be used. The amount of the refund is based on the date of the form submitted.

TEXTBOOKS Textbooks are to be purchased through the local cluster coordinator.

REGISTRATION Registration is to be made through the local cluster coordinator.